Ministère
de
l'Éducation

1976-77

Memoranda
Notes de service

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Ministry
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Mowat Block, Queen's Park
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M7A 1L2

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: SAFETY AND FIRST AID EDUCATION

First Aid is one of the traditional and continuing topic areas for study in the school curriculum. It is currently indicated as such in the Ministry of Education's Physical and Health Education curriculum guidelines. Heaviest concentration and continuing development are suggested for emphasis at the Intermediate and Senior Division levels.

There is a growing amount of evidence which indicates that effective, modern first aid education for students in schools can significantly reduce the negative outcomes of industrial, commercial, vehicle, and home accidents. It can help develop individuals who are more safety oriented, thereby reducing the number of accidental injuries. When such injuries do occur, individuals trained in first aid can often provide immediate and practical assistance.

In view of the direct and hidden costs of preventable accidents, both in human and financial terms, first aid education is a positive step for prevention and also for accident response.

The Ontario Council of Safety Associations is composed of nine safety and accident prevention associations working in conjunction with St. John Ambulance. The Council gives considerable emphasis to the importance of first aid education, and feels that such knowledge will help to make

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students, particularly as they approach the world of work, more aware of safety and accident prevention in industry and commerce, and in the community generally.

One of the purposes of this memorandum is to encourage you to review the teaching of first aid as a part of your curriculum. Also, we wanted you to be aware that a representative of the local executive of one of the member safety and accident prevention associations may contact you in the near future to discuss the importance of these matters.

Your consideration of the significance of first aid education as a component of school curriculum, which has positive benefits both for the individual and for society, is very much appreciated.

Thomas L. Wells.

Thomas L. Wells,

Minister of Education.

Bette Stephenson

Bette Stephenson, M.D.,

Minister of Labour.

Ontario
Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

~~1976-77: 2~~

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: NUTRITION IN SCHOOLS

This Ministry is well aware of the great care taken by teachers in planning health programs in our schools. For some time, however, the Ministry has been concerned about the quality of nutrition in the daily diet of students, particularly secondary school students who have the opportunity of choosing from a large selection of refreshments in school cafeterias.

This matter needs continuing consideration, especially by teachers who plan and develop classroom activities through which students are encouraged to select those foods which promote good health. Through a variety of activities, and discussion of a balanced diet, including milk, the purchase of less nutritious food and drink could be minimized.

It is important for students to contribute to the development of their own well-being, and to participate in school activities which would encourage positive attitudes towards a balanced diet.

W.E.P. Fleck

for R. A. L. Thomas
Assistant Deputy Minister

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Ministry
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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 3

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE:
1. BAN ON USE OF PCB IMMERSION OILS
2. TRAFFIC SAFETY
3. RESOURCE GUIDE ON SMOKING AND HEALTH FOR CANADIAN SCHOOLS

1. BAN ON USE OF PCB IMMERSION OILS

Under the Hazardous Products Act of the Government of Canada, a ban has been introduced against the possession or use of microscope immersion oils based on polychlorinated biphenyl (PCB) formulations. PCBs have recently been shown to cause cancer in some animals; however, no known cases of cancer in humans have been attributed to PCBs.

All schools are to determine whether there are any PCB-based immersion oils on hand (if in a school, they would likely be located in the Science Department). They are to cease using such oils, and are to dispose of any stocks of these oils by carefully packaging the containers and forwarding them to:

Mr. Scott Munro,
Environmental Protection Service,
135 St. Clair Ave. West,
Toronto, Ontario.
M4V 1P5

Unless the label on a container of immersion oil states that it is PCB-free, it should be assumed that it is a formulation containing PCBs.

2. TRAFFIC SAFETY

The Minister of Education is aware of the continuing concern of school personnel for safety, and suggests that appropriate safety education should remain a component of all education.

With the beginning of the school year, each school will be emphasizing safety precautions that should be taken by students coming to school on foot, by bicycle, by car or by bus. Particular attention should be drawn to the safe operation of bicycles; in the 5-14 year age group last year, 3720 bicyclists were injured in Ontario and there were 56 fatalities.

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Even though students have certain protections provided by the Highway Traffic Act to help ensure their safety when alighting from school buses, it is imperative that they make sure that traffic has stopped in both directions before they cross the road. Principals and teachers are reminded that safety posters and pamphlets are available from the Public Safety and Information Branch, Ministry of Transportation and Communication, 1201 Wilson Avenue, Downsview, Ontario. M3M 1J8.

3. RESOURCE GUIDE ON SMOKING AND HEALTH FOR CANADIAN SCHOOLS

The Federal Ministry of Health and Welfare has prepared a revised edition of Resource Guide on Smoking and Health for Canadian Schools. School boards may order sufficient copies to accommodate teachers of grades 6, 7, and 8, from:

Ministry of Health and Welfare,
Non-Medical Use of Drugs,
365 Laurier St. West,
Ottawa, Ontario.
K1A 1B6

The document is available in English and in French.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: TEACHER EXCHANGE FOR 1977-78 TO FRANCE, GREAT BRITAIN, AUSTRALIA AND THE UNITED STATES, AND INFORMATION REGARDING PENDING EXCHANGES WITH OTHER WESTERN EUROPEAN COUNTRIES

The Province of Ontario is participating with the above-mentioned countries in a reciprocal Teaching Exchange Program. The program will provide an opportunity for highly qualified teachers to profit from international teaching experience.

GENERAL TERMS AND CONDITIONS FOR ALL TEACHER EXCHANGES

1. A limited number of opportunities are available to enable selected Ontario teachers to teach in schools in France, Great Britain, Australia and the United States on a direct exchange basis.

2. The term of the exchange is the full school year of the host country. The next year of operation will begin 1977 09 01. (Most Australian exchanges will begin 1978 01 01).

3. Exchange teachers in elementary and secondary schools will be of the highest calibre and will be selected on the basis of their aptitude, experience and contributions to the profession.

4. Exchange teachers will remain in the employ of their own educational authorities and will continue to have their own salaries remitted to them while on exchange. They will therefore continue to be subject to their normal taxation, superannuation and social service contributions, and will retain their rights and privileges as employees of their educational authorities.

5. The teacher must be genuinely interested, fully intend to accept an exchange if a suitable one is offered, and be able to adapt to conditions in his or her new environment. The teacher should not have made application for any type of appointment which would interfere with acceptance of the exchange.

6. The teacher must be able to furnish a medical certificate to the effect that he or she is in good health and free from any condition likely, in the doctor's opinion, to impair the teacher's mental or physical activity as an exchange teacher.

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7. Exchange teachers will be responsible for round trip costs of travel to the host country. The Ministry of Education, Ontario will provide travel assistance to meet a small part of the return fare.

8. Teachers should be prepared to attend an interview with officials of the Ministry of Education if requested.

9. Financial Responsibility of Exchange Teachers:

   Because of the differential in salary scales abroad and because of the loss on exchange when the salary of the teacher from abroad is converted into Canadian dollars, it is believed that the visiting teachers from certain countries should be assisted financially while in Ontario. A Canadian teacher going on exchange to France is expected to make available a sum of $300 to the exchangee. A Canadian teacher going on exchange to Great Britain is expected to make available a sum of $500 to the exchangee.

10. Financial Responsibility of School Boards:

    As an indication of its interest in the exchange scheme and in recognition of the professional value of exchange, the school board employing a Canadian teacher accepted for exchange is expected to make a similar sum available to the visiting teacher, i.e. $300 to exchange teachers from France and $500 to exchange teachers from Great Britain. Under no circumstances should a school board approve an application for exchange from a teacher in its employ unless the school board is prepared to make this commitment.

11. Exchange of Accommodation

    Exchange teachers selected for Western Europe and Australia will be expected to exchange accommodation with their counterparts, but the responsibility for municipal taxes and purchase instalments or rental payments for the accommodation and its contents,must continue to be borne by the owner. It is expected that the accommodation will be exchanged complete with furnishings, bedding, appliances and facilities ready for immediate use by the visiting family. It is further expected that the visitors will maintain the home in good order and condition, and that they should be prepared to make good any damage incurred during their stay.

    Exchange teachers selected for the United States and for Great Britain are encouraged, where possible, to exchange accommodation on the above terms. In all cases, it is their responsibility to make suitable living arrangements for the exchangee in advance of his or her arrival in Canada.

SPECIAL TERMS AND CONDITIONS

1. Teacher Exchange with France

(i) Teachers selected for exchange to France will hold a valid Ontario teaching certificate and have at least five years' successful teaching experience by 1977 07 01.

(ii) The distribution of exchange positions in France will be as follows:

(a) Ontario teachers of French as a second language will exchange teaching positions with teachers of English as a second language in France, with the understanding that half the teachers on each side will be from grades six, seven and eight, and half will be from grades nine through thirteen,

(b) Ontario teachers whose first language is French and who teach in French Language Instructional Units.

2. Teacher Exchange with Great Britain

(i) Exchanges for Ontario teachers with teachers in Great Britain are arranged in co-operation with the Canadian Education Association.

(ii) Teachers selected for exchange to Great Britain will be expected to have a valid Ontario teaching certificate and either five years' teaching experience or, if the teacher holds a university degree, at least three years' teaching experience by 1977 07 01.

3. Teacher Exchange with the United States

(i) Exchanges for Ontario teachers with teachers in the United States are arranged in co-operation with the Canadian Education Association.

(ii) Teachers selected for exchange to the United States will be expected to have a valid Ontario teaching certificate and either five years' teaching experience or, if the teacher holds a university degree, at least three years' teaching experience by 1977 07 01.

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3. Teacher Exchange with the United States (Continued)

(iii) Teachers who apply for exchange with the United States should include with their application a letter from their board, indicating the board's interest in and approval of this type of exchange.

4. Teacher Exchange with Australia

(i) Teachers selected for exchange to Australia will be expected to have a valid Ontario teaching certificate and a university degree. Their education should include the equivalent of one full year of teacher training. They will be expected to have five years' teaching experience by 1977 07 01. In addition, applicants for the State of Victoria should preferably hold honours degrees and have ten years' teaching experience by 1977 07 01.

(ii) The term of most exchanges is the school year of Australia, i.e. January through December.

TEACHER EXCHANGE WITH OTHER WESTERN EUROPEAN COUNTRIES

1. Negotiations are presently being carried out for teacher exchanges with Finland, Sweden, Norway, Denmark, Holland, Belgium, Luxembourg, West Germany, Switzerland and Austria. It is anticipated that the exchange with these nations will commence 1977 09 01. Notices will be sent to all schools and all school boards when negotiations are complete.

2. The criteria of selection for these countries are not finalized, but Ontario teachers chosen for exchange will be expected to have a valid Ontario teaching certificate and a university degree. They will be expected to have five years' teaching experience by 1977 07 01, and a good working knowledge of the language of the country involved.

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PROCEDURE FOR APPLICATION

A teacher who is interested in exchange should:

1. write to the Teacher Exchange Officer, Ministry of Education, Student Activities and Special Projects Branch, 19th Floor, Mowat Block, Queen's Park, Toronto, Ontario M7A 1L2 for more detailed information and for copies of the application forms,
2. apply to his or her board for permission, and
3. if approval by the board is received, complete the application forms and send them to the Teacher Exchange Officer not later than 1976 11 30, or, in the case of Australia only, not later than 1977 03 30.

Da Penny
for

H. K. Fisher
Assistant Deputy Minister

1976 09 28

Organization of the Ontario Ministry of Education

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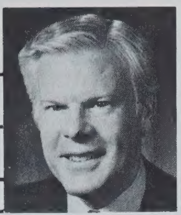
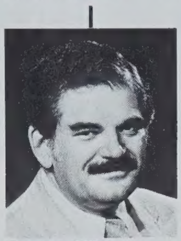
Minister's Advisory Committee on Teacher Education

Minister's Advisory Committee on Special Education

Minister's Advisory Committee on Community Schools



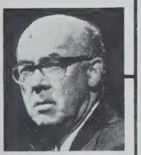
Minister of Education
Hon. Thomas L. Wells



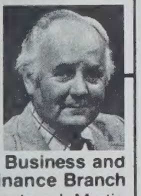
Deputy Minister
G. H. Waldrum

Council on French Language Schools Chairman
G. Raymond

Education Administration Division Assistant Deputy Minister
Dr. H. K. Fisher

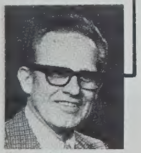


Supervision and Legislation Branch
Director: W. C. VanderBurgh

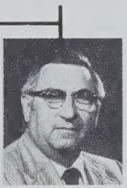


School Business and Finance Branch
Director: J. Martin

Research and Evaluation Branch
Director: D. A. Penny

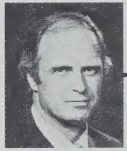


Student Activities and Special Projects Branch
Director: A. T. Carnahan

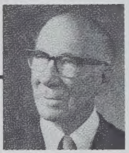


Director of Regional Services:
R. G. Rist

Regional Services
(Regions and Directors)

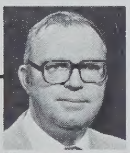


Western Ontario Region
London: W. E. P. Fleck



Northwestern Ontario Region
Thunder Bay: R. R. Steele

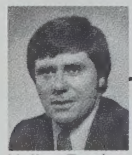
Midwestern Ontario Region
Waterloo: R. F. Bornhold



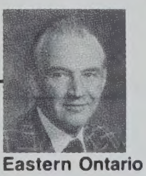
Midnorthern Ontario Region
Sudbury: C. E. Butcher

Central Ontario Region
Willowdale: L. E. Maki

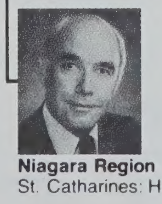
Northeastern Ontario Region
North Bay: J. J. Sullivan



Ottawa Valley Region
Ottawa: Dr. R. J. Duhamel

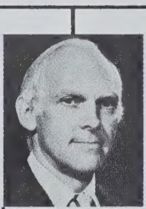


Eastern Ontario Region
Kingston: P. H. Torrance (Acting)

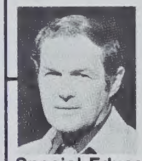


Niagara Region
St. Catharines: H. B. Henderson

Communication Services Branch
Director: J. Boynton

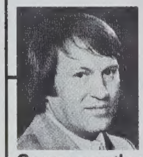


Program Division Assistant Deputy Minister
R. A. L. Thomas



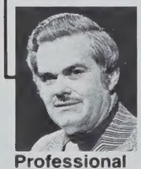
Special Education Branch
Director: Dr. G. D. Bergman

Curriculum Branch
Director: J. W. Storey



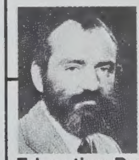
Correspondence Education Branch
Director: J. F. Rees

Teacher Education Branch
Director: Miss D. H. M. Dunn



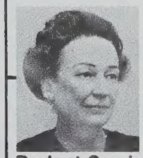
Professional Development Branch
Director: H. E. Gillies

Administrative and Financial Services Division Assistant Deputy Minister
Mrs. E. M. McLellan

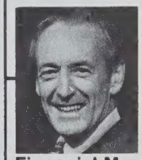


Education Data Processing Branch
Director: E. A. Overton

Information Systems and Records Branch
Director: J. V. Tabone



Budget Services Branch
Director: Mrs. M. R. Barclay



Financial Management Branch
Director: O. C. Tidbury

Management Services Branch
Director: B. M. Hannigan

Personnel Branch
Director: A. H. Glendenning

Ontario
Ministry
of
Education

Thomas L. Wells
Minister

Mowat Block
Queen's Park
Toronto, Ontario
M7A 1L2

Effective September 1, 1976

PROGRAM DIVISION

Assistant Deputy Minister: Robert A.L. Thomas
Tel: 965-6865

Goal Statement for the Division

To provide policy and innovative direction, curricular and alternative educational programs for students, general public, teachers and boards; to provide leadership in a consistent development pattern for the profession and the Ministry on a continuum from initial teacher education to retirement; and to strive for effective and efficient use of those resources available for such development.

CORRESPONDENCE EDUCATION BRANCH

Director:
Joseph F. Rees
Tel: 965-4587

Areas of Responsibility

- develop, administer and supervise a program of correspondence courses
- provide residents of Ontario with the opportunity to obtain, further, or supplement elementary and secondary education through study by correspondence

CURRICULUM BRANCH

Director:
John W. Storey
Tel: 965-5982

Areas of Responsibility

- provide a curricular structure capable of implementation by various school jurisdictions while maintaining quality, relevance, and flexibility to meet changing societal and learning needs
- develop curriculum guidelines and other materials based on a recognition of the educational needs and concerns of students, educators, and the community
- initiate, assist, co-ordinate, and evaluate implementation strategies with respect to curriculum policies through the regional offices of the Ministry
- encourage sharing of locally developed curriculum materials
- encourage development and production of Canadian learning materials through the administration of Circular 14 and the Learning Materials Development Plan
- provide leadership to increase interaction between schools and the community
- serve as liaison unit between the Ministry and special groups—the Ontario Association for Curriculum Development, Ontario Education Association, Ontario Education Communications Authority, all federations of home and school, and organizations of educators involved in curriculum design
- develop educational materials and programs related to the needs of native people

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- develop policy with respect to continuing education and experimental and alternative forms of education.

PROFESSIONAL DEVELOPMENT BRANCH

Director:
Howard E. Gillies
Tel: 965-2666

Areas of Responsibility

- provide in-service training programs for teachers including summer and winter courses
- provide pre-service and in-service programs for education administrators and supervisory officers, in co-operation with other educational organizations
- assist in developing staff development programs for Ministry personnel
- organize educational exchange programs for professionals
- liaise with faculties of education providing in-service summer and winter courses for teachers
- liaise with Ontario Council for Leadership in Educational Administration (OCLEA)

SPECIAL EDUCATION BRANCH

Director:
Gordon D. Bergman
Tel: 965-2663

Areas of Responsibility

- develop provincial policies in Special Education in co-operation with other branches of the Ministry
- operate schools for the blind and the deaf
- administer and supervise educational programs in developmental centres schools
- provide chairmanship for Council on Emotionally Disturbed Children and Youth
- liaise with regional offices of education for delivery of policies to school boards
- assist in the supervision of educational programs in crippled children's treatment centres

- liaise with Minister's Advisory Council on Special Education, professional and parent organizations, other ministries, and individuals, to improve programs for exceptional children and youth
- serve as resource base for curriculum and guideline development to meet the needs of exceptional students
- co-ordinate professional development summer courses for teachers in Special Education
- produce Special Education publications for public and professional use

TEACHER EDUCATION BRANCH

Director:
Dorothy H.M. Dunn
Tel: 965-1341

Areas of Responsibility

- co-ordinate operation of Ontario Teacher Education College
- maintain liaison with teacher training faculties in universities and related organizations
- develop policies concerning certification and authorization to teach in publicy-supported elementary and secondary schools in Ontario
- approve and review teacher education programs leading to basic certification

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ADMINISTRATION AND FINANCIAL SERVICES DIVISION

Assistant Deputy Minister: Ethel M. McLellan
Tel: 965-2565

Goal Statement for the Division

To provide the Ministry and other concerned parties with information for management decision-making, resource allocation, and in priority-setting and support services for ongoing administrative and financial activities.

BUDGET SERVICES BRANCH

Director:
Mary R. Barclay
Tel: 965-5342

Areas of Responsibility

- co-ordinate annual estimates preparation
- analyze monthly expenditures
- review policy proposals for changes in service levels

- analyze legislation and regulations with financial implications
- co-ordinate multi-year plan process
- implement management-by-results format

EDUCATION DATA PROCESSING BRANCH Director: Ted A. Overton Tel: 965-6669	Areas of Responsibility - operate the marks-reporting, student scheduling and guidance information services for 300 schools - operate the payroll/personnel, financial information, school bus route accounting and audio-visual catalogue services for school boards - provide development and support functions for 14 school board-operated remote computing locations - plan, define, consult for and implement information systems - provide all other requisite information processing services
FINANCIAL MANAGEMENT BRANCH Director: O. Cliff Tidbury Tel: 965-2611	Areas of Responsibility - provide internal audit service for Ministry - provide financial consulting service for Ministry - control IPPEBS (payroll/personnel) - produce financial status reports for Ministry management and central agencies - process, record and control expenditures and revenue for Ministry

INFORMATION SYSTEMS
AND RECORDS BRANCH

Director:
Joseph V. Tabone
Tel: 965-2624

Areas of Responsibility

- research and co-ordinate management information studies and needs of Ministry for planning purposes
- assist school boards in assembly and reporting of data
- develop compatibility in information systems of agencies
- liaise with federal and provincial agencies
- develop statistical studies and conduct analysis on topical issues to support planning functions of the Ministry
- administrate activities related to private schools
- process and record certification of teachers
- provide academic ecaluation service
- administer scholarships, bursaries, diplomas, and student records

MANAGEMENT SERVICES
BRANCH

Director:
Brad M. Hannigan
Tel: 965-2308

Areas of Responsibility

- provide appropriate facilities for publications, mail distribution, delivery, transcription, dictation and duplicating services, accommodation and purchasing
- maintain Fixed Assets Inventory Control system
- develop and improve Systems and Procedures

PERSONNEL BRANCH

Director:
Andy H. Glendenning
Tel: 965-2671

Areas of Responsibility

- recruitment
- employee relations
- organization and classification
- salary and general administration
- records

- personnel regulations interpretation
- employee benefits

EDUCATION ADMINISTRATION DIVISION AND REGIONAL OFFICES

Assistant Deputy Minister: Dr. Harry K. Fisher
Tel: 965-3620

Goal Statement for the Division

To provide legal, business, financial planning and evaluation expertise; to ensure accountability for Ministry resource allocation to local jurisdictions and future determinations; to provide a constantly up-dated source of data for sensing directions in provincial education and setting priorities within the Ministry; and to provide a focus for student activities and career development.

SUPERVISION AND LEGISLATION BRANCH	Areas of Responsibility
Director: William C. VanderBurgh Tel: 965-2672	- serve as communication and liaison unit for provincial organizations of teachers, trustees and school officials and the Minister, and co-ordinate inter-organizational relationships between various provincial bodies - provide the Ministry with professional service for drafting of legislation and regulations - communicate with other branches of the Ministry and related organizations regarding legislation affecting their respective rights, duties and responsibilities - provide reasonable balance between the rights of the individual and the effective administration of the educational system in legislation and regulations - administer and evaluate compulsory attendance legislation - supervise private schools and monitor their relationship with the Ministry - administer appeal procedures for teachers - act as management agent in the recognition of supervisory officers' certification - provide supervisory services for French-language groups in Ontario

- co-ordinate Ministry responsibilities for educating students in Department of National Defence schools and schools operated by the Ministry of Correctional Services
- liaise with James Bay Education Centre
- administer supervision of the Northern Corps schools

SCHOOL BUSINESS AND
FINANCE BRANCH

Director:
Jim Martin
Tel: 965-5624

Areas of Responsibility

- advise on Ministry needs related to annual sums required by school boards for capital and operating purposes
- develop and administer plans for provision of needed facilities and operating funds
- provide guidance and assistance with respect to school financial management, planning, design and construction

RESEARCH AND EVALUATION
BRANCH

Director:
Douglas A. Penny
Tel: 965-2666

Areas of Responsibility

- develop and administer program to evaluate school systems
- assist in determination of standards
- co-ordinate evaluation program
- liaise with universities, colleges, federations, etc., in areas of educational research and evaluation
- administer contractual research
- administer grants-in-aid research
- disseminate research findings

STUDENT ACTIVITIES AND
SPECIAL PROJECTS BRANCH

Director:
Archie T. Carnahan
Tel: 965-5620

Areas of Responsibility

- co-ordinate activities of Project Canada
- co-ordinate activities of school-to-school twinning project
- organize and administer student summer employment programs
- organize and administer Ontario Young Travellers Program
- administer student exchange programs
- administer and establish policy for the Student Leadership Centre
- organize and co-ordinate student leadership programs
- liaise with student councils
- liaise with Ontario Federation of School Athletic Association and related sports governing bodies
- co-ordinate protocol and cultural activities
- liaise with Youth Secretariat and inter-ministry committees on youth
- administer and develop policy for Student Guidance Information System
- assume responsibility for guidance and guidance-related activities
- develop and administer Second Language Monitor Program
- develop and administer international teacher exchange
- develop bilingual exchange programs

REGIONAL OFFICES

Director of Regional
Services:
Robert G. Rist
Tel: 965-3620

Northwestern Ontario
Thunder Bay
Director: Robert Steele
Tel: 844(807)475-1571

Areas of Responsibility

- acquaint school systems with Ministry policy and programs as stated in acts, regulations, guidelines, circulars and directives
- use appropriate means to ensure that Ministry policies are carried out
- assist boards to develop means of evaluating their programs

Midnorthern Ontario
Sudbury
Director: Carl E. Butcher
Tel: 841(705)566-3480

Northeastern Ontario
North Bay
Director: Jack J. Sullivan
Tel: 843(705)474-7210

Western Ontario
London
Director: W.E. Patrick Fleck
Tel: 813(519)472-1440

Midwestern Ontario
Waterloo
Director: Robert F.Bornhold
Tel: 815(519)885-0440

Niagara
St. Catharines
Director: Howard B. Henderson
Tel: 819(416)684-1123

Central Ontario
Willowdale
Director: Lauri E. Maki
Tel: (416)491-0330

Eastern Ontario
Kingston
Acting Director: Peter H. Torrance
Tel: 823(613)546-2641

Ottawa Valley
Ottawa
Director: Dr. Ron J. Duhamel
Tel: 821(613)225-2230

- keep other Ministry officials informed of activities and issues in school systems
- make recommendations for Ministry action and assist in policy formulation
- maintain effective liaison with the general public, universities, faculties of education, ministries, and other appropriate bodies
- offer effective support in program administration to those boards whose size precludes an administrative structure

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COUNCIL ON FRENCH LANGUAGE SCHOOLS

Chairman: Gérard Raymond
Tel: 965-2190

Goal Statement for the Council on French Language Schools

To conduct long-range planning that will ensure the continuing development of a high quality French-language educational system in the province; to interpret existing policy for French-language schools; to ensure that new policies are examined with respect to the needs of French-language students; to make recommendations concerning any aspect of the education of French-languag students in Ontario; and to advise the Deputy Minister and the Minister on all matters pertaining to French-language education for Francophones.

COMMUNICATION SERVICES BRANCH	Areas of Responsibility
Director: Jon C. Boynton Tel: 965-3597	- provide a public enquiries service about education in Ontario; operate an internal information program for Ministry employees - develop and produce a variety of public information programs and publications including Dimensions, a magazine directed to the educational community and others reporting on the policies, projects and activities of the Ministry; public service radio and television broadcasts; fact sheets and other information brochures - produce and distribute news releases to provincial media and arrange press conferences and interviews - co-ordinate the production of all Ministry publications - provide editing, translation, and photographic services to all Ministry branches - assist Ministry branches and regional offices in planning and staging conferences and exhibits - provide library and research services to Ministry - provide a film and photographic library service to the branches and regional offices - provide an audio-visual equipment loan service to the branches and regional offices

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Ministry of Education
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Toronto, Ontario
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1976-77:5

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: IMPLEMENTATION OF THE FORMATIVE YEARS

Since the release of The Formative Years in the spring of 1975, the Regional Offices of the Ministry have been working with local boards to arrange for its implementation. Although no specific date was established by which the programs in Primary and Junior classrooms were to have been reviewed and, if necessary, re-oriented to reflect the objectives outlined in The Formative Years, it was expected that each board would take steps appropriate to its circumstances towards this end.

The Regional Directors of Education have been asked to obtain from each school board the following information concerning the implementation of The Formative Years:

(1) the time-line established for implementation;

(2) the main activities which have been carried out or are planned; and

(3) the supporting organizational structure.

In addition, each school board is asked to make available to the appropriate Regional Director of Education copies of any curriculum document prepared locally for use in the Primary and Junior Divisions. The Ministry will continue to encourage the sharing of these resources among school boards.

Your attention is also drawn to the instruction booklet accompanying the 1976 Elementary School September Report. You will note that sections L & M are being used to obtain information about school-based activities related to the implementation of The Formative Years which have taken place or are planned. This information will be collated to provide a provincial picture of the progress of implementation. In addition, local supervisory officers may wish to use this information to assess progress within their own jurisdiction.

R.A.L. Thomas

1976 09 30

R. A. L. Thomas,
Assistant Deputy Minister.

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1976-77: 6

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS

OCT 13 1976
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RE: ONTARIO SCHOLARSHIP PROGRAM - 1977
Conditions of Award

Academic Requirements

1. A student who has obtained an aggregate of at least 480 marks in any approved Honour Graduation level courses having a total of six credits, according to the definition of a credit on page 6, Circular H.S.1 1975-76 and 1976-1977, and, in the calendar year 1977, is awarded a Secondary School Honour Graduation Diploma, may be designated as an Ontario Scholar, subject to the conditions outlined below.

2. The following conditions will apply in the calculation of the 480 marks required:

   (a) a candidate's mark in any course should be multiplied by the credit value of the course;

   (b) where a candidate obtains standing in Honour Graduation level courses totalling more than six credits, the highest marks or portions thereof will be used;

   (c) standing in both French and Français may not be counted;

   (d) standing in both English and Anglais may not be counted;

   (e) standing obtained at a recognized conservatory or school of music (as outlined in Circular H.S.1 1975-1976 and 1976-1977 Appendix C) as a credit towards the Secondary School Honour Graduation Diploma may now be considered for Ontario Scholarship purposes.

3. With respect to condition (e), where a student has obtained an average of 80 per cent (400 marks) or more in five credits offered within the school program and where the conservatory or school of music mark is at least 80 per cent, an Ontario Scholarship will be awarded.

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4. It is not a requirement that a student complete six Honour Graduation level courses in one year in order to be designated as an Ontario Scholar. A student who qualified for the Secondary School Honour graduation Diploma, or the equivalent, prior to 1977 01 01 may not be recommended for a 1977 Ontario Scholarship.

5. Additional recommendation forms (ME 590) for students who qualify for Scholarships subsequent to June will be included with the forms mailed for reporting summer school results. It is essential that the summer school marks for the students recommended are reported on the appropriate form (ME 223).

AWARDS

A successful student will receive an Ontario Scholar Diploma and an award of $100.

PAYMENT OF SCHOLARSHIP

The diploma and the cheque will be sent to the principal of the school which the successful student attended in 1977, as soon as possible after the standing has been verified.

Ethel M. McLellan,
Assistant Deputy Minister.

1976 10 15

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: EXAMINATIONS, SUPERVISORY
OFFICER'S CERTIFICATE

Candidates interested in the 1977 examinations for the Supervisory Officer's Certificate should apply to the Director, Information Systems and Records Branch, Ministry of Education, at as early a date as possible, but not later than 1976 11 30.

The date and location for the 1977 examinations will be announced to qualified candidates after 1976 12 1.

Candidates for the Supervisory Officer's Certificate who have qualified for the professional examinations via either the business administration route or the education route should refer to Regulation 140/75, Supervisory Officers. The examinations will be based on:

a) the Acts administered by the Minister and the Regulations thereunder;

b) the curriculum guidelines and other reference material pertaining to elementary and secondary education in Ontario; and

c) theories and practices of supervision, administration, and business organization that may be applicable to the effective operation of a school system.

H K Fisher

H. K. Fisher
Assistant Deputy Minister

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Ontario

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: REQUIRED SUBJECTS IN YEARS 3 AND 4 OF THE INTERMEDIATE DIVISION

All students entering a secondary school program on or after 1977 09 01 shall, within their program during the first two years, include courses in required subjects as follows:

English:	Courses in English	- 2 credits
Mathematics:	Courses in Mathematics	- 2 credits
Science:	Course(s) in Science	- 1 credit
Canadian Studies:	Courses in Canadian History	- 2 credits
	OR	
	Course(s) in Canadian History and	- 1 credit
	Course(s) in Canadian Geography	- 1 credit

The diploma requirements for these students will consist of a minimum of 27 credits in accordance with the following conditions:

- at least three credits from each of the four areas of study as outlined in Circular H.S.1
- a further fifteen credits
- among the 27 credits shall be 7 credits in the required subjects in the first two years, as outlined above, plus 2 additional credits in English Studies.

For those students who entered a secondary school program prior to 1977 09 01, the diploma requirements in effect at the time they entered will apply.

It is expected that, for each of the required subjects, courses will be offered at different levels of difficulty in each school to accommodate the differing needs and abilities of students.

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Circular H.S.1, 1977-78, which will be available in November, will describe the kinds of courses that would be appropriate for the required subjects and specify the guidelines from which these courses will be developed. Assistance in the implementation of the new diploma requirements will be available from the regional offices of the Ministry of Education.

At the present time, the Curriculum Branch of the Ministry of Education is revising those Intermediate Division curriculum guidelines that are most affected by these policy changes.

Most recipients of this memoranda will have received the policy statement with respect to core curriculum made by the Honourable Thomas L. Wells, Minister of Education, 1976 10 06. If you did not receive a copy, or wish additional copies, these may be obtained from the local Regional Office of the Ministry. It is expected that your implementation of this policy will be undertaken in the spirit of the Minister's statement.

G. H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

1976 10 20

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Mowat Block, Queen's Park
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1976-77:9

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: ENERGY CONSERVATION WEEK:
OCTOBER 31 - NOVEMBER 6, 1976

In connection with Energy Conservation Week the Ministry of Education has prepared for distribution to teachers a pamphlet entitled "Awareness of Energy".

The pamphlet contains useful information designed to increase the awareness of teachers in matters related to energy management. Although the distribution of this material has been arranged to coincide with Energy Conservation Week, it is intended that it should be used for integrating energy awareness with the curriculum on a continuing basis.

It is emphasized that in providing this pamphlet, the Ministry wishes teachers to take advantage of all opportunities to make energy management a part of every area of study, at all levels.

I am happy to join the Minister of Energy, the Honourable Dennis Timbrell, in inviting the schools to cooperate in the Government's Energy Management Program.

R. A. L. Thomas,
Assistant Deputy Minister.

1976 10 21

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1976-77: 10

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: REQUIRED SUBJECTS IN YEARS 1 AND 2
OF THE SECONDARY SCHOOL PROGRAM

The following information regarding courses in the required subjects as specified in Memorandum 1976-77:8 will be included in Circular HS1, 1977-78. This information is being provided in advance to give more time for the development or identification of appropriate courses.

All students entering a secondary school program on or after 1977 09 01, shall within their program during the first two years, include courses in required subjects as follows:

English	2 credits
Mathematics	2 credits
Science	1 credit
* Canadian History	1 credit
and	
Canadian Geography	1 credit
OR	
Canadian History	2 credits

* Principals must ensure that this selection is available to students.

Curriculum materials to revise and expand Intermediate guidelines in English, Mathematics, Science, Canadian History and Geography will be available by April, 1977. These materials will provide assistance to teachers in the preparation of specific courses at the school level. However, the following criteria may be used in planning courses, pending the release of these materials.

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English

Courses are developed from the guidelines:
Anglais, K-13, 1970 or
English, Intermediate Division, 1969

Courses in English as a second language that have been approved by the Ministry will also qualify as fulfilling the core curriculum requirements in English.

Mathematics

Courses are developed from one or more of the following guidelines:
Curriculum I.12C (4)
Curriculum I.12C (5)
Curriculum I.12D (4)
Curriculum I.12D (5)
Curriculum R.P.35 Mathematics, Years 1 and 2
Curriculum R.P.31 Business Mathematics Grade 10
Curriculum R.P.27 Mathematics Grade 10

The principal must ensure that the two courses selected by a student do not significantly overlap in content. The school may also offer a credit course in basic mathematics to students who lack the background needed for a mathematics course in the regular program. Such a course should be designed to assist individual students to acquire and apply the basic skills and concepts of arithmetic, measurement, geometry, statistics, probability and algebra, deemed necessary for the study of a mathematics course based on one of the guidelines listed above. This course must be clearly identified as basic mathematics and recognized as a prerequisite for these students before they undertake courses in the regular program. This course is not to be considered experimental since it is based on skills and concepts from earlier programs and will be adapted to meet the special needs of individual students.

Canadian History

Courses are developed from
Canada's Multi-Cultural Heritage and/or Contemporary Canadian and World Concerns sections of the History guideline, Intermediate Division, 1973.

Canadian Geography

Courses are developed for either year from the Canada section of the guideline Man and the Earth, Intermediate Division, 1973.

Science

Courses are developed from the guidelines
Environmental Science, Intermediate and Senior Divisions, 1973 or
Science, Intermediate Division, 1972.

cont'd.

To fulfill the intent of the core curriculum requirement, courses should stress the practical basics in one or more fields such as Physics, Chemistry, Biology and related sciences.

Until supplementary curriculum materials become available, principals of schools offering special vocational education may modify any of the guidelines listed above to provide for exceptional students appropriate courses in the required subjects.

G. H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

1976 11 08.

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M7A 1L2

1976-77: 11

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: 1. IDENTIFICATION OF YEAR 5 STUDENTS
2. EDUCATION ABOUT CHILD MOLESTATION

1. IDENTIFICATION OF YEAR 5 STUDENTS

In order to assist the Ministry to process the Year 5 student registration, mark gathering, graduation and scholarship reporting, it would be helpful if all correspondence involving these matters specified the appropriate Social Insurance Number for each student. Principals are also requested to indicate on correspondence to the Ministry the six digit Master Identity Number assigned to each school.

The cooperation of principals of all Year 5 schools in providing this information will be appreciated.

2. EDUCATION ABOUT CHILD MOLESTATION

A pamphlet Be Aware! - Attention! has been prepared by the Community Services Branch of the Ontario Provincial Police. It deals with child molestation and is intended to aid teachers and parents in educating children about this danger, and about actions which they may take to avoid, and to counter it.

Additional copies of the pamphlet may be obtained from Ontario Provincial Police District Headquarters throughout the Province.

Ethel M. McLellan

Ethel M. McLellan,
Assistant Deputy Minister.

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GROWING WITH DIGNITY

Education Week, 1977
April 17-23

CROÎTRE DANS LA DIGNITÉ
GROWING WITH DIGNITY

Message from the Ministry of Education

International, national and provincial bodies have all in their turn expressed what are the rights of children with respect to their physical, social, emotional, and mental growth and development. *The Declaration of the Rights of the Child* (United Nations, 1965) states:

> The child shall enjoy special protection, and shall be given opportunities and facilities, by law and by other means, to enable him to develop physically, mentally, morally, spiritually and socially in a healthy and normal manner and in conditions of freedom and dignity.

A more recently published document, *The Formative Years* (Ministry of Education, Ontario, 1975), spells out a philosophical commitment to the worth of the individual and pledges the government's support for an educational system that:

> . . . develops basic skills, knowledge, and attitudes, that endeavours to provide a fuller life during a child's school years . . . and to nurture every child's growth so that each may be able to continue his or her education with satisfaction and may share in the life of the community with competence, integrity, and joy.

The foregoing statements reflect the attitudes of an enlightened society. The goals, aims and responsibilities provide direction and support for universally accepted principles regarding the integrity and worth of the individual, whether that individual is in a regular class or special program.

This is a means towards enlarging the capacity of the community to satisfy the basic needs of all children.

The Ministry pledges its full support to Education Week 1977 and encourages all schools in the province to participate.

Official Opening, Education Week 1977, Windsor, Ontario

To be truly happy a human being must be able to live in dignity. Every person seeks self-respect, and a sense of personal worth and purpose in an increasingly indifferent technological society. Now more than ever before it has become essential to develop in a student a positive self-image and confidence in his ability to surmount problems.

I firmly believe that:

1. Students want us to stand by them, not over them. They want to feel that they can count on us when they are in difficulty.

2. We must never make them feel inferior. They doubt themselves enough without our reinforcing the doubts. Indicating failure will not help them to succeed.

3. We must treat each student as a person in his own right. Students are people, not carbon copies of adults. Each should be of equal value. Repsect for us will flow naturally from our respect for them.

4. We should not keep them young too long. They want a chance to spread their wings, to prove what they can do to grow in dignity.

5. They have a right to a major voice in their own lives. Decisions which affect their futures should be made *with* them, not *for* them. They have a right to their own kind of future.

R. H. Field,
Director of Education,
Windsor Board of Education.

Please submit your plans and enquiries to:
Paul E. Bedard,
Secretary,
Education Week,
259 Wellington, Chatham, Ontario.
N7M 1J9

CROÎTRE DANS LA DIGNITÉ

Semaine de l'éducation, 1977
du 17 au 23 avril

CROÎTRE DANS LA DIGNITÉ
GROWING WITH DIGNITY

Un message du ministère de l'Éducation

Tour à tour, les organismes internationaux, nationaux et provinciaux ont exposé ce qu'ils considéraient être les droits de l'enfant pour ce qui est de son épanouissement et développement physique, social, affectif et mental. Dans la *Déclaration des droits de l'enfant* (Nations Unies, 1965) on reconnaît que :

> "L'enfant doit bénéficier d'une protection spéciale et se voir accorder des possibilités et des facilités par l'effet de la loi et par d'autres moyens, afin d'être en mesure de se développer d'une façon saine et normale sur le plan physique, intellectuel, moral, spirituel et social, dans des conditions de liberté et de dignité."

Un document publié plus récemment, *Les années de formation* (ministère de l'Éducation de l'Ontario, 1975) expose clairement la position du Ministère en ce qui concerne la valeur de l'individu et formellement engage la responsabilité du gouvernement à apporter son appui à un système éducatif qui :

> ". . . développe les aptitudes de base, les connaissances et les attitudes, qui cherche à assurer aux enfants une vie aussi pleine que possible durant les années d'école et qui stimule l'épanouissement de chaque enfant de façon qu'il puisse poursuivre sa formation de manière satisfaisante et partager la vie de la collectivité avec compétence, intégrité et bonheur."

Ces deux déclarations révèlent l'attitude d'une société éclairée. Les buts et objectifs exprimés et les responsabilités qu'ils impliquent visent à reconnaître — et à soutenir — les principes acceptés universellement de la valeur et de l'intégrité de l'enfant en tant qu'individu, que l'enfant suive une classe ordinaire ou un programme spécial. C'est un moyen visant à augmenter l'aptitude de la communauté à répondre aux besoins fondamentaux de tous les enfants.

Le Ministère s'engage à donner tout son soutien à la Semaine de l'éducation et encourage toutes les écoles de la province à y participer.

Ouverture officielle, Semaine de l'éducation 1977, Windsor (Ontario)

Pour être vraiment heureux, l'homme doit pouvoir vivre dans la dignité. Chacun recherche le respect de soi et le sentiment de sa valeur personnelle et de sa raison d'être dans une société technologique de plus en plus indifférente. Maintenant plus que jamais, il est devenu essentiel de développer chez l'élève une image personnelle positive et de lui donner confiance dans son aptitude à surmonter les problèmes.

Je crois fermement que

1. les élèves veulent que nous soyons à leurs côtés, sans les dominer. Ils veulent sentir qu'ils peuvent compter sur nous lorsqu'ils sont en difficulté.

2. nous ne devons jamais les mettre dans une situation où ils se sentent inférieurs. Ils ont déjà assez de doutes en eux-mêmes pour que l'on n'ait pas besoin de les renforcer. Le fait d'indiquer leurs échecs ne les aide pas à réussir.

3. nous devons traiter chaque élève comme une personne de plein droit. Les élèves sont des individus, pas des copies d'adultes. Chacun doit avoir la même valeur. Leur respect pour nous découlera naturellement de notre respect pour eux.

4. on ne doit pas les garder jeunes trop longtemps. Ils veulent avoir la chance de prendre leur essor, pour montrer ce qu'ils peuvent faire pour grandir dans la dignité.

5. ils ont droit à la parole pour tout ce qui touche leur propre vie. Les décisions qui concernent leur avenir doivent être prises *avec* eux et non *pour* eux. Ils ont le droit de choisir leur avenir.

R. H. Field
Directeur de l'éducation,
Conseil de l'éducation de Windsor

Veuillez soumettre vos plans et demandes de renseignements a:
Paul E. Bedard,
Secretaire,
La semaine de l'education,
259 Wellington, Chatham, Ontario.
N7M 1J9

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 12

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: PRINCIPALS' COURSE

The Principal is asked to bring this memorandum to the attention of the staff.

Courses of four weeks' duration leading to the Elementary School Principal's Certificate and to the Secondary School Principal's Certificate Type B or Type A, will be offered in 1977.

Elementary Section and Secondary Section, First Session

July 6 - August 4

Queen's University, Kingston

Sheridan College, Oakville

Laurentian University, Sudbury

Seneca College, Toronto

Victoria College, Toronto

Wilfrid Laurier University, Waterloo

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Secondary Section, Second Session

July 6 - August 4

Victoria College, Toronto

General Information

The Principals' Course provides candidates with an opportunity for professional growth and relates directly to the tasks that are vital to the role of the principalship. Before and during the course, each candidate will be encouraged to identify personal professional needs. The program at each centre will be designed to attempt to meet these needs and to involve the candidates in a variety of tasks concerning their relationships to the Ministry of Education and within local school board jurisdictions. Candidates will be actively involved in the process of refining their skills of applied leadership.

(over)

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The informal discussion which characterizes living in residence is considered to be an integral part of the course. With the exception of Seneca College and Sheridan College, all courses will have residence facilities.

A permanent staff will be assigned to each centre. All sections will have joint sessions and separate groups or electives according to the needs and interests of the candidates.

The course at Laurentian University will be for both English-speaking and French-speaking candidates, and there will be joint sessions for all candidates. Laurentian University will also have available a number of apartments for married couples and small families. Candidates interested in renting these facilities should enquire directly to Laurentian University.

The course at Victoria College will be designed to meet the needs of practising principals and vice-principals. Applicants who hold these positions and who apply to take the course in Toronto will generally be assigned to the Victoria centre.

ADMISSION REQUIREMENTS

(1) An applicant for admission to the ELEMENTARY SECTION or to the SECONDARY SECTION, FIRST SESSION, in 1977, shall

  (i) hold a basic permanent Ontario teacher's certificate valid in the type of school for which the applicant desires a principal's certificate;

  (ii) have the degree of Bachelor of Arts or Bachelor of Science from an Ontario University, or a degree deemed equivalent thereto (evidence of the latter is to be sent to the Information Systems and Records Branch for an official evaluation of its acceptability before an applicant will be admitted to the course);

  (iii) have five years of teaching experience prior to 1977 06 30; and

  (iv) have been considered as above average in competence for at least the last two years of teaching.

(2) An applicant for admission to the SECONDARY SECTION, SECOND SESSION, 1977, shall

  (i) have been considered as above average in his work as a principal or vice-principal for two years subsequent to receiving his Interim Secondary School Principal's Certificate, Type B; and

..../3

(ii) be eligible for a permanent Secondary School Principal's Certificate, Type B, by June, 1977.

REGISTRATION PROCEDURES

An applicant wishing to be admitted to the course in 1977 should obtain from the principal the appropriate preliminary application form: Elementary-35PC(E); Secondary-35PC(S1) or (S2). Each applicant should send this preliminary application immediately to the local chief supervisory officer. Since it is not possible to provide places for all applicants, a quota has been established for each school board. Each board has been notified of its quota. The chief supervisory officer for the board will decide which applications are to be accepted according to the number of spaces allocated and will forward them to the Director of the Professional Development Branch, 17th floor, Mowat Block, Queen's Park, Toronto, M7A 1L2, by 1977 02 18. Each candidate for the course will receive a letter of acceptance from the Ministry of Education.

Applications for candidates from private schools must be approved by the appropriate Regional Director of Education of the Ministry of Education. The Regional Director will apply the same quota ratio to the private schools as has been applied to the public and separate schools.

Every candidate accepted for the Principals' Course must also submit an "Application for Ministry Summer Courses, 1977" to the Ministry of Education, Ontario, P.O. Box 560, Station F, Toronto, Ontario. These forms may be obtained from the school principal or from the Information Systems and Records Branch, Mowat Block, Queen's Park, Toronto, M7A 1L2, and must be forwarded with the required fee in the form of a cheque or money order made payable to the Treasurer of Ontario.

R A L Thomas

1976 12 08.

R. A. L. Thomas,
Assistant Deputy Minister.

Ministry
of
Education
Ontario

FORM 35PC(52)

APPLICATION FOR THE PRINCIPALS' COURSE – SECONDARY SECTION

SECOND SESSION 1977

PRINT

Surname First Names
(If married, maiden name also: If religious order, lay name also.)

Address

City/Town

Degree(s)	University(ies)

S.I.N. ____________________

PRINT

For the School
Where You Are NOW Teaching

Provide the following information:

Present Position ____________________

Name of School ____________________

Address of School ____________________

Telephone Number ____________________

School Board ____________________

Interim Secondary School Principal's Certificate, Type B – Date of Issue ____________________

Experience (as Principal or Vice-Principal in an Ontario Secondary or Private School) –

1973-74 ____________________

1974-75 ____________________

1975-76 ____________________

1976-77 ____________________

*N.B. There is no provision for the granting of a Permanent Secondary School Principal's Certificate, Type B to a teacher employed by a board on the basis of experience other than that of experience as a Secondary School Principal or Vice-Principal, as stated in the memoranda concerned with the Principal's Certification.

I attach a photostat of documentary evidence that I have completed at least one-quarter of the course requirements for a master's degree in education.

Date of Application ____________________ Signature of Applicant ____________________

(over)

FORM 35 PC (S2)

REPORT OF THE CHIEF SUPERVISORY OFFICER

It is requested that this form be completed and returned to:

Mr. H. E. Gillies
Director
Professional Development Branch
Ministry of Education, Ontario
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

This is to certify that to the best of my knowledge the information contained in the application form is correct and that the applicant is a bona fide candidate for the Principals' Course, Secondary Section, Second Session.

____
Director of Education or
Ministry Supervisory Official — in the case of private schools
and in special cases.

DATED AT ________________________

________________________ 19____

In cases where the chief supervisory officer is unable to submit a candidate's application for the course, the form should be returned to the applicant with an appropriate explanation.

ME 746 (REV/77)

Ministry
of
Education
Ontario

Form 35 PC (S1)

APPLICATION FOR THE PRINCIPALS' COURSE – SECONDARY SECTION
FIRST SESSION 1977

Print

Surname First Names
(If married, maiden name also. If religious order, Lay name also)

Address

City/Town

Degree(s)	University(ies)

S.I.N. ____________________

Print

For the School
Where You Are NOW Teaching

Provide the following information:

Present position ____________________

Name of School ____________________

Address of School ____________________

Telephone Number ____________________

School Board ____________________

TEACHING CERTIFICATE (PERMANENT)

Certificate	Specialist Subject	Date of Issue	Number
High School Specialist's Certificate			
High School Assistant's Certificate			
Vocational Specialist's Certificate			
Occupational Specialist's Certificate			

NO. OF YEARS OF TEACHING EXPERIENCE (as of June 30, 1977)

(a) Secondary Schools ____________ (b) Elementary Schools ____________
(c) Inspected Private Schools ____________ (d) Total ____________

RECORD OF TEACHING EXPERIENCE

(State number of years in each level)

School (Present School First)	Levels					Occupational		Date	No. of Years in each School
	Intermed.		Senior			1st year	2nd year		
	1st	2nd	3rd	4th	5th				
	9	10	11	12	13				

I prefer, in order, the following centres, although I realize that I may not be granted my first choice:

1 ____________________ 2 ____________________

Date of Application ____________________ Siganture of Applicant ____________________

(over)

Form 35 PC (S1)

REPORT OF THE CHIEF SUPERVISORY OFFICER

It is requested that this form be completed and returned to:

Mr. H. E. Gillies
Director
Professional Development Branch
Ministry of Education, Ontario
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

This is to certify that to the best of my knowledge the information contained in the application form is correct, and that the applicant is a bona fide candidate for the Principals' Course, Secondary Section, First Session.

____
Director of Education or
Ministry Supervisory Official — in the case of private
schools and in special cases.

DATED AT ______________________

______________________ 19____

- In cases where the chief supervisory officer is unable to submit a candidate's application for the course, the form should be returned to the applicant with an appropriate explanation.

ME 745 (REV/77)

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 13

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: SPECIAL FRENCH LANGUAGE PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS

1. This program, funded by the Federal Department of Secretary of State and administered by the Ministry of Education, has as its aim the support for the professional development of teachers of French as a second language and of teachers in French Language Instructional Units. It is in addition to the existing Teachers' Language Bursary Program, administered by the Ministry of Colleges and Universities (memorandum number 1975-76:15, dated 1976 02 03), which provides assistance to teachers engaged in summer professional development activity only.

2. Money from this fund will be available to assist in the professional development of teachers of French as a second language and of teachers in French Language Instructional Units, through seminars, workshops, or courses.

3. It should be noted that this year's allocation will expire at the end of the current fiscal year, 1977 03 31, and applications for assistance under this program should, therefore, be received as early as possible, certainly not later than 1977 02 25. While it is expected that this fund will be renewed annually up to 1979 03 31, there is no assurance that it will become an on-going program after that date.

4. Applications for assistance from this fund will be accepted from school boards, the Ontario Teachers' Federation and its affiliates, Ontario Teacher Education College and Faculties of Education, the Regional Professional Development Committees of the Ministry of Education Regional Offices, and other professional groups, and should be signed by the Director of Education or other chief official concerned.

5. Letters of application for consideration by the Committee on Special French Language Programs for Teachers should be addressed to:

Mr. H. E. Gillies,
Director,
Professional Development Branch,
Ministry of Education,
17th Floor,
Mowat Block, Queen's Park,
Toronto, Ontario.
M7A 1L2

RAL Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: PROFESSIONAL DEVELOPMENT EXCHANGE
FOR 1977-78 WITH BRITISH COLUMBIA

The Province of Ontario is participating with British Columbia in a reciprocal Professional Development Exchange Program. The program will provide an opportunity for highly qualified educators to profit from a variety of educational experiences within another province. The exchanges are limited to eight teachers and two administrators for the academic year 1977-78.

Exchangees who are teachers will be expected to have a valid Ontario teaching certificate and either five years' teaching experience or, if the teacher holds a university degree, at least three years' teaching experience by 1977 07 01. Those who will be working in other aspects of the educational system of British Columbia will be expected to have the experience and certification deemed satisfactory to the officials of that province.

PROCEDURE FOR APPLICATION

Persons interested in exchange should:

1. write for more detailed information and for copies of the application forms, to the Professional Development Exchange Officer, Ministry of Education, Professional Development Branch, 17th floor, Mowat Block, Queen's Park, Toronto, M7A 1L2;
2. apply to his or her board for permission, and
3. if approval by the board is received, complete the application forms and send them to the Professional Development Exchange Officer not later than 1977 02 28.

RAL Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

1976 12 08.

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Mowat Block, Queen's Park
Toronto, Ontario
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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: THE NORTHERN CORPS

Northern Corps is a classification term that includes teaching services for a number of small, isolated schools in northern Ontario that are not included in one of the larger units of administration. Supervision of these schools is the direct responsibility of the Ministry of Education. Most of the schools have modern, well-equipped facilities and attached furnished accommodation for the teacher; all have up-to-date teaching aids. The basic program includes kindergarten to grade eight.

In order to maintain a source of well-qualified teachers, the Ministry of Education wishes to facilitate a loan arrangement whereby elementary school teachers employed by a board of education, or a Roman Catholic Separate School Board, might serve the Northern Corps for a one, two or three year term. Participating teachers would receive their regular salary and benefits from their home board, which, in turn, would be reimbursed by the Northern Corps board. In addition, the Northern Corps teacher would receive from the Northern Corps a northern allowance subsidy, orientation training, and travel costs three times per year between the Northern Corps school and his or her home in Ontario.

A limited number of positions are available each year for highly qualified, dedicated teachers who have an interest in developing Northern Ontario's most important natural resource - its children. Applications are invited from single teachers and from married, teaching couples. Couples with children may be difficult to accept due to limited accommodation facilities.

Teachers with above-average teaching records and the approval of their Director of Education are invited to send for an application form and descriptive brochure to:

Northern Corps,
Ministry of Education,
Supervision and Legislation Branch,
15th Floor, Mowat Block,
Queen's Park, Toronto.
M7A 1L2

H.K. Fisher
H. K. Fisher,
Assistant Deputy Minister.

1976 12 10.

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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 16

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

JAN 13 1977
INSTITUTE
FOR STUDIES IN EDUCATION

RE: A BURSARY PROGRAM FOR TEACHERS
TO TRAIN AS TEACHERS OF THE DEAF

The Ministry of Education announces a bursary award program to encourage and support qualified teachers to take specialized training in the area of deaf education. Bursaries in the amount of $5,000 each will be awarded to persons qualified to teach in Ontario who wish to attend the one-year course in deaf education at the Teacher Education Centre, Belleville, for the school year 1977-78.

Candidates must be recommended for the training course by the Superintendent of a Provincial School for the Deaf or their local Director of Education. Applicants will hold a valid teaching certificate or Letter of Standing to teach in an elementary or secondary school in the Province. Persons presently attending a University Faculty of Education or the Ontario Teacher Education College, and who expect to graduate in the spring of 1977, are eligible for a bursary award.

Qualified teachers who successfully complete the one-year training course at the Teacher Education Centre, Belleville, will receive a Diploma in Deaf Education which enables them to teach deaf or hard-of-hearing pupils in Ontario.

Applications by teachers for nomination to the bursary award program must be submitted to one of the following Superintendents by 1977 03 01:

Dr. J. G. Demeza,
Superintendent,
The Sir James Whitney School,
Belleville, Ontario.
K8P 1B2 (Tel. 613-962-5361)

Mr. R. A. Wollaston,
Superintendent,
The Ernest C. Drury School,
Milton, Ontario.
L9T 2M5 (Tel. 416-878-2851)

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Dr. J. Boyd,
Superintendent,
The Robarts School,
P.O. Box 7300,
London, Ontario.
N5Y 4V9 (Tel. 519-453-4400)

Directors of Education may nominate a teacher by contacting a Superintendent listed above or

The Principal,
Teacher Education Centre,
The Sir James Whitney School,
Belleville, Ontario.
K8P 1B2 (Tel. 613-962-5361)

R.A.L. Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

1977 01 03.

Ontario
Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77:17

JAN 13 1977
INSTITUTE FOR STUDIES IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: TEACHER EXCHANGE FOR 1977-78 WITH FRANCE, WEST GERMANY AND THE NETHERLANDS

In addition to the existing teacher exchanges with France, the Province of Ontario has successfully completed exchange agreements with West Germany and The Netherlands.

For General Terms and Conditions, and Exchange of Accommodation
- See Circular 1976-77:4

SPECIAL TERMS AND CONDITIONS

1. Teacher Exchange with France

(i) The twelve teachers selected for exchange with France will hold a valid Ontario teaching certificate and have at least five years' successful teaching experience by 1977 07 01.

(ii) The distribution of exchange positions in France will be as follows:

(a) The eight Ontario teachers of French as a Second Language will exchange teaching positions with teachers of English as a Second Language in France, with the understanding that half the teachers on each side will be from grades six, seven and eight, and half will be from grades nine through thirteen.

(b) The four Ontario teachers whose first language is French and who teach in French Language Instructional Units at the elementary school level.

2. Teacher Exchange with West Germany

(i) The ten teachers selected for exchange with West Germany will hold a valid Ontario teaching certificate and have at least three years' successful teaching experience by 1977 07 01.

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(ii) Ontario teachers will teach in the English language in Germany, but a good working knowledge of the German language is essential. If desired, arrangements can be made to teach subjects in the German language.

(iii) The German teacher coming to Ontario will be fluent in the English language, and be ready to give German language instruction, as well as teach another subject in English.

3. Teacher Exchange with The Netherlands

(i) Teachers selected for exchange with The Netherlands will hold a valid Ontario teaching certificate and have at least five years' successful teaching experience by 1977 07 01.

(ii) Ontario teachers will teach in the English language in The Netherlands, but a good working knowledge of the Dutch language is essential.

(iii) The teacher coming from The Netherlands will be fluent in English and be capable of carrying out regular teaching duties in the English language.

Financial Responsibilities of Exchange Teachers

Because of the differential in salary scales abroad, it is believed that the visiting teachers should be assisted financially while in Ontario. A Canadian teacher going on exchange to France is expected to make available a sum of $300 to the exchangee. A Canadian teacher going on exchange to West Germany is expected to make available a sum of $250 to the exchangee.

Financial Responsibility of School Boards

As an indication of its interest in the exchange scheme and in recognition of the professional value of exchange, the school board employing a Canadian teacher accepted for exchange is expected to make a similar sum available to the visiting teacher, i.e. $300 to exchange teachers from France and $250 to exchange teachers from West Germany. Under no circumstances should a school board approve an application for exchange from a teacher in its employ unless the school board is prepared to make this commitment.

.../3

PROCEDURE FOR APPLICATION

A teacher who is interested in exchange should

1. write to the Teacher Exchange Officer, Ministry of Education, Student Activities and Special Projects Branch, 19th Floor, Mowat Block, Queen's Park, Toronto, Ontario, M7A 1L2, for more detailed information and for copies of the application forms;
2. apply to his or her board for permission, and
3. if approval by the board is received, complete the application forms and send them to the Teacher Exchange Officer not later than 1977 02 11.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

1976 12 10.

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77:18

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: HIRING OF POTENTIAL GRADUATES
OF TEACHER TRAINING INSTITUTIONS

JAN 13 1977
THE ONTARIO INSTITUTE
FOR STUDIES IN EDUCATION

Concern has been expressed in a number of quarters at the tendency of some boards during the past few years, to begin hiring potential graduates of teacher training institutions at a time when only a fraction of their professional training has been completed.

It is probably not reasonable to expect that hiring of potential graduates could be delayed completely until the period of professional training has been concluded and certificates have been issued. However, it would seem to be in the best interests of all parties if boards would refrain from hiring potential graduates until such time as a reasonably full assessment of the achievement of each student teacher has been made.

An additional consideration is that the situation has changed significantly in recent years with respect to the need for hiring a certain number of teachers on the basis of speculation as to probable needs. Except in unusual circumstances, it should now be possible for boards to refrain from hiring until such time as definite vacancies exist.

Accordingly, it is recommended that no potential graduate of a teacher training institution be hired by any board until 1977 03 01. It is also suggested that boards give serious consideration to a policy of hiring teachers only on the basis of known needs.

G. H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

1976 12 15.

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Ontario
Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77:19

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: PROVISION OF STUDENT TEXTS
AND LEARNING RESOURCES

It is essential that students have textbooks, library resources, and other learning materials readily available and in sufficient quantities to meet their needs. The introduction of new curricula for the Primary and Junior Divisions, together with new requirements in the school program in the Intermediate Division, all have implications for the selection, acquisition, and use of appropriate learning materials.

There have been indications in recent years that the proportion of the operating budget allocated to textbooks, library resources, and other educational media has decreased. In view of the central importance of learning materials in the educational process, such reduced allocations would appear to be unwise. School boards are therefore strongly urged to make adequate provision in school operating budgets for the acquisition of textbooks, library resources, and other learning materials so that the curriculum needs of students may be fully met.

RAL Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

1976 12 23.

Ref
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O59m

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of
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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77:20

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: ONTARIO-QUEBEC TEACHER EXCHANGE 1977-78

Under the auspices of the Ontario-Quebec Permanent Commission a teacher exchange program between the two provinces will be carried out during the school year 1977-78.

The exchange will be effected in two areas:

1. Second-language Teacher Exchange

   The agreement is that the Ontario teacher of French will spend one school year in a Quebec school teaching English as a second language. The Quebec teacher of English will spend one school year in an Ontario school teaching French as a second language. The exchange will include Ontario teachers of French as a second language from grade 7 upwards.

   For this exchange the Ontario candidate's first language must be English and the Quebec candidate's first language must be French.

2. French-language Teacher Exchange

   The agreement is that there will be an exchange of elementary school teachers between the French Language Instructional Units in Ontario and the French-language elementary schools in Quebec (grades 1 through 6) for a period of one school year. For this exchange, the candidate's first language must be French.

All salaries and fringe benefits will continue to be paid by the original employer. A travel allowance equivalent to two return economy air fare trips to the new location will be paid by the respective Ministries of Education to the exchange teachers.

The minimum requirements for acceptance on the two exchanges are the following:

1. The candidate must hold a permanent teaching certificate.

(over)

2. The candidate must have taught successfully for 3 years if he has a university degree, or 5 years for those teachers without a university degree.

Attached is the bilingual brochure describing this program.

Interested teachers are asked to request application forms as soon as possible so that a final selection may be possible by 1977 02 20.

For application forms and further information, Ontario teachers should contact:

The Coordinator,
Educational Exchange Programs,
Ministry of Education,
19th Floor, Mowat Block,
Queen's Park,
Toronto, Ontario.
M7A 1L2

H. K. Fisher

1977 01 04.

H. K. Fisher,
Assistant Deputy Minister.

Quebec Ontario Teacher Exchange

1977-78

What is it?

This teacher exchange program between Quebec and Ontario was initiated with a view to improving the teaching of French as a second language in Ontario and English as a second language in Québec.

Later, in order to include teachers in French Language Instructional Units, the two provincial governments expanded the program.

These exchanges have the following objectives:

- 1 To enable second language teachers to strengthen their mastery of the second language by giving them the opportunity to work in an environment in which that language is the vehicle of communication.
- 2 To expose a larger number of second language students to teachers who are native speakers of that language.
- 3 To encourage a better understanding of the two cultures.
- 4 To facilitate comparative studies of and to reinforce awareness of pedagogical realities in the two educational jurisdictions.

These exchanges are on a position-to-position basis, and the teachers can participate only with the authorization of the local school board on both sides.

Who can participate?

- Ontario teachers in French Language Instructional Units and Quebec core teachers (limited to grade 1 to 6)
- Francophone Quebec teachers of English as a second language (from grade 7 upwards).
- Anglophone Ontario teachers of French as a second language (from grade 7 upwards).

Eligibility

- A. Elementary level (1 to 6):

  To be eligible a teacher must hold a valid teaching certificate, and with a university degree, have at least three (3) years of elementary school teaching experience or, without a university degree, have at least five (5) years of teaching experience.

  Candidates must speak French as their first language.

- B. Secondary level (grades 7 to 11):

  To be eligible a teacher must hold a valid teaching certificate and,

  for Quebec teachers, speak French as their first language and for Ontario teachers, speak English as their first language.

  Teachers with a university degree must have at least three (3) years of experience teaching the second language and those without a degree, at least (5) years.

Financial Arrangements

Teachers participating in the exchange will continue to receive their salary from their respective home school board.

An allowance equivalent to the cost of two trips to and from their home to the exchange school will be paid to participants.

Applications

Interested teachers may obtain further information and application forms by filling in the attached tear-off and sending it to:

Ontario:

Teacher Exchange Officer,
Student Activities and Special
Projects Branch,
Mowat Block, 19th floor,
Queen's Park,
Toronto, Ontario.
M7A 1L2

Québec:

Échange d'enseignants Ontario-Québec,
Direction générale des relations
fédérales et provinciales,
1225, Place Georges V,
Ministère des Affaires
intergouvernementales,
Québec, P.Q.
G1R 4Z7

Deadline for registration: January, 30, 1977.

Échange d'enseignants Ontario Québec

Année scolaire 1977-78

Programme de coopération
Ontario-Québec

Ce qu'il est

Ce programme d'échange d'enseignants entre l'Ontario et le Québec a été mis sur pied d'abord dans l'intention d'améliorer au niveau secondaire l'enseignement du français, langue seconde en Ontario et l'enseignement de l'anglais, langue seconde au Québec.

Un peu plus tard, afin de permettre la participation des enseignants francophones du niveau élémentaire, les gouvernements des deux provinces ont étendu ce programme.

Ces échanges visent les buts suivants:

- 1 Consolider la maîtrise de la langue seconde des participants en leur donnant l'occasion d'oeuvrer dans un milieu où cette langue en est une de communication.
- 2 Offrir à un plus grand nombre d'élèves, des cours de langue seconde donnés par des professeurs dont c'est la langue maternelle.
- 3 Favoriser une meilleure connaissance des deux cultures.
- 4 Faciliter à la fois, les études comparatives et l'approfondissement des connaissances des réalités pédagogiques des deux systèmes scolaires.

Ces échanges s'effectuent selon la formule poste à poste et les enseignants ne peuvent y participer qu'avec l'autorisation des commissions scolaires pour les Québécois et des conseils scolaires pour les Ontariens.

Qui peut participer?

- Les enseignants francophones du Québec et de l'Ontario de l'élémentaire.
- Les professeurs québécois francophones enseignant l'anglais comme langue seconde au secondaire.
- Les professeurs ontariens anglophones enseignant le français comme langue seconde au secondaire.

Conditions d'admissibilité

- A. Niveau élémentaire

  Être détenteur d'un brevet d'enseignement.

  Avoir trois (3) ans d'expérience dans l'enseignement au niveau élémentaire, pour le détenteur d'un baccalauréat; le candidat qui n'a pas de baccalauréat doit avoir cinq (5) ans d'expérience.

  Être de langue maternelle française.

- B. Niveau secondaire

  Être détenteur d'un brevet d'enseignement.

  Être de langue maternelle française pour les Québécois et de langue maternelle anglaise pour les Ontariens.

  Avoir trois (3) ans d'expérience dans l'enseignement de la langue seconde au niveau secondaire pour le détenteur d'un baccalauréat; le candidat qui n'a pas de baccalauréat doit avoir cinq (5) ans d'expérience.

Modalités financières

Les enseignants qui participent à l'échange continueront d'être rémunérés par leurs institutions scolaires respectives.

Une indemnité correspondant au coût de deux voyages aller-retour du lieu de résidence au lieu d'assignation sera versée aux participants.

Inscription

Les candidats peuvent obtenir des renseignements supplémentaires et des formulaires d'inscription en remplissant la partie détachable de ce dépliant et en l'expédiant aux adresses suivantes:

Québec:

Échange d'enseignants Ontario-Québec
Direction générale des relations
fédérales et provinciales
1225, Place Georges V
Ministère des Affaires intergouvernementales
Québec, G1R 4Z7

Ontario:

Teacher Exchange Officer
Student Activities and Special
Projects Branch
Mowat Block, 19th floor
Queen's Park,
Toronto, Ontario
M7A 1L2

La période d'inscription se termine le 30 janvier 1977.

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 21

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS
PRINCIPALS OF PRIVATE SCHOOLS

RE: 1. SCHOOL CROSSING GUARDS
2. SCHOOL FOOD SERVICES

1. SCHOOL CROSSING GUARDS

A recent Highway Traffic Act amended (Bill 25) provided, in section 17, for certain changes in respect to persons who assist children across highways en route to and from schools.

The amendment reads as follows:

"1. In this section, 'school crossing guard' means a person sixteen years of age or older employed by a municipality, who is directing the movement of children across a highway.

2. A school crossing guard about to direct children across a highway with a speed limit not in excess of 40 miles per hour shall, prior to entering the roadway, display a school crossing stop sign in an upright position so that it is visible to vehicular traffic approaching from each direction.

3. Where a school crossing stop sign is displayed as provided in subsection 2, the driver of any vehicle approaching the stop sign shall stop before reaching the crossing.

4. A school crossing guard shall not display on a highway a school crossing stop sign under any circumstances other than those set out in subsection 2.

5. No person other than a school crossing guard shall display on a highway a school crossing stop sign.

6. The Lieutenant Governor in Council may make regulations prescribing the type, design and specifications of school crossing stop signs."

(over)

1. School Crossing Guards (continued)

The Ministry of Education continues to believe that the primary responsibility for the safety of pupils crossing highways rests with the pupils, their parents and the municipality. It should be noted that the amendment does not preclude other persons, either volunteers or in the employ of a board, from assisting children across a highway. Such persons would not be considered school crossing guards and could not control the flow of traffic by physical means with or without the use of official signs.

2. SCHOOL FOOD SERVICES

School boards concerned about the quality of school food services might find a recent publication of the Ontario Ministry of Health of interest to them. A committee of nutritionists from local official health agencies and from the Ministry of Health in Ontario has prepared a *Working Paper on School Food Services* to "present recommendations which could be used to support efforts in Ontario to improve food services" and to "provide tools for evaluating and improving food services". Copies of this Working Paper may be obtained free of charge from -

Ontario Ministry of Health,
Communications Branch,
9th Floor, Hepburn Block,
Queen's Park, Toronto.
M7A 1S2

HK Fisher
H. K. Fisher,
Deputy Minister of Education.

1977 01 11.

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 22

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: SUMMER SEMINAR IN SOUTH-WESTERN GERMANY
August 4 to August 21, 1977

The Student Activities and Special Projects Branch has arranged to co-sponsor with the German Institute of Foreign Relations and the Akademie Wiesneck, a summer seminar in West Germany for approximately 25 Ontario educators.

The seminar will focus upon the nature of West Germany's educational system and the historical, cultural and industrial context within which the educational system has emerged.

The seminar site is the Akademie Wiesneck on the outskirts of Freiburg in the foothills of the Black Forest.

Due to the unique location of the site, it will be possible for the candidates throughout the seminar to participate in French, German and Swiss events that represent the cultural richness of the area.

The seminar will be in a workshop format. A full array of lectures will be given, followed by discussion groups and inter-action with guest personnel. The language of the seminar will be English.

A detailed final program will be issued following the determination of the personnel to be involved.

Applicants must hold an Ontario teaching certificate or a Letter of Standing. The cost of the seminar is $310.00. This includes all excursions and admission expenses, and full room and board while attending the seminar, as well as a visit to Bonn. Arrangements are being made for a group charter flight.

Accommodation, on a limited basis, is available at the site of the seminar for accompanying spouses.

(over)

Application forms may be obtained by telephoning or writing to:

Mr. Uwe Schweneke,
Education Officer,
Student Activities and Special
Projects Branch,
Ministry of Education, Ontario,
19th Floor, Mowat Block,
Queen's Park,
Toronto, Ontario.
M7A 1L2

Telephone: (416) 965-6329

Applications will be accepted until 1977 03 11.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

1977 01 14.

Ontario
Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 23

MEMORANDUM TO: CHAIRMEN OF SCHOOL BOARDS AND
SCHOOL BOARD TRUSTEES
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS
REGIONAL DIRECTORS OF EDUCATION

FEB 9 1977
INSTITUTE
FOR STUDIES IN

RE: CURRICULUM DEVELOPMENT AT THE LOCAL LEVEL

In the light of my announcements in October and November of 1976 regarding required subjects in the Intermediate Division and the development of new curriculum guidelines and other curriculum materials, further amplification concerning the present and future status of curriculum development at the local level is perhaps in order at this time.

It is recognized that, over the past several years, many school boards and many educators have invested a great deal of time and money in local curriculum development activities. Much good work has been done, which is a great credit to all of those concerned.

However, in our decision to take a firmer hand in curriculum development, we felt that the Ministry of Education should assist to a greater degree in this endeavour, in order to avoid inconsistencies and variations in standards and content. Therefore, the curriculum materials that will be produced at the provincial level will henceforth be more prescriptive and descriptive, and provide a solid base upon which local curriculum development can build.

It would be an error, however, for any school board or individual to conclude that the Ministry is reverting to a situation where definitive, lock-step curriculum is to be presented at the provincial level. We are definitely not doing this. In my November address to the Ontario Association for Curriculum Development, I stated:

> "While all of the curriculum material which will be forthcoming from the Ministry will be considerably more detailed than in the past, we are definitely not going back to a standardized lock-step curriculum which must be imposed upon every student, regardless of his or her individual capabilities and characteristics."

I went on, in the address, to state a firm commitment on behalf of the Ministry that ample flexibility would remain in the curriculum, in order that local school boards and schools would continue to be able to adapt the curriculum to accommodate individual differences among their students.

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(over)

At the elementary school level, with the Province's curriculum policy firmly established through The Formative Years, the Ministry will soon be providing a wide-ranging series of support materials designed to give teachers practical, usable ideas and guidance in specific areas of curriculum.

Quite obviously, however, school boards will continue to have a very important responsibility in the actual writing of curriculum programs at the elementary school level.

The same is true at the secondary school level. It is our full intention that forthcoming curriculum guidelines will be considerably more substantive and helpful than in recent years -- but again, the flexibility that will be inherent in these guidelines will continue to place an onus upon local school boards for local curriculum development activities.

The five Intermediate Division guidelines which are presently being re-written and expanded (for English, history, geography, science and mathematics) serve as examples:

--Each of the guidelines will contain a "core" of common elements which must be included in all courses, making appropriate allowances so that courses of varying levels of difficulty may be offered in order to accommodate the varying needs and abilities of all the students in each school.

--Even though we intend to designate the "core" elements in each subject, we will definitely not be writing detailed and rigidly prescriptive courses of study.

I am pleased with the cooperation that has been given by local school authorities in releasing practising educators to work with curriculum committees. Our decision to pay the prorated salaries and fringe benefits of these people, along with incurred expenses, should allow for continued commitment by local educators to curriculum development at the provincial level.

It is clear that local curriculum development activities must continue throughout Ontario. Indeed, school boards, in keeping with the Ministry's intention of providing teachers with more helpful and directive curriculum materials, may now be able to place an even greater emphasis on local curriculum development. In my address to the OACD, I expressed it this way:

.../3

> "The challenge that is now presented to you, in terms of local curriculum development, takes on an even greater importance and priority than ever before. The directions are clearer, the expectations are higher, and the whole scale of priorities is becoming better defined."

It is our strong hope that school boards will indeed take up this challenge. The various guidelines and other curriculum materials emanating from the Ministry will, because they are to be more substantive, clarify and simplify the challenge of local curriculum development, and make it a more fruitful process for all concerned.

Thomas L. Wells.

Thomas L. Wells,
Minister of Education.

1977 01 19.

Ontario
Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 24

FEB 9 1977

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: DRIVER EDUCATION COURSES
IN OCCUPATION PROGRAMS

In occupation programs that lead to a Certificate of Training or a Secondary School Graduation Diploma and where driving a vehicle is an integral part of that occupation, the Ministry of Education will recognize for full or partial credit a Driver Education Course according to the following schedule:

110 hours (in-class and in-car)	1 credit
55 hours (in-class and in-car)	½ credit

Driver Education courses for students in other than the occupation program cited above will continue to be offered as extra-curricular, non-credit courses. Such courses may continue to be funded as part of a board's Continuing Education program.

The Ministry of Education is preparing a Resource Booklet on Driver Education which will be made available within the next few weeks.

RAL Thomas.

R. A. L. Thomas,
Assistant Deputy Minister.

1977 01 21

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Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 25

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EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: SCHOOL ATTENDANCE COUNSELLORS' CERTIFICATION PROGRAM

During the summer of 1977 the Ministry of Education will introduce the first part of the three-part School Attendance Counsellors' Certification Program. Upon successful completion of three summer programs, each four weeks in length, a certificate known as the School Attendance Counsellor's Certificate will be issued to the candidate.

The course content will focus on the following areas:

1. Counselling theory and practicum
2. Change theory and practice: change agent training
3. The Act and Regulations
4. Legal procedures
5. Enquiry techniques
6. Communication theory and techniques
7. Community and social services
8. Educational and vocational information
9. Child and adolescent development theory

The program will be open to practising attendance counsellors, or to persons with a certificate or Letter of Standing qualifying them to teach in an elementary or secondary school in Ontario.

Additional information is outlined in the "Professional Summer Programs for Teachers" booklet to be distributed to schools in the near future.

R.A.L. Thomas.

R. A. L. Thomas,
Assistant Deputy Minister.

1977 01 21

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Mowat Block, Queen's Park
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1976-77: 26

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

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RE:
1. ONTARIO SCHOLARSHIP PROGRAM - 1977
2. SCHOLARSHIPS OFFERED BY THE CANADIAN RESTAURANT ASSOCIATION FOUNDATION
3. HUMAN GROWTH AND DEVELOPMENT, HUMAN FAMILIES, AND SEXUALITY, IN HEALTH EDUCATION COURSES OF STUDY
4. AMERICAN STUDIES CONFERENCE
5. BOOKLET - A GUIDE TO POST-SECONDARY THEATRE TRAINING OPPORTUNITIES IN ONTARIO

1. ONTARIO SCHOLARSHIP PROGRAM - 1977

Following the distribution of Memorandum 1976-77:6 dated 1976 10 5, a number of enquiries concerning the calculation of conservatory or school of music marks for the Secondary School Honour Graduation Diploma and for the Ontario Scholarship have been received.

It should be noted that the average of the marks obtained in Grade IX Practical and Grade III Harmony are to be used in calculating the Year 5 mark to be submitted to the Ministry for diploma or scholarship purposes. Students should be advised to obtain a transcript of these marks from the appropriate conservatory or school of music.

Provision will be made in the Year 5 Mark Gathering Report for the submission of this mark to the Ministry. It is essential that the conservatory or school of music mark assigned for credit towards the Honour Graduation Diploma be recorded on this form.

Principals are asked to have this matter brought to the attention of guidance persons and classroom teachers.

2. SCHOLARSHIPS OFFERED BY THE CANADIAN RESTAURANT ASSOCIATION FOUNDATION

This Foundation has recently forwarded to principals of secondary schools a letter and application form regarding two scholarships for the School of Hotel and Food Administration, University of Guelph. We would ask that these scholarships be brought to the attention of guidance counsellors, so that the information may be made available to students interested in a career in this area.

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3. HUMAN GROWTH AND DEVELOPMENT, HUMAN FAMILIES, AND SEXUALITY, IN HEALTH EDUCATION COURSES OF STUDY

The Senior Division Physical and Health Education Guideline (1975) states that:

> ...teachers should exercise taste, discretion and sensitivity in dealing with specific topics in the areas of human families, sexuality, venereal disease and human growth and development. Teachers should introduce these topics carefully and should deal with them only in the context of a well planned total program. The department head, principal and supervisory officials must be made aware of the context within the expanded course of study for each school. (1)

This caution is particularly pertinent when materials dealing with family planning, conception control, birth control, and abortion are involved.

Sex Education, A Teacher's Guide, is published by authority of the Minister of National Health and Welfare, Health and Welfare Canada. There has been considerable negative reaction to booklet number four in this series of six, because of its presentation of abortion as a method of birth control.

It is recommended that the content of this Teacher's Guide, and of other similar support materials, should be utilized only with the specific approval of the principal and senior school board officials. It should be noted that the topic of abortion is not specified in Ministry of Education guidelines.

(1) Senior Division Physical and Health Education, Ministry of Education, Ontario, 1975. Page 5.

4. AMERICAN STUDIES CONFERENCE

St. Lawrence University is holding an "American Studies Conference" from 1977 07 03 to 1977 07 08, in Canton, New York. Spaces have been reserved for twenty Ontario educators to attend the conference. They will receive scholarships that include room, board, conference and recreation fees. The participants are expected to provide transportation to and from their residences to Canton, New York, and a ten dollar ($10.00) deposit will be required which will be returned to the participants at the time of registration.

.../3

AMERICAN STUDIES CONFERENCE (continued)

Those wishing to apply for scholarships to attend the American Studies Conference should provide the information listed below to Dr. James S. Van Ness, Director, American Studies Conference, Linus Hall, St. Lawrence University, Canton, New York, U.S.A. 13617. The information required is the name of the educator, work address, home address, subjects and grades currently teaching, and principal area of interest with respect to American Studies. Applications will be received until 1977 06 15, and the participants will be selected on a first-come first-served system.

5. BOOKLET - A GUIDE TO POST-SECONDARY THEATRE TRAINING OPPORTUNITIES IN ONTARIO

A booklet entitled A GUIDE TO POST-SECONDARY THEATRE TRAINING OPPORTUNITIES IN ONTARIO and published by Theatre Ontario is being distributed to secondary school principals.

It would be appreciated if the three enclosed copies of this booklet could be passed on to the guidance staff for use in the counselling of interested students.

RAL Thomas

R. A. L. Thomas
Assistant Deputy Minister

1977 02 14

Ontario
Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

FEB 22 1977

1976-77:27

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: MINISTRY SUMMER PROGRAMS, 1977

1. *Please bring this information to the attention of all teachers.*

2. *The courses differ in length from four weeks to five weeks, but the minimum number of hours is 125. Tuition fees are $100 in each case. The dates of the courses vary so that they should be examined carefully.*

3. *If the number of qualified applicants is sufficient, the following courses and seminars will be offered:*

		Location
Art: See Visual Arts		
Driver Education - Teacher's Course		
July 4 - July 29		Richmond Hill
August 1 - August 26		Richmond Hill
Education, cycles primaire et moyen		
6 juillet - 4 août	1re partie	Timmins
Elementary School Librarians		
July 6 - August 4	Part I, Part II and Specialist	London, Ottawa and Toronto
Environmental Studies		
July 6 - August 4		Waterloo
French Conversation-Intensive (CIFO)		
July 4 - August 5		Compton, P.Q.
Intermediate Education		
July 6 - August 4	Part I	Toronto
Law		
July 4 - July 29		Windsor
Music		
July 6 - August 4	Vocal Elementary, Part I and Part II	Lindsay
July 4 - August 5	Vocal Elementary, Part I, Part II and Supervisor's Vocal Secondary, Part I, Part II and Specialist Instrumental Elementary, Part I, Part II and Supervisor's Instrumental Secondary, Part I, Part II and Specialist	Toronto

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Preschool Deaf Education June 13 - July 8		Belleville
Primary-Junior Education July 6 - August 4	Part I	Belleville, Chatham, Kenora, Timmins and Toronto
	Part II	Toronto
Primary Education Supervisor's July 6 - August 4		Toronto
Principal's Courses July 6 - August 4	Elementary and Secondary I	Laurentian University, Sudbury; Queen's University Kingston; Seneca College, Toronto; Sheridan College, Oakville; Victoria College, Toronto; Wilfrid Laurier University, Waterloo;
July 6 - August 4	Secondary II	Victoria College, Toronto
Reading July 6 - August 4	Part I and Part II	Cobourg and Toronto
	Specialist	Toronto
School Attendance Counsellor's Certification Program July 6 - August 4	Part I	Kingston
Special Education July 6 - August 4	Part I, Part II and Specialist	Barrie, Hamilton, London, Ottawa, Scarborough, and Sudbury(bilingual)
Teaching Trainable Retarded Children July 6 - August 4	Part I and Part II	Hamilton and Ottawa
Teaching Children with Language Difficulties - Aphasia July 11- August 5		Belleville
Teaching English as a Second Language July 4 - August 5	Part I, Part II and Specialist	Toronto
Teaching French as a Second Language July 4 - August 5	Part I, Part II and Specialist	Toronto

cont..../3

Visual Arts		
July 6 - August 4	Part I, Part II, Part III and Specialist	Toronto

SEMINARS *Dates should be checked closely as they vary.* TUITION FEES $20 per week

	Location
Classical Studies August 22 - August 26	Toronto
Music for Teachers of Exceptional Students - Elementary and Secondary August 28 - September 1	Geneva Park
Visual Arts	
July 6 - July 19	Toronto
July 21 - August 4	Toronto

ADDITIONAL NOTES:

1. Applicants are advised to apply early as anticipated heavy enrolments may make it necessary to limit the number of applicants. APPLICATIONS POSTMARKED LATER THAN MAY 2 MAY NOT BE CONSIDERED. Applications postmarked later than June 1 will not be accepted unless accompanied by the required documentation and a letter from the appropriate superintendent or supervisory officer explaining the lateness of the application.

2. Tuition fees must be paid by cheque or money order made payable to the Treasurer of Ontario and must be submitted with an application form. No exchange is necessary on cheques. If an applicant is not admitted, the registration fee will be refunded. POSTDATED CHEQUES WILL NOT BE ACCEPTED.

3. Prospective applicants will be supplied with further information in Part I of the booklet PROFESSIONAL SUMMER PROGRAMS FOR TEACHERS, 1977, which along with application forms, will be mailed to all schools on or about 1977 03 14.

4. Programs offered by Faculties of Education will be outlined in Part 2 of the booklet mentioned in No. 3 above.

RAL Thomas.

1977 02 08

R. A. L. Thomas
Assistant Deputy Minister

Ministry
of
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976-77: 28

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ONTARIO INSTITUTE
FOR STUDIES IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: PROFESSIONAL DEVELOPMENT PROGRAMS FOR CANADIAN TEACHERS ANNOUNCED BY THE EMBASSY OF FRANCE

The Cultural Attaché for the Embassy of France has announced that 25 Ontario teachers of French as a first or second language will be given the opportunity to enrol in one of two professional development programs as part of the cultural and educational program with France.

The professional development program for 15 secondary school teachers of French as a first or second language will be held in Grenoble from 1977 08 02 to 1977 08 26. There will be about twenty-five hours per week of instruction in pronunciation, the teaching of literature, translation and pedagogy. A similar program for 10 elementary school teachers of French as a first or second language will be held in La Rochelle from 1977 08 01 to 1977 08 28.

Each applicant chosen to enrol in this program will be awarded the sum of 2 100 francs ($440.00 approximately) by the French Government. This amount should cover the cost of food, lodging, course fees, insurance and socio-cultural activities.

Application forms may be obtained by telephoning or writing to the following address:

Student Activities and Special Projects Branch,
Ministry of Education, Ontario,
Room 1934, Mowat Block,
Queen's Park,
Toronto, Ontario.
M7A 1L2

Telephone - 965-5989

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Applications will be received until 1977 03 31.

In addition, travel assistance may be available through the Teachers' Summer Bursary Program 1977. Further information and application forms can be obtained from the Inquiry Section, Student Awards Branch, Ministry of Colleges and Universities, Mowat Block, Queen's Park, Toronto, Ontario, M7A 2B4. Telephone (416) 965-5241.

H.K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

1977 02 14

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M7A 1L2

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MAR 8 1977
THE ONTARIO INSTITUTE
FOR STUDIES IN EDUCATION

1976-77:29

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS

RE: GERMAN LANGUAGE IMMERSION PROGRAM IN
THE FEDERAL REPUBLIC OF GERMANY

The Student Activities and Special Projects Branch has arranged to co-sponsor, with the German Pedagogic Exchange Services and the Goethe Institute, Toronto, a German language immersion program in West Germany, for up to 25 Ontario high school students.

The program will be held in Bremen from 1977 08 01 to 1977 08 28. Canadian students will be billeted with German families and receive four hours of German language instruction daily, except on weekends.

Several half and all-day excursions will be offered to familiarize the participants with the cultural environment.

Applicants must be Ontario secondary school students who are at least 15 years of age, have completed two years of German prior to 1977 06 30, and be highly recommended by their teachers as capable of representing their Province in a foreign setting.

The cost for the program is $300.00, plus return air fare. An Ontario teacher will accompany the group for the four-week program. Application forms and further program information are to be requested from the:

Goethe Institute, Toronto,
1068 Yonge Street,
Toronto, Ontario,
M4W 2L2

Telephone: (416) 924-3327

Ref
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059M

Completed applications are to reach the Goethe Institute, Toronto, by 1977 03 18.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

1977 02 15.

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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MAR 3 1977
THE ONTARIO INSTITUTE
FOR STUDIES IN EDUCATION

1976-77: 30

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS

RE: STUDENT EXCHANGE PROGRAM
WITH WESTERN GERMANY - 1977-78

Under the auspices of the Student Activities and Special Projects Branch, a student exchange program between Ontario and West Germany will be carried out during the school year 1977-78.

This program, instituted as a pilot project by eleven boards for the school year 1976-77, is now available to all boards in the Province offering German courses.

Boards wishing to participate in the 1977-78 program are asked to name a person to act as co-ordinator of the exchange. The co-ordinator will select through the principals of the schools and the teachers of German, the students of German who would be willing to spend up to three months of their school year with a German family, attend German schools and receive in turn, in their homes, a German student who would attend an Ontario school for a similar period of time. Further responsibilities for the co-ordinator include interviewing students and families before the application is submitted to the Student Activities Branch, and continuing as the adviser to German students during the time of the exchange. Where feasible, the co-ordinator will participate in the meetings of the Ontario-Germany Student Exchange Committee which was established for the 1976-77 pilot project.

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Participating students must have a minimum of two years of German prior to departure for Germany, and be highly recommended by their teachers as capable of attending classes given in the German language. Ontario students would have to be prepared to undertake extra assignments in their own school options in order to complete their academic year.

It is presently planned to receive the German students in Ontario in September of 1977, for their three month stay, while Ontario students will be going to Germany in April of 1978.

Each student is responsible for the return air fare which will be subsidized by a grant from the Ministry of Education.

(over)

Boards wishing to participate may obtain further information by telephoning or writing:

Co-ordinator,
Student Exchange Programs,
Student Activites and Special
Projects Branch,
Ministry of Education, Ontario,
19th Floor, Mowat Block,
Queen's Park,
Toronto, Ontario.
M7A 1L2

Telephone: (416) 965-6329

Nominations for co-ordinators will be accepted from boards until 1977 04 01.

H K Fisher
H. K. Fisher,
Assistant Deputy Minister.

1977 02 23

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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MAR 22 197

1976-77:31

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS
PRINCIPALS OF INSPECTED PRIVATE SCHOOLS

RE: 1. ISSUING AND REPORTING OF:
- THE SECONDARY SCHOOL HONOUR GRADUATION DIPLOMA
- THE SECONDARY SCHOOL GRADUATION DIMPLOMA
- THE CERTIFICATE OF TRAINING, 1977

2. TRANSCRIPTS OF ACHIEVEMENT

1. ISSUING AND REPORTING OF:
- THE SECONDARY SCHOOL HONOUR GRADUATION DIPLOMA
- THE SECONDARY SCHOOL GRADUATION DIMPLOMA
- THE CERTIFICATE OF TRAINING, 1977

The Ministry will forward to secondary schools, inspected private schools, and approved night schools offering courses at the appropriate levels, the following supplies:

(a)	APRIL	Nominal Roll (Grade 13)
		Form ME 584, Summary of Previous Standing at the Honour Graduation Level (format changed to facilitate direct entry of data into Scholarship computer file)
(b)	MAY	Form ME 590, Request for Ontario Scholar Diplomas
		Form ME 224, Principal's Recommendations for the Certificate of Training
		Form ME 230, Principal's Recommendations for the Secondary School Graduation Diploma (format changed to accommodate June and Summer School reporting)
		Form ME 223-61G, Principal's Report of Standing at the Honour Graduation Level, granted at an Approved Summer School
		English and/or French forms for (i) Secondary School Honour Graduation Diploma, (ii) Secondary School Graduation Diploma, (iii) Certificate of Training (where applicable)

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(c) JUNE (early) Form ME 236, Mark Gathering Report, Grade 13 (re-designed to expedite reporting of final marks for university-bound students)

If supplies are not received when indicated or additional copies are required, please inform the Director, Information Systems and Records Branch, Ministry of Education, 18th Floor, Mowat Block, Toronto, Ontario, M7A 1L2, Telephone 965-7291.

2. TRANSCRIPTS OF ACHIEVEMENT

An official transcript of achievement may be a true copy of sections A and C of the Ontario Student Record Folder. To ensure its authenticity, the document shall be signed by the principal and, where possible, stamped with the official school seal.

Each document should be made as tamper-proof as possible to ensure its ready acceptance by admissions and personnel officials in any country.

Ethel McLellan

Ethel M. McLellan,
Assistant Deputy Minister.

1977 03 03.

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MEMORANDUM TO: CHAIRMEN OF SCHOOL BOARDS
REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: COMMUNITY SCHOOL MATERIALS

I am pleased to forward to you a copy of Open Doors, a new publication of this Ministry. It deals with several aspects of the community school concept and describes some Ontario activities in this area.

The community school concept is a broad one which also includes the school's relationship and communication with its community. I have included other information which outlines our views and support of the concept. The publications included are, "The Community and Its School", "Parents and Teachers Working Together", "Parental Involvement Needed to Win Trust and Understanding" and a copy of my address to the "Community Education-Ontario '77" Conference on March 4, 1977.

I urge Board Chairmen and Trustees to review existing board policies and practices related to the community school concept. It is my hope that school boards and their staffs will consider and use appropriate ways in which the school-community relationship, and the community school concept in general, may be further strengthened at the local level.

Thomas L. Wells

1977 03 04

Thomas L. Wells,
Minister.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: REQUIRED SUBJECTS IN OCCUPATION PROGRAMS

In occupation programs that lead to a Certificate of Training or a Secondary School Graduation Diploma the required subjects policy as outlined in Circular H.S.1 1977-78 is modified as follows:

1. A minimum of four (4) credits in the required subjects, as stated in Circular H.S.1, 1977-78, two (2) of which must be English, must be offered during Grades 9 and 10 of occupation programs.
2. Principals are encouraged to arrange for more than the minimum four (4) credits in the required subjects during Grades 9 and 10 where it is feasible.
3. For those students who are proceeding to the Secondary School Graduation Diploma, the principal must ensure that the remaining required subjects are available to the students in subsequent years. All of the required subjects must be successfully completed before a Secondary School Graduation Diploma is issued.

G. H. Waldrum

1977 03 11

G. H. Waldrum,
Deputy Minister of Education.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: TEACHER EXCHANGE FOR 1977/78
TO AUSTRALIA

Teachers interested in going on exchange to Australia commencing 1978 01 01 should refer to Memorandum 1976-77:4. Please note that the final date for the submission has been extended to 1977 04 30.

Increased interest has been shown in the exchange program by Australian teachers so that the program has been widened to include the State of Queensland for the coming year. With all of mainland Australia participating in the program, there will be more opportunities for Ontario teachers to exchange with Australian teachers in 1978.

H. K. Fisher
H. K. Fisher,
Assistant Deputy Minister.

1977 03 07

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: 1. NATIONAL HEALTH WEEK
2. BOOKLET ON THE OFFENCE OF SHOPLIFTING
3. PUBLICATION, AFTER 8?

1. NATIONAL HEALTH WEEK

Canada's National Health Week, which is sponsored by the Health League of Canada, is being held from 1977 04 03 - 1977 04 09, with the theme: Lifestyle and Health of Canadians. These dates have been chosen to include World Health Day, April 7, with its objective this year to immunize against communicable diseases as many children as possible throughout the world.

This particular week is a good time for teachers to discuss the importance of health -- with emphasis on the prevention of sickness. Students should be encouraged to check with their parents to ensure that they have full immunization protection.

2. BOOKLET ON THE OFFENCE OF SHOPLIFTING

Copies of the booklet, Shoplifting, are presently being mailed to all schools. The booklet, developed by the Provincial Secretariat for Justice, is designed to help students in the Intermediate and Senior Divisions build a better understanding and appreciation of the serious effects of shoplifting, one of the most common criminal offences committed today.

The booklet on shoplifting is the first of a series of booklets dealing with different types of crimes and their impact upon the victims, the offender, and the public at large. Shoplifting appears to be a special problem with respect to younger people. Accordingly, it seems important to educate students both as to the nature and possible consequences of the offence.

It is hoped that you will find the booklet of interest, and you are strongly encouraged to bring it to the attention of your teachers whose subject area might cover material of this nature. Teachers may order additional copies free of charge from the Ontario Government Book Store, 880 Bay Street, Toronto, Ontario, M5S 1Z8.

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3. PUBLICATION, AFTER 8?

The Ministry of Colleges and Universities and the Ministry of Education have produced the 1976-77 edition of After 8?. This publication will inform grade 8 pupils and their parents of educational opportunities beyond that grade, and so should be of assistance to them in the selection of courses in the secondary schools.

Copies of the publication will soon be forwarded to each school board in the Province. Each school board is asked to ensure that the appropriate number of copies is distributed to each elementary school in its jurisdiction. The principals are asked to forward a copy of the publication to the parents of each grade 8 pupil.

H.K. Fisher

1977 03 15

H. K. Fisher,
Assistant Deputy Minister.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: JUBILEE MEDALLIONS
QUEEN ELIZABETH II'S
TWENTY-FIFTH ANNIVERSARY

As already announced by the Premier of Ontario, the Honourable William G. Davis, all Ontario students will receive medallions as souvenirs of Her Majesty Queen Elizabeth II's twenty-fifth anniversary as Queen of Canada.

These medallions will be delivered to Ontario schools within the next few weeks. Principals are urged to present one to each child as the highlight of Jubilee celebrations within the schools. I hope that appropriate studies of Crown and Commonwealth will be culminated by a ceremony on May 20th, which will be planned, at least in part, by students themselves as a tribute to Her Majesty. A kit of resource material will also reach schools in time to assist teachers in planning these activities.

I hope, that in years to come, the medallions will bring back to our students memories of a happy and significant occasion through which they acquired a new sense of unity with other students throughout the Commonwealth.

Thomas L. Wells.

Thomas L. Wells,
Minister.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS

RE: ONTARIO SECONDARY SCHOOL STUDENTS' ASSOCIATION and STUDENT COUNCIL HANDBOOK

In September, 1974, the Ministry of Education introduced the annual Ontario Student Council Leadership Seminars. As stated upon their inception, these seminars are planned to assist in the development of good student government.

In response to numerous requests from students, school administrators and the Ontario Secondary School Students' Association, the Minister of Education has requested that the Student Activities and Special Projects Branch assume a consultative role with the Ontario Secondary School Students' Association. The Branch is working to assist the Association to become a truly representative, information-sharing organization. To this end, the regional representatives to the provincial association will be elected each year at the Leadership Seminars and a Student Council Handbook will be prepared this summer.

The Student Activities and Special Projects Branch, in cooperation with the Ontario Youth Secretariat, will support an Experience '77 Project to employ a team of student council representatives to develop a Student Council Handbook. It is planned to make the Handbook available to all Ontario secondary schools. It will contain such information as sample student council constitutions and advice regarding legal contracts undertaken by student councils.

Recommendations and suggestions are solicited from Student Councils and should be forwarded before June 15, 1977 to:

Student Leadership Programs,
Student Activities and Special
Projects Branch,
Ministry of Education,
Mowat Block, Queen's Park,
Toronto, Ontario.
M7A 1L2

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H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: SUPPLEMENTARY MINISTRY SUMMER PROGRAMS, 1977

This memorandum is issued as a supplement to the booklet Professional Summer Programs for Teachers 1977 which was distributed to all schools in late March. Teachers interested in applying for any of the five programs listed hereunder should consult the booklet for general information regarding summer school programs, and complete the regular application form distributed with it.

If the number of qualified applicants is sufficient, the following courses and seminars will be offered:

1. Multiculturalism in Education

Dates: July 6 - August 4

Location: Macdonald Block, 900 Bay Street,
Toronto, Ontario.

Eligibility for admission: A certificate or Letter of Standing qualifying the applicant to teach in an elementary or secondary school in Ontario is required.

Course information: This course will be concerned with the broad value issues of multiculturalism in education. Concepts such as identity, culture and ethnicity will be analysed. Fieldwork will be based on the study of themes across cultures. Curriculum approaches will relate to both elementary and secondary levels. The practicum will facilitate application of new learnings and use of the range of resources which will be available to participants.

Certification: A candidate who successfully completes this course will be granted the Certificate in Multiculturalism in Education.

2. Preschool Deaf Education

Dates: June 13 - July 8

Location: Teacher Education and Media Centre,
Sir James Whitney School,
350 Dundas Street West,
Belleville, Ontario.

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Preschool Deaf Education (cont.)

Eligibility for admission: A certificate or Letter of Standing qualifying the applicant to teach in an elementary or secondary school in Ontario is required. Experience or training in the education of hearing-impaired children is desirable. Enrolment will be limited. Because of the June dates, school boards may wish to second to this course teachers who will be involved in preschool deaf education during the 1977-78 school year.

Course information: Emphasis will be placed on theory and practice in teaching language and speech to severely hearing-impaired children of preschool age and on effective procedures in parental guidance. Various modes of communication appropriate for individual children will be presented. Orientation to the management of hearing-impaired children, including those with additional handicaps, will be discussed. Supervised practice teaching will form part of the course.

Certification: A candidate who successfully completes this course will be granted the Certificate in Preschool Deaf Education.

3. Teaching Children with Language Difficulties - Aphasia

Dates: July 11 - August 5

Location: Teacher Education and Media Centre.
Sir James Whitney School,
350 Dundas Street West,
Belleville, Ontario.

Eligibility for admission: A certificate or Letter of Standing qualifying the applicant to teach in an elementary or secondary school in Ontario is required. Experience and basic training in special education are desirable. Enrolment will be limited. Preference will be given to teachers who will be involved in teaching exceptional children with language difficulties during the 1977-78 school year.

Course information: Emphasis will be placed on the theory and methods of the McGinnis Association Method in teaching children with language development difficulties, with particular emphasis on the needs of the aphasic child. Supervised practice teaching will form part of the course.

Certification: A candidate who successfully completes this course will be granted the Certificate for Teaching Children with Language Difficulties - Aphasia.

.../3

4. Teachers of Severely Handicapped Children and Youth

Dates: July 4 - July 29

Location: Northwestern Regional Centre School,
Algoma Street,
Thunder Bay, Ontario.

Eligibility for admission: A certificate or Letter of Standing qualifying the applicant to teach in an elementary or secondary school in Ontario and the Certificate in Special Education Part I or its equivalent are required. Enrolment will be limited. Preference will be given to applicants who will be working with severely handicapped children or youth during the 1977-78 school year.

Course information: This course will include 10 hours in the area of intellectual exceptionalities, and 125 hours in the area of the severely handicapped. Supervised practice teaching will form part of the course.

Certification: A candidate who successfully completes this course will be granted the Certificate in Special Education Part II.

5. Guidance Seminar - Career Development

Dates: July 3 - July 8

Location: TraveLodge Hotel at Victoria Park,
55 Hallcrown Place,
Willowdale, Ontario.

Eligibility for admission: A certificate or Letter of Standing qualifying the applicant to teach in an elementary or secondary school in Ontario, and the Specialist Certificate in Guidance are required. Enrolment will be limited.

Course information: Details regarding course information will be mailed to school board guidance coordinators and to all secondary schools, and will also be available from:

Mr. G. M. Blake,
Student Activities and Special
Projects Branch,
Ministry of Education,
19th Floor, Mowat Block,
Queen's Park,
Toronto, Ontario.
M7A 1L2

Certification: A candidate who completes this seminar will be given a Letter of Attendance. This may not be counted as a credit towards the Standards Program.

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APPLICATIONS FOR SUMMER PROGRAMS

Applications for summer programs listed in the booklet, Professional Summer Programs for Teachers 1977, must be postmarked not later than May 2, 1977, in order to be assured of consideration. Applications for the additional programs outlined in this memorandum should be submitted immediately.

A decision on programs that have to be cancelled because of small enrolment will be made in May and applicants for cancelled programs will be notified of such cancellation shortly after May 17.

Applications for any summer programs postmarked later than June 1 will not be accepted unless accompanied by the required documentation and a letter from the appropriate supervisory officer explaining the lateness of the application.

R.A.L. Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

1977 04 25

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1976-77: 39

MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: REQUIRED SUBJECTS IN GRADES 9 AND 10,
AND NEW CURRICULUM GUIDELINES

Memorandum 1976-77:10, Required Subjects in Years 1 and 2 of the Secondary School Program (1976 11 08), and Appendix A of Circular H.S.1 1977-78 outlined the basis for planning courses in the required subjects for students entering secondary school in September, 1977.

It was further indicated that curriculum materials to revise and expand Intermediate guidelines in English, Mathematics, Science, Canadian History and Canadian Geography would become available this spring. Present plans indicate that the curriculum guidelines for these subjects will be sent to schools before the end of this school year. Details of plans for phasing in each guideline will accompany the distribution.

In general, it is recommended that teachers use the 1977-78 school year for gradually phasing in the new guidelines with the expectation that courses prepared for the 1978-79 school year will be fully based on the new guidelines. The one exception to this is the new Mathematics guideline which will be distributed in a draft form initially, for a longer reacting and phasing-in period before final printing in 1978. Mathematics courses at the Grade 7 level will be expected to be in accordance with the new guideline by September, 1979. This phasing-in by grade will allow time for textbook publishers to develop appropriate materials for classroom use.

New learning materials and textbooks to assist programs in schools require considerable amounts of time and money to produce. The new guidelines in the Intermediate Division identify core content rather than create entirely new directions. Consequently, teachers should note that textbooks now listed in Circular 14 and other contemporary materials may serve the schools quite adequately. There is no particular necessity for schools to delay or cease purchasing contemporary materials on the assumption that the new guidelines require entirely new materials.

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Most of the guidelines, when initially issued, will be accompanied by some support units and materials to assist in the planning of courses. Additional support materials will be prepared and distributed during the next school year.

Principals are asked to ensure that this information is brought to the attention of staff.

RAL Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

1977 05 10

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: ENVIRONMENT STUDIES COURSE

Prospective applicants for the Environmental Studies summer course for teachers to be held at Renison College, Waterloo, this summer should note that special arrangements have been made between the Ministry of Education and the College.

Participants may be eligible to receive both a certificate from the Ministry of Education and credit for a one-semester second or third year university course from the University of Waterloo. Any eligible applicant may choose to receive credit from either the university or the Ministry of Education or both. Candidates who wish credit towards a university degree only will be required to attend a minimum of 36 hours of the 125 hour program.

For a description of the course, refer to the Ministry of Education booklet, "Professional Summer Programs for Teachers, 1977".

Residence accommodation is available for those desiring it at Renison College, University of Waterloo. Inquiries about residence accommodation should be directed to the Registrar at the College.

Applicants who have already applied will be receiving admission forms for university admission. Both admission forms may be obtained from either the University of Waterloo, Renison College, Waterloo, Ontario, N2L 3G4 or Ministry of Education, Professional Development Branch, 17th Floor, Mowat Block, 900 Bay Street, Toronto, Ontario, M7A 1L2.

R. A. L. Thomas

1977 05 16

R. A. L. Thomas,
Assistant Deputy Minister.

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: SPECIAL EDUCATION SUMMER COURSE, PART II -- INTELLECTUAL EXCEPTIONALITIES

The Ministry of Education Special Education courses to be located at L'Amoreaux Collegiate Institute, 2501 Bridletowne Circle, Agincourt, Ontario, during the summer of 1977 will be providing a focus on teaching gifted and talented students. This emphasis will be given in the unit on intellectual exceptionalities in PART II. There will be a minimum of one hundred twenty-five hours of instruction by well qualified and experienced staff members and guest lecturers.

For further information teachers should contact the Special Education Branch, Mowat Block, Queen's Park, 965-2662 or the Principal, Mr. A. G. Smith, Midnorthern Regional Office, Ministry of Education, Sudbury (705) 566-3480.

R. A. L. Thomas,
Assistant Deputy Minister.

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS
PRINCIPALS OF INSPECTED PRIVATE SCHOOLS

RE: ONTARIO SECONDARY SCHOOL HONOUR GRADUATION STUDENT REGISTRATION, 1977-78

In September, 1977, the Director, Information Systems and Records Branch, will distribute registration forms upon which each student who is enrolled in one or more Honour Graduation level courses will record his/her Social Insurance Number and other data related to post-secondary intentions.

Owing to new federal regulations which were introduced in 1976, it has been found necessary to modify the procedure by which students apply for Social Insurance Numbers.

It is expected that on or about May 20 complete instructions regarding the new Social Insurance Number application procedure will be mailed by Central Index, Vanier, to the principals of secondary schools.

The new procedure attempts to remove most of the complexities previously involved in applying for a Social Insurance Number. Your cooperation in ensuring that the students concerned apply for Social Insurance numbers is earnestly requested.

Ethel M. McLellan

1977 05 24

Ethel M. McLellan
Assistant Deputy Minister

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: FRENCH LANGUAGE PROFESSIONAL DEVELOPMENT FUND FOR TEACHERS

Numbered memorandum 1976-77:13, dated December 7, 1976, announced the creation of a fund financed by the Federal Department of Secretary of State to assist in the professional development of teachers of French as a second language and teachers of French as a minority language.

This assistance will be provided again for the current fiscal year which terminates March 31, 1978, through the subsidizing of such activities as seminars, workshops, courses or conferences.

Applications for assistance from this fund will be accepted from school boards, the Ontario Teachers' Federation and its affiliates, the Ontario Teacher Education College and Faculties of Education, the Regional Professional Development Committees of the Ministry of Education Regional Offices, and other professional groups.

These applications should be sent in letter form, endorsed by the Director of Education or other chief official concerned, and should contain the title, date, and location of the professional development activity, its aim, the number of participants involved, a detailed budget including travel, accommodation, meals, honoraria, consultants' fees,registration fee, and any other pertinent details. Please note that this fund makes no provision for payment of salaries for supply teachers.

School boards making applications under this fund are asked to forward an information copy of their request to the Regional Professional Development Committee of the local Ministry of Education Regional Office.

Letters of application relating to activities to be completed by March 31, 1978 should be received before February 4, 1978 by:

Chairman,
Adjudication Committee,
Professional Development Branch,
17th Floor,
Mowat Block, Queen's Park,
Toronto, Ontario.
M7A 1L2

R.A.L. Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: PROFESSIONAL QUALIFICATIONS OF TEACHERS OF FRENCH IN ENGLISH-LANGUAGE ELEMENTARY SCHOOLS IN ONTARIO

1. As of September 1, 1978, a teacher assigned to teach French as a Second Language or who is placed in charge of a program of French as a Second Language shall hold one of the following:

   a) a basic teaching certificate valid in the elementary schools of Ontario, and a Certificate as Teacher of French to English-speaking Pupils in Elementary Schools (Part I, or Part II or Specialist); or

   b) a secondary school teaching certificate including the French option as valid under the Regulations; or

   c) a secondary school teaching certificate and a Temporary Certificate as Teacher of French to English-speaking Pupils as valid under the Regulations.

2. Teachers who hold one of the following certificates as basic qualifications granted before September 1, 1977, continue to be qualified as provided under the Regulations:

   a) a Temporary Certificate as Teacher of French to English-speaking Pupils:

   b) an Elementary School Teacher's Certificate, Standard 1, 2, 3 or 4 (French only).

3. Qualified Teachers who do not meet the requirements specified in Section 1. or Section 2. above, and who are currently teaching French to English-speaking pupils in elementary schools in Ontario, continue to be qualified to do so provided that they remain in that position with their present school board.

4. The requirements herein defined also apply to holders of Letters of Standing having the force of any of the above-mentioned certificates.

5. This memorandum supersedes Section A. 2 (a) of memorandum 1973-74:43.

G. H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

1977 05 24

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: 1. SUPPLEMENTARY MINISTRY SUMMER PROGRAMS, 1977
2. ONTARIO RED CROSS YOUTH

1. SUPPLEMENTARY MINISTRY SUMMER PROGRAMS, 1977

If the number of applicants is sufficient, the Ministry of Education will offer a seminar for Instructors in Heritage Languages. This program is designed to provide training in language teaching to all instructors in after-school or weekend language classes, many of whom may be presently untrained and without certification as teachers in Ontario.

The purposes of this seminar are:

1. To familiarize candidates with the Ontario system of education
2. To familiarize them with modern techniques in language teaching
3. To share with them materials and curricula which will be useful to them in their work

The seminar will be offered in the Huron Room, Macdonald Block, 900 Bay Street, Toronto, from July 4 - 15, 1977, beginning at 8:00 a.m. - 2 p.m. A candidate who completes this seminar will be given a Letter of Attendance.

The cost of forty dollars ($40.00) for the two week seminar will cover instruction only. Candidates are responsible for arranging their own accommodation. A list of university and college authorities prepared to offer accommodation to candidates, as well as further details regarding the proposed seminar, can be obtained from:

Mrs. Catherine Michalski,
Curriculum Branch,
Ministry of Education, Ontario,
Mowat Block, Queen's Park,
Toronto, Ontario.
M7A 1L2

Tel. 965-1802

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2. ONTARIO RED CROSS YOUTH

The Ministry of Education is pleased to announce that it is sponsoring the 1977 financial appeal of Ontario Red Cross Youth.

The Red Cross Youth Fund is entirely made up of donations received from schools. The money in this Fund is used to pay for orthodontic treatment, remedial dentistry, glasses, transportation and medication for children in the Province whose family incomes cannot meet the expenses. No administrative costs are deducted from the Fund.

A smaller portion of the Fund is dedicated to direct international assistance. Last year, support was given to a market-garden plot project in Mauritania which was successfully completed. For the next three years assistance will be given to an agricultural project in an extremely isolated area in northern India. Where schools wish to donate to the international fund, this should be indicated clearly at the time any donation is made.

In addition, Red Cross Youth provides curricular materials in the areas of health, safety, values and human understanding. These materials are designed to lead students to involvement through specific activities. Some materials, such as slides, films and edu-kits, are also available on loan. Workshops are offered to schools on the teaching areas named above at no cost to school boards.

When a school has completed its fund-raising project, the principal is requested to forward the school's returns, by cheque, to the Director of Education, with the name and address of the school on the back of the cheque. For those schools which do not have a local Director of Education, the principal is requested to send donations to the Regional Director of Education.

Contributions to Red Cross Youth have declined in recent years. Unless this situation is remedied, Red Cross Youth may soon be forced to turn away applications for assistance. We therefore solicit your active support for this worthwhile appeal.

The Regional Directors of Education and Directors of Education will forward returns to:

Ms. Marnie Tufts,
Director of Youth,
Ontario Red Cross Youth,
460 Jarvis Street,
Toronto, Ontario.
M4Y 2H5

R.A.L. Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

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Mowat Block, Queen's Park
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M7A 1L2

1976-77: 46

MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: HERITAGE LANGUAGES PROGRAM

I am pleased to inform you that, as announced in the Throne Speech of March 29, 1977, and in the Premier's speech of May 4, the Ministry of Education will implement a Heritage Languages Program to be effective as of July 1, 1977. For the purposes of this program, a heritage language is any language other than the two official languages of Canada.

An amendment will be made to Regulation 191 to allow for the provision of heritage language classes for elementary school children by all school boards.

Under this program, any group of parents will be able to approach its local school board with the request that heritage language classes for elementary school children be given under the Continuing Education Program. Such classes may be offered after school, or on non-school days, or where numbers justify an extension of the required 5-hour school day. Under this program, no student may receive more than 2½ hours instruction per week, or more than 2½ hours per day in the case of summer school classes.

To this end, the limitation on evening and summer school program enrolment, announced by memorandum on October 1, 1976, will be relaxed to accommodate heritage languages classes.

Boards wishing to set up heritage language classes must accept full responsibility for the staff, curriculum, and supervision of the classes, and subscribe to the usual conditions of evening and summer school programming. Classes may be held in a facility other than a school, provided the instructors are hired by the board and responsible to them, and provided the boards accept full responsibility for the classes, as mentioned above.

The instructors hired by the boards for these classes need not have Ontario certification but should have qualifications acceptable to the boards, the principals, and the parents' groups.

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In order to avoid duplication of services, a school board may wish to enter into an agreement with another school board in respect of the provision of particular heritage language classes.

Boards operating or planning to establish heritage language classes for elementary school children, shall send to the Regional Office of the Ministry of Education by September 30, 1977, a list of their heritage language classes offered and the estimated enrolment in each class. As usual, school boards must maintain a summer school/evening class register for each class (Form ME 275 (1/76)).

RAL Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

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1976-77:47

MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: SCHOOL SEPTEMBER REPORT 1977

The School September Report provides essential management information for board and Ministry offices. These data are necessary for planning and educational decision-making, so that an early response is required. In addition, your assistance in ensuring that all sections of the reports are completed accurately would be greatly appreciated.

This year, a number of board officials have requested that a set of instruction books be provided to facilitate discussion of the School Reports with their principals prior to school opening. We will therefore provide all school boards with enough extra instruction books for this purpose by August 15th. Assistance in these matters is available to all boards from the Regional Offices of the Ministry.

Directors of Education and Regional Directors of Education will receive lists of schools to which forms have been sent. The lists will include names and addresses as reported in the June Board Report.

Pre-identified forms and a copy of the instructions for completion of the reports will also be mailed directly to each school. With regard to the reporting of French as a second language, you may also wish to refer to the Ministry publication "Guide for the Development and Planning of French as a Second Language". (Publication 77-78/7088).

To ensure early availability of these data, principals should forward the form to their board offices by October 7, 1977.

Ethel M. McLellan,
Assistant Deputy Minister.

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1976-77: 49

MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: REALIGNMENT AND REORGANIZATION OF THE REGIONAL OFFICES OF THE MINISTRY OF EDUCATION

To complete the process of reorganization of the regional offices of the Ministry of Education that was initiated and announced in Memorandum No. C, 1973-74, the present 9 offices will be realigned to become 6 regional offices on December 31, 1977.

The new six regions will be as follows:

Region	Regional Office Location
Northwestern Regional Office	Thunder Bay
Midnorthern Regional Office	Sudbury
Northeastern Regional Office	North Bay
Western Ontario Regional Office	London
Central Ontario Regional Office	Toronto
Eastern Ontario Regional Office	Ottawa

The new Western Ontario Regional Office will include at its eastern boundary the counties of Grey, Bruce, Huron, Perth, Oxford and Elgin. The new Central Ontario Regional Office will include at its eastern boundary the counties of Hastings and Prince Edward. The current boundaries for the regional offices in the north will remain as they are. Each of the six regional offices will continue to function with a Regional Director and superintendents of school business and finance, curriculum, and supervision.

As part of the creation of the enlarged Central Ontario Region, steps will be taken immediately to centralize most of the school business and finance matters of the new region in the School Business and Finance Branch of the Ministry.

Based upon the work completed since the publication of Memorandum C, the goals of the regional offices have been restated as being:

1. To inform school systems of Ministry policy and programs as stated in the Act, Regulations, Guidelines, Circulars and Directives;

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2. To ensure that Ministry policies are carried out;

3. To assist boards to develop means of evaluating and improving their programs;

4. To secure information for the Ministry about school board activities and issues, and to make appropriate recommendations for policy action;

5. To maintain effective communication with other ministries, faculties of education, universities, school boards and the general public;

6. To administer the programs and policies that are delegated to the Regional Director;

7. To offer effective support in program administration to those boards whose size and scope precludes an administrative structure.

In keeping with these goals, the role of the regional offices has been steadily evolving into one where the emphasis has been placed, and will continue to be placed, upon activities related to program policy review. The review process will aid school boards and the Ministry to determine the congruency between school practices and Ministry policy. This developing role of the regional offices will aid both school boards and the Ministry in maintaining an awareness of local practice with a view to contributing to the creation of Ministry policy.

Although the work of the staff of regional offices will be concentrated on policy reviews, a continuing effort will be made towards the provision of direct services where required. The efforts of regional staffs in the areas of community schools, special education and professional development will continue.

All of the details of the current role of the regional offices, and the implications of the realignment with respect to school boards, cannot be described in this memorandum. Meetings will continue to be held with Regional Education Councils to help in clarifying the policy review role and to help with the adjustments that accompany a realignment of this kind. To further clarify these matters, a pamphlet is being prepared that will describe in considerable detail this latest realignment and reorganization of the regional offices of education.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: 1. LETTERS OF PERMISSION
2. TEMPORARY LETTERS OF APPROVAL

1. LETTERS OF PERMISSION

A position that will be vacant in September 1977, or that is held in 1976-77 by a person who will not have full professional qualifications by September 1977, must be advertised in a newspaper with province-wide circulation at least three times before application can be made for a Letter of Permission on behalf of a person without the necessary Ministry certification to fill such a position.

Of the three required advertisements

(a) two may appear within the period preceding June 1, 1977

(b) one must appear subsequent to June 14, 1977

No application for a Letter of Permission on behalf of a person to teach after September 1, 1977 will be accepted before July 1, 1977.

If, after July 1 and seven days subsequent to the last advertisement, no qualified applicant is available, a board may request the appropriate Regional Director of Education to secure for it a Letter of Permission on behalf of a person who does not hold an appropriate basic elementary or secondary school teaching certificate.

If the board's application for a Letter of Permission is to be submitted later than three weeks after the third advertisement, the board must advertise once more before making application for the Letter of Permission. This final advertisement must be followed by a full calendar week to allow time for replies.

Application forms for Letters of Permission are available from Regional Offices (Form 700).

With the present availability of qualified teachers in most subject areas, it is assumed that applications for Letters of Permission will be minimal.

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2. TEMPORARY LETTERS OF APPROVAL

A Temporary Letter of Approval may be granted to a board for a period not exceeding one year, authorizing the board to appoint or assign a teacher holding basic Ontario teaching qualifications to teach a subject or hold a position for which the teacher does not possess the necessary qualifications.

Applications for Temporary Letters of Approval are available from Regional Offices. (Form 705).

H.K. Fisher

H K. Fisher,
Assistant Deputy Minister.

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MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: DISTRIBUTION OF CURRICULUM GUIDELINES

At the Program Development Seminar sponsored by the Ministry of Education this past spring, a preference was indicated by school system directors and superintendents for the bulk distribution of Ministry curriculum guidelines to school board offices, rather than sending them directly to schools. The decision has been made to accommodate this preference as much as possible within the distribution system on an experimental basis during this summer and fall.

New Senior Division guidelines in English and in Guidance were sent directly to schools prior to the above decision being made. A series of Curriculum Ideas for Teachers, support documents to The Formative Years, will continue to be sent directly to elementary schools, since these documents contain ideas for use by teachers rather than policies that require school system implementation.

The new Geography, Intermediate Division, guideline has been recently distributed in bulk to school board offices on the basis of a percentage of teacher count. Histoire, cycle intermédiaire, 1977 has also been sent to boards with French language schools or units. It is expected that Intermediate History, with three supporting units will be distributed this summer, and the Intermediate guidelines for English, Science, and Mathematics (on a draft basis) in early fall. Anglais, Francais, Intermediate Physical and Health Education, and Senior Family Studies are also expected to be distributed during the fall period. Smaller school systems not employing their own supervisory officers, may now expect to receive the curriculum guidelines directly from the Regional Offices.

School System officials involved in organizing implementation activities are asked to ensure that curriculum guidelines from the bulk shipments are distributed to schools, within six weeks of receipt, with appropriate allowance for any received during the summer months.

The effectiveness of this mode of distributing curriculum guidelines will be assessed by the Regional Offices during the coming school year.

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RAL Thomas.

R. A. L. Thomas,
Assistant Deputy Minister.

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1976-77: A

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: ONTARIO ELEMENTARY AND SECONDARY SCHOOL ENROLMENT PROJECTIONS, 1976-1985

See Ref
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Comparisons of projected and actual enrolment for 1975 are now possible. The forecast for elementary school enrolment was only slightly over the actual, the discrepancies being 0.6 per cent for public schools and 0.0 per cent for Roman Catholic separate schools.

Enrolment in secondary schools exceeded the forecast by 2.6 per cent, or about 15,800 pupils. Retention in secondary grades was considerably higher than anticipated. It is now expected that secondary school enrolment will continue to increase in 1976 and 1977. Elementary school enrolment is expected to continue to decrease through 1981.

for E. M. McLellan
Assistant Deputy Minister

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: COMMUNITY SCHOOL DEVELOPMENT GRANT

In accordance with its policy announced in October 1974, the Ministry of Education will continue in 1977 to make grants available for new or expanded programs or personnel services related to community school development.

The following are eligible for grant in 1977:

A) NEW PROJECTS

The Ministry of Education will provide a 100% grant on the cost of an approved proposal, to a maximum of $10,000 where the proposal is a new one and has not received previous grant.

B) RENEWAL OF EXISTING PROJECTS

The Ministry of Education will provide a 100% grant on the cost of an approved renewal of an existing project to a maximum of $10,000 for the 1977 calendar year.

Further information for those school boards making application for grants for new or renewed projects includes the following:

1. Information regarding the grant and application forms for new projects and for project renewals may be obtained from the Regional Offices upon request.
2. Applications for new projects and project renewals must be received by the Regional Office no later than 1976 11 22.
3. Where the application is approved for 1977, the school board will be notified by the Regional Office on or before 1976 12 10.
4. Further enquiries regarding this memorandum should be directed to the Curriculum Services Officer - Community Schools in your Region.

H. K. Fisher
H. K. Fisher
Assistant Deputy Minister

1976 10 07

cc: Regional Directors of Education

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: PUPIL TRANSPORTATION EXPENDITURE ELIGIBLE FOR GRANT 1976-1977

Enclosed is a copy of Instructions concerning pupil transportation expenditure that will be approved for grant purposes for the 1976-1977 School year.

The method of determining the approvals for 1975-76 will be continued for 1976-77 with the following changes:

(1) The maximum approval rates for school bus operating cost are increased by an average of 9.02%.

(2) The excess mileage rate has been increased from 55 cents for 1975-76 to 59 cents for 1976-77.

(3) The maximum per day approval for public transit fares has been increased from 40 cents for 1975-76 to 45 cents for 1976-77.

(4) The maximum daily taxi fare approval for part-time transportation of handicapped pupils has been increased to the greater of $10.25 and 70 cents per loaded mile for 1976-77, from the greater of $9.25 and 60 cents per loaded mile that applied for the 1975-76 school year.

(5) The maximum daily approval for school - to - school class trips has been increased to the greater of $1.18 per loaded mile and $10.20. This compares with the greater of $1.10 per loaded mile and $9.50 that applied for the 1975-76 school year.

(6) Board, lodging and weekly transportation daily approval rates have been increased from $6.25 to $6.75 for distances of 75 miles or less, and from 7.25 to $8.00 for distances of over 75 miles.

(7) The maximum approval for purchase of a school bus is increased from $220.00 per seat in 1975-76 to $242.00 per seat in 1976-77.

The forms for calculating the approvals will be distributed shortly.

H.K. Fisher

1976 09 10

H.K. Fisher,
Assistant Deputy Minister.

c.c. Regional Directors of Education

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INSTRUCTIONS RE PUPIL TRANSPORTATION
JULY 1, 1976 – JUNE 30, 1977

1. Definitions

(1) **School-to-school transportation of classes** means transportation on a regular basis of classes of pupils from one school to another for a course of study requiring special facilities and equipment.

(2) **School-to-school transportation of handicapped pupils** refers to transportation for a handicapped pupil from one school to another or to,

- (a) an Ontario school for the blind,
- (b) an Ontario school for the deaf,
- (c) a facility established under *The Developmental Services Act, 1974,*
- (d) a psychiatric facility established under *The Mental Health Act,* or
- (e) a clinic or an institution in which, in the opinion of the Minister the treatment provided is considered to be part of the educational program undertaken by the board.

(3) **Daily mileage for home-school transportation** means the daily miles travelled by a school bus, in transporting pupils to and from school, that is equal to the sum of the distance travelled from the point of first pick-up to the point of last drop-off and the shortest distance from the point of last drop-off to the point of first pick-up in respect of each regular daily trip.

(4) **Loaded miles** refers to the distance travelled by a school bus while it is carrying pupils.

(5) **Seating capacity of a school bus,** is to be determined by dividing the total bench space of a bus by 13 inches except that the seating capacity for vehicles other than buses will be as follows:

Cars – 4 pupils
Station Wagons – 7 pupils
Vans – Manufacturer's rating less driver

(6) Where used in these instructions, the term school bus means all wheeled road vehicles owned or under contract by a board and used for the transportation of pupils and includes automobiles, station wagons and vans.

(7) **Weighted school bus occupancy ratio** is the relationship, correct to three places of decimals, that the number of pupils transported to and from school on a regular daily basis bears to the total seating capacity of all contracted and board-owned school buses used in the transportation of the pupils except that,

- (a) pupils at the grade 7 level and beyond and trainable retarded pupils are to have a weighting factor of 1.35 and
- (b) where vehicles are shared, the seating capacity is to be prorated in the ratio of cost borne by each of the users.

2. Agreement

(1) The Ministry does not approve transportation contracts; it establishes the maximum expenditure for transportation that will be eligible for grant. The board, however, shall enter into a written agreement with each operator. Form ME314 may be used for this purpose.

(2) A board may enter into an agreement to transport pupils of another board, (The Education Act 1974, 156(i))

(3) A board of education may make one agreement with an operator to cover the transportation of public-and secondary-school pupils.

(4) Two or more boards may jointly enter into an agreement with an operator to cover the transportation of pupils.

3. Conditions of Approval of Transportation Expenditure

(1) The pupil transportation expenditure of a school board will be approved by the Minister for assistance through General Legislative Grants in accordance with these instructions, provided:

- (a) that the operator meets in all respects the requirements of The Highway Traffic Act, The Public Vehicles Act, and the Regulations thereunder,
- (b) that the board has received proof of each driver having had a tuberculin test and, where required, a chest x-ray examination within the past two years,
- (c) that the parents or guardians of resident pupils have not contributed, except by taxation, in respect of the transportation service for which grant approval is sought,
- (d) that each motor vehicle used is a passenger car, station wagon, bus or other means of transportation, such as a boat or snowmobile, which has been designed and built by the manufacturer for the conveyance of passengers, and
- (e) that the board maintains available for audit by the Ministry upon request adequate records of the information used to determine maximum approvals.

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4. Maximum Expenditure Eligible for Grant

(1) Home-School Bus Transportation — Regular Day School

(a) Basic Per Diem School Bus Approval Amount

SEATING CAPACITY [SEE ITEM 1(5)]	PER DIEM RATE CONTRACT OR LEASED BUSES	PER DIEM RATE BOARD-OWNED BUSES
1 – 5 passengers	10.25	10.25
6 – 10 "	12.25	12.25
11 – 18 "	35.50	28.40
19 – 24 "	38.50	30.80
25 – 30 "	40.50	32.40
31 – 36 "	43.00	34.40
37 – 42 "	45.00	36.00
43 – 48 "	46.50	37.20
49 – 54 "	48.00	38.40
55 – 60 "	49.50	39.60
61 – 66 "	51.50	41.20
67 – 72 "	53.00	42.40
73 – 78 "	57.00	45.60
79 & Over "	59.00	47.20

Above rates have taken into account announced forthcoming increases in petroleum product prices.

(b) Maximum Daily Expenditure Eligible for Grant

(i) The maximum daily expenditure eligible for grant is:

a. the sum of the basic per diem approval amounts shown in item (a) that relate to the buses used to provide daily transportation for resident pupils (combined elementary and secondary) to and from school (excluding buses used as spares), and

b. the product of 59 cents and the greater of,

I. the mid-day miles re transportation of kindergarten pupils travelled by buses that are also used on morning and afternoon routes, and

II. the excess of the total daily miles travelled by the buses included in a. over the sum of the products of 30 and the number of cars and station wagons and 60 and the number of larger school buses,

c. but where the weighted school bus occupancy ratio is:

I. less than .90, the maximum approval is the sum of a. and b. multiplied by the ratio and divided by .90;

II. between .90 and 1.000 there is no adjustment; or

III. greater than 1.000, the maximum approval is obtained by multiplying the sum of a. and b. by 1.0 plus 1/6 of the excess of the ratio over 1.000, and

d. an allowance for school board administration costs equal to 2% of the approval determined by paragraphs a, b, and c, is added.

(ii) Where there is an arrangement to share a school bus (used in the transportation of pupils who are the responsibility of two or more boards, or a board and the Ministry, Canada or a private school), the amounts described in item (b) (i) to be included in the calculation of the maximum daily expenditure of a board eligible for grant are to be proportionate to the percentage of the cost of the bus borne by the board. This percentage is to be applied to the seating capacity of the buses, to the basic per diem vehicle approval amount, to the total daily miles travelled by the bus and to the 60 (or 30) daily miles used in item 4(1) (b) (i)b.

(c) The determination of the number of pupils transported, the buses used and the daily miles travelled by the buses is to be based on the service provided as of October 29, 1976.

(d) Maximum expenditure eligible for grant is to be based on 80 days for the September to December period and 120 days for the January to June period.

(2) Transportation of Handicapped and Trainable Retarded Pupils

Where school buses are provided exclusively for the transportation of pupils, who, for physical, mental or emotional reasons, are unable to use regular transportation and for whom the board has medical certification that regular transportation is not adequate, the maximum expenditures eligible for grant, except where item 4(8) applies will be determined as follows:

(a) Where home-school transportation is provided on a daily basis throughout the school year, the number of buses, daily miles travelled, and pupils transported are to be included in the calculation of regular daily home-school transportation expenditure eligible for grant (item 4(1).)

(b) Where home-school transportation is provided for periods of less than the school year or where school-to-school transportation is provided the expenditure will be approved up to a maximum per diem amount of $10.25 per school bus used or 70 cents per loaded mile, whichever is the greater.

(3) Summer School Transportation

The maximum pupil transportation expenditure eligible for grant is calculated separately, but in the same manner as similar types of transportation during the regular school year (September-June), except that summer school transportation approvals are based on the actual number of days for which the transportation is provided.

(4) School-to-School Transportation of Classes on School Buses

Where classes are transported from school-to-school, as defined in item 1(1) of these instructions, the maximum expenditure eligible for grant is the product of $1.18 and the number of loaded miles as defined in item 1(4) or $10.20 per trip (from school to school and return), whichever is the greater.

(5) Public Transit

Where pupils are transported by public transit to and from home in respect of regular day school or from school-to-school as defined in section 1, the maximum expenditure per day eligible for grant, in each case, is the product of 45 cents and the number of pupils transported by public transit per day.

(6) **Transportation of Pupils to Ontario Schools for the Deaf or Blind**

Subject to the approval of the Minister, expenditure for transportation by the most economical means of a pupil to and from his home and an Ontario school for the deaf or the blind in respect of trips that have been authorized by the Superintendent of the school in which the pupil is enrolled, is eligible for grant. Where required, the cost of providing an escort may be included as a cost of this transportation.

(7) **Board, Lodging and Transportation Once a Week**

Expenditure for board, lodging and transportation once a week of pupils is eligible for grant in the following maximum amounts, in respect of each school day for which the pupil is in attendance,

(a) where the distance travelled between the pupil's residence and the school that he attends is 75 miles or less, $6.75, and

(b) where the distance travelled between the pupil's residence and the school that he attends is more than 75 miles $8.00

For trainable retarded pupils and handicapped pupils, greater per diem amounts are subject to the approval of the Minister.

(8) **Special Approvals for the transportation of Handicapped Pupils (including Trainable Retarded) and for Unusual Transportation Requirements.**

Where special circumstances for the transportation of a handicapped pupil, including the purchase by a board of specially equipped vehicles for orthepaedically handicapped pupils, require expenditure in excess of the regular approval maximums, or where unusual expenditure related to transportation is necessary, the Ministry, upon a request submitted to the Regional Office, will review the situation and determine the maximum expenditure eligible for General Legislative Grant.

(9) **Purchase of School Bus**

(a) Where the purchase of a new bus is approved by the Minister, the amount eligible for grant is the lesser of the actual cost and the product of $242 (effective July 1, 1976) and the seating capacity of the bus.

(b) Where a vehicle is disposed of in the purchase, the depreciated value is deducted from the amount determined in (a) above.

(c) Where a used vehicle is purchased, the amount eligible for grant is the lesser of the actual cost and the depreciated value.

(d) The depreciated value referred to in (b) and (c) is determined on the basis of a value of $242 per seat amortized over 7 years.

(e) Form ME309 is to be completed to obtain approval of the expenditure for purposes of General Legislative Grant.

(f) Where a debenture is issued for the purchase of a bus, the term is not to exceed five years.

(10) **Northern Ontario Boards or a Provisional County Board**

(a) The maximum pupil transportation expenditure approvals for boards whose jurisdiction is in a territorial district or provisional county will be 115 per cent of the amounts described, except public transportation services and board, lodging and transportation once a week, see items 4(5) and 4(7).

(b) Where only a part of a board's jurisdiction is in a territorial district, the maximum daily expenditure eligible for grant calculated under item 4(1) (b) is to be increased by the proportion of 15 per cent that the number of territorial district pupils transported is to the total number of pupils transported by the board.

5. Apportionment of Cost and Maximum Expenditure Eligible for Grant by Boards of Education

(1) Transportation expenditure pertaining solely to elementary school pupils is to be charged to the elementary panel. Expenditure pertaining solely to secondary school or trainable retarded pupils is to be charged to the secondary panel. Transportation expenditure pertaining to both elementary and secondary (including trainable retarded) pupils is to be apportioned in the ratio of weighted pupils transported for the panels in the vehicle concerned. The weighting factor is 1.35 for pupils enrolled in grades 7 and beyond and for trainable retarded pupils.

(2) The maximum expenditure eligible for grant should be apportioned between the elementary and secondary panels of a board of education in the same ratio that the expenditure is charged to each panel. Where apportionment of the maximum expenditure eligible for grant to the panels is made in some other manner, it will be subject to the approval of the Minister.

6. Expenditure Eligible for Grant

The amount of transportation expenditure approved for General Legislative Grant purposes is the lesser of the maximum expenditure eligible for grant and the actual expenditure of the board or panel in the case of a board of education. This will be determined for each of the periods July to December and January to June, and will be determined separately for Home-School Transportation, School-to-School Transportation, Transportation to an Ontario school for the deaf or the blind, and Board, Lodging and Weekly Transportation.

7. Reimbursement of Non-Resident Pupil Transportation Costs by The Minister

(1) The General Legislative Grants Regulation defines the pupils for whom reimbursement of transportation costs will be made by the Minister.

(2) The amount of reimbursement is the lesser of,

(a) the actual cost of the pupil transportation to the board, and

(b) the maximum amount that would have been approved for grant purposes if the transportation had pertained to a pupil resident within the board's jurisdiction.

(3) In the case of school bus transportation, the maximum reimbursement for a pupil is the proportion of the maximum approval rates for the applicable bus that such pupil (weighted by 1.35 if enrolled in grade 7 and beyond) is to the total number of weighted pupils transported on the bus, or at the option of the board the reimbursement, subject to the approval of the Minister, may be based on the lesser of the average cost per pupil of the school bus transportation provided by the board and the maximum approval per pupil for such transportation. Where the option is chosen it is to be used in respect of all pupils for which reimbursement of school bus transportation is claimed from the Minister.

(4) The maximum reimbursement is based on 80 days for the September-December period, 120 days for the January-June period, and the actual number of days for which summer school transportation is provided.

FORMS

FORM NO.	TITLE	COMPLETED BY	RECIPIENT		
ME 301	Principal's Report on Transportation of Pupils	School	Board Offices Regional Offices	October 29, 1976 January 14, 1977	(1)
ME 302	Summary of Resident Pupil Transportation (Summary of Principal's Reports)	Board	Regional Office of the Ministry of Education	January 14, 1977	
ME 303	Vehicle Information, Transportation of Pupils	Board	Regional Office of the Ministry of Education	January 14, 1977	
ME 304	Calculation of Maximum Expenditure Eligible for Grant Home-School Bus Transportation of Resident Pupils	Board	Regional Office of the Ministry of Education	January 14, 1977	
ME 305	Estimate of Pupil Transportation Expenditure 1975-76	Board	Regional Office of the Ministry of Education	January 14, 1977	
Required only where applicable:					
ME 306	Calculation of Maximum Expenditure Eligible for Grant in Respect of Public Transit Fares	Board	Regional Office of the Ministry of Education	January 14, 1977	
ME 307	Calculation of Maximum Expenditure Eligible for Grant-Vehicles Employed for the Transportation of Handicapped Pupils	Board	Regional Office of the Ministry of Education	January 14, 1977 July 15, 1977	(2)
ME 308	Calculation of Maximum Expenditure Eligible for Grant in Respect of School-to-School Transportation of Classes	Board	Regional Office of the Ministry of Education	January 14, 1977	
ME 309	Application for Approval for Grant and Debenture Allocation Purposes in Respect of Purchase and/or Disposal of School Vehicles	Board	Regional Office of the Ministry of Education	as required	
ME 310	Application for Approval for Grant Re Board, Lodging and Transportation Once a Week	Board	Regional Office of the Ministry of Education	January 14, 1977 July 15, 1977	(2)
In Respect of Transportation to and from Ontario schools for the deaf and the blind only:					
ME 311	Report of Superintendent of The Ontario School for the Deaf or the Blind	School	Board and Regional Office	October 29, 1976	
ME 312	Application for Approval for Grant Purposes of Expenditure for Transportation of pupils to and from Ontario Schools for the deaf and the blind – Via Public Transit	Board	Regional Office of the Ministry of Education	January 14, 1977 July 15, 1977	(2)
ME 313	Application for Approval for Grant Purposes of Expenditure for Transportation of Pupils to and from Ontario Schools for the deaf and the blind – Via Contracted or Board-Owned Vehicles	Board	Regional Office of the Ministry of Education	January 14, 1977 July 15, 1977	(2)
Other Forms					
ME 314	Agreement for Transportation	Board	N/A	N/A	
ME 315	Application for General Legislative Grant Approval for Cost of Transporting Cost-of-Education Pupils	Board	Regional Office of the Ministry of Education	January 14, 1977 July 15, 1977	(2)

(1) Copies of Form *ME 301* are to be forwarded to the **Regional Office** along with the summary, Form *ME 302*

(2) A separate completion of Forms *ME 307, 310, 312, 313* and *315* will be needed for the periods **July-December 1976** and **January-June** 1977. The respective forwarding dates are January 14, 1977 and July 15, 1977.

Ontario
Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976: B17

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: 1977 GENERAL LEGISLATIVE GRANTS INFORMATION

The Minister released today the memorandum to Chairmen of School Boards which included information necessary to calculate 1977 General Legislative Grants. A copy of that memorandum is attached, together with the schedule listing the 1977 grant weighting factors for all boards which also accompanied the memorandum.

In addition, the following data in regard to the 1977 grant weighting factors are attached:

1. A sheet showing the individual factors which make up the Board's grant weighting factor.
2. A description of the factors outlining the purpose, method of calculation and data source.

It should be noted that it is expected that the General Legislative Grants Regulation will be available at the end of this month.

G.H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

1976 10 01

Ref
370.9713
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1977 WEIGHTING FACTOR INFORMATION

The following information is designed to provide the rationale for each weighting factor, the method of calculating each factor, and the data sources.

1. SPECIAL EDUCATION

1.1 Elementary

The cost of providing special education programs and services is recognized for grant purposes through a combination of:

(a) a specific amount for special education within the grant ceilings, and

(b) the special education weighting factors.

A basic level of service for special education is provided within the 1977 grant ceilings. This basic level of service has been identified as a special education program equivalent to 2 special education teachers for each 1,000 pupils. The additional costs of providing special education programs and services, that are in excess of the cost of the basic level of 2 teachers per 1,000 pupils, are recognized through the special education weighting factors. In 1977, as in 1976, the special education weighting factors recognized for grant purposes are subject to a maximum of 0.0500.

1.1.1 Calculation

$$\text{Special Education Weighting Factor} = \frac{\frac{2}{3} \times \left\{ A + \tfrac{1}{2}B - 0.002 \times \begin{matrix}\text{Board Enrolment} \\ \text{Sept. 30, 1975}\end{matrix} \right\} \times 16{,}000 \times 1.5}{1{,}197 \times \begin{matrix}\text{Board Enrolment} \\ \text{Sept. 30, 1975}\end{matrix}}$$

where A	represents the full-time equivalent of all special education resources teachers and all special education teachers in self-contained programs other than programs for the gifted and programs of language of instruction for New Canadians. Where a board is reimbursed for the salary of teachers providing special education programs in facilities such as a psychiatric facility or detention and observation home, such teachers are excluded from the calculation.
B	represents the full-time equivalent of special education teachers-aides paid by the board -- they are paid approximately one-half the professional staff rate.
0.002 x Board Enrolment	represents the basic level of services provided for special education within the grant ceilings -- this basic level being 2 special education teachers for each 1,000 pupils in the board (with corresponding adjustment for additional supplies, services and personnel).

16,000 x 1.5	represents the cost of special education programs and services for each special education teacher employed by the board -- $16,000 is the elementary teacher salary recognized for grant purchases and 1.5 reflects the additional supplies, services, and personnel such as social, psychological and psychiatric personnel not measured directly in the calculation.
$\frac{2}{3}$	reflects the additional cost to the board for providing special education programs and services since the average pupil-teacher ratio in special education programs is approximately 1/3 of that of the mainstream programs.
1,197	represents the grant ceiling per pupil for 1977.
Board Enrolment	represents the full-time equivalent enrolment of resident-internal and non-resident pupils at Sept.30, 1975

1.1.2 Data Sources

Special education personnel - 1976 June Board Report.

Enrolment - 1975 September School Report.

In 1977, as in 1976, an adjustment will be made to the board's special education factor to reflect the current programs and services provided by the board. For 1977, the adjustment will be based on the calculation identified above, using the same parameters ($1,197, 0.002, et al); however, the special education teachers and corresponding enrolments will be changed to reflect the current level of service. For 1977 the board will have the option of having the adjustment based on the data reported on the 1977 June Board Report, or having the adjustment based on a combination of 60 per cent on the basis of the data reported on the 1977 June Board Report and 40 per cent on the basis of comparable data collected in the Fall of 1977. The adjustments for 1977 will be used only in determining the amount of recognized ordinary expenditure for 1977. The adjustments for 1977 will not be used in determining a board's rate of grant. In no case shall the adjustments for 1977 increase the special education weighting factor recognized for grant purposes above the maximum of 0.0500.

1.2 Secondary

The additional cost of providing special education programs and services for the areas of behavioural, communication other than language of intruction for New Canadians, and physical exceptionalities is recognized for grant purposes through the special education weighting factors. In 1977, as in 1976, the special education weighting factors recognized for grant purposes are subject to a maximum of 0.0100.

1.2.1 Calculation

$$\text{Special Education Weighting Factor} = \frac{\frac{2}{3} \times A \times 20{,}000 \times 1.5}{\text{Board Enrolment Sept. 30, 1975} \times 1{,}712}$$

where A	represents the full-time equivalent of special education teachers providing programs and services in the areas of exceptionality listed above. Where a board is reimbursed for the salary of teachers providing special education programs in facilities such as a psychiatric facility, or detention and observation home, such teachers are excluded form the calculation.
20,000 x 1.5	represents the cost of special education programs and services for each special education teacher employed by the board -- $20,000 is the secondary teacher salary recognized for grant purposes and 1.5 reflects the additional supplies, services, and personnel such as social, psychological and psychiatric personnel not measured directly in the calculation.
$\frac{2}{3}$	reflects the additional cost to the board for providing special education programs and services since the average pupil-teacher ratio in special education programs is approximately 1/3 of that of the mainstream programs.
1,712	represents the grant ceiling per pupil for 1977.
Board Enrolment	represents the full-time equivalent enrolment of resident-internal and non-resident pupils at Sept. 30, 1975

1.2.2 Data Sources

Special education personnel - 1976 June Board Report.

Enrolment - 1975 September School Report.

In 1977, as in 1976, an adjustment will be made to the board's special education factor to reflect the current programs and services provided by the board. For 1977 the adjustment will be based on the calculation identified above, using the same parameters ($1,712, et al); however, the special education teachers and corresponding enrolments will be changed to reflect the current level of service. For 1977 the board will have the option of having the adjustment based on the data reported on the 1977 June Board Report, or having the adjustment based on a combination of 60 per cent on the basis of the data reported on the 1977 June Board Report and 40 per cent on the basis of comparable data collected in the Fall of 1977. The adjustments for 1977 will be used only in determining the amount of recognized ordinary expenditure for 1977. The adjustments for 1977 will not be used in determining a board's rate of grant. In no case shall the adjustment for 1977 increase the special education weighting factor recognized for grant purposes above the maximum of 0.0100.

2. COMPENSATORY EDUCATION

All boards in excess of the median on a scale designed to measure the need for compensatory education services receive a weighting factor to reflect the cost of providing these special services. The factors are graduated according to the need for these special services with the measurement of need being the sum of the board's rating on four independent variables.

(a) % of population in receipt of general assistance and family welfare benefits

(b) % of all income tax returns with taxable income less than $6,000

(c) % of population with neither English nor French as their official language

(d) the number of public housing units per 1,000 persons adjusted to reflect the bedroom count of the units.

Total Rating	Weighting Factor	
	Secondary	Elementary
18 - 22.99	.010	.020
23 - 27.99	.015	.030
28 - 32.99	.020	.040
33 - 38	.025	.050

2.1 % of population in receipt of general assistance and family welfare benefits.

	Rating
1.01 - 2.00	1
2.01 - 3.00	2
3.01 - 4.00	3
4.01 - 5.00	4
5.01 - 6.00	5
6.01 - 7.00	6
7.01 - 8.00	7
8.01 - 9.00	8
9.01 - 10.00	9
10.01 - 11.00	10

Date Source

Ministry of Community and Social Services, Quarterly Statistical Bulletin - March, 1976, adjusted to reflect beneficiaries in municipalities with population less than 20,000.

2.2 % of all income tax returns with taxable income less than $6,000.

	Rating
37.00 - 39.99	1
40.00 - 42.99	2
43.00 - 45.99	3
46.00 - 48.99	4
49.00 - 51.99	5
52.00 - 54.99	6
55.00 - 57.99	7
58.00 - 60.99	8
61.00 - 63.99	9
64.00 - 66.99	10

Data Source

Taxation Statistics (1976 Edition), Department of National Revenue.

2.3 % of population with neither English nor French as their official language.

	Rating
0 - 2.49	1
2.50 - 4.99	2
5.00 - 7.49	3
7.50 - 9.99	4
10.00 - 12.49	5
12.50 - 14.99	6
15.00 - 17.49	7
17.50 - 19.99	8
20.00 - 22.49	9
22.50 - 24.99	10

Data Source

Decennial Census of 1971, Catalogue 92 - 726.

2.4 The number of public housing units per 1,000 persons adjusted to reflect the bedroom count of the units.

	Rating
0 - 1.49	1
1.50 - 2.99	2
3.00 - 4.49	3
4.50 - 5.99	4
6.00 - 7.49	5
7.50 - 8.99	6
9.00 - 10.49	7
10.50 - 11.99	8
12.00 - 13.49	9
13.50 - 14.99	10

Date Source

Ontario Housing Corporation, Public Housing units under administration - May 31, 1976.

3. FRENCH-ENGLISH COMPOSITE

All boards with relatively small French-English composite schools (≤ 879 pupils) receive a weighting factor to offset the additional cost of operating such schools. For this purpose, a French-English composite school will be defined as one:

(a) Having at least 10 credits taught in the French language and at least 10 credits taught in the English language. This does not address the issue of whether the student body is made up of English or French-speaking students or a combination of English and French-speaking students; and

(b) having at least a total of six commercial and technical courses, with there being at least three technical courses staffed by a properly certified teacher. The language of instruction for these courses can be either English or French, but the courses must be provided solely for students of the French-English composite school. This does not prevent students from the above-mentioned school from taking additional courses, including technical and commercial courses, jointly with students from another school.

A factor ranging from .01 for a school with an enrolment between 860 and 879 pupils, to .25 for a school with an enrolment less than 400, is multiplied by the ratio of the school enrolment to the board enrolment to determine the board's weighting factor.

Enrolment means the number (in headcounts) of resident-internal and non-resident pupils at Sept. 30, 1976.

Calculation

$$\text{Board Weighting factor} = \frac{\text{Sum for all schools of (School Factor x School Enrolment(Sept.30/76)}}{\text{Board Enrolment Sept. 30, 1976}}$$

School Enrolment	School Factor	School Enrolment	School Factor
0 - 399	.25	640 - 659	.12
400 - 419	.24	660 - 679	.11
420 - 439	.23	680 - 699	.10
440 - 459	.22	700 - 719	.09
460 - 479	.21	720 - 739	.08
480 - 499	.20	740 - 759	.07
500 - 519	.19	760 - 779	.06
520 - 539	.18	780 - 799	.05
540 - 559	.17	800 - 819	.04
560 - 579	.16	820 - 839	.03
580 - 599	.15	840 - 859	.02
600 - 619	.14	860 - 879	.01
620 - 639	.13		

Data Source

Regional offices.

4. TECHNICAL AND OCCUPATIONAL

The cost of providing technical and occupational programs and services is recognized for grant purposes through a combination of:

(a) a specific amount for technical and occupational education within the grant ceilings, and

(b) the technical and occupational weighting factor.

A basic level of service for technical and occupational education is provided within the 1977 grant ceilings. This level of service has been identified as a technical and occupational-practical program equivalent to 7 full-time teachers for each 1,000 pupils in the board. The additional costs of providing technical and occupational education, that are in excess of this basic level of 7 teachers per 1,000 pupils, are recognized through the technical and occupational weighting factors. In 1977, as in 1976, the technical and occupational weighting factors recognized for grant purposes are subject to a maximum of 0.0400.

4.1 Calculation

$$\text{Board Weighting Factor} = \frac{\frac{1}{3} \times \left(A - 0.007 \times \begin{matrix}\text{Board Enrolment}\\ \text{Sept. 30, 1975}\end{matrix} \right) \times 20{,}000 \times 1.6}{\begin{matrix}\text{Board Enrolment}\\ \text{Sept. 30, 1975}\end{matrix} \times 1{,}712}$$

where A represents the full-time equivalent of all technical and occupations-practical teachers.

0.007 x Board Enrolment

represents the basic level of technical and occupations-practical programs within the grant ceilings -- this basic level being 7 teachers for each 1,000 pupils in the board (with corresponding adjustment for additional services, equipment and personnel).

$\frac{1}{3}$ reflects the additional cost to the board for providing technical and occupations-practical programs and services since the average pupil-teacher ratio in technical and occupations-practical programs is approximately 2/3 of that of the mainstream programs.

20,000 represents the secondary teacher salary recognized for grant purposes.

1.6	represents the additional cost of services, personnel and equipment not measured directly in the calculation.
1,712	represents the grant ceiling per pupil for 1977.
Board Enrolment	represents the full-time equivalent enrolment of resident-internal and non-resident pupils at Sept. 30, 1975.

4.2 Data Sources

Technical and occupations-practical teachers - 1976 June Board Report.

Enrolment - 1975 September School Report.

5. GOODS AND SERVICES

All boards in a territorial district north of the French River that do not include a city or town with a population in excess of 25,000 within their jurisdiction, receive a weighting factor of .090 to reflect the cost of goods and services in smaller municipalities in Northern Ontario. All other boards in a territorial district and boards in a district municipality or provisional county receive a weighting factor of .060 to reflect the cost of goods and services in such municipalities.

6. AGE OF SCHOOL FACILITIES

All boards in excess of the median with regard to the percentage of pupil places provided before 1945 receive a weighting factor to offset the additional plant operation and maintenance costs related to older school facilities up to a maximum of .020.

Calculation

Elementary		Secondary	
14.75 - 16.24	.001	10 - 10.99	.001
16.25 - 17.74	.002	11 - 11.99	.002
17.75 - 19.24	.003	12 - 12.99	.003
19.25 - 20.74	.004	13 - 13.99	.004
20.75 - 22.24	.005	14 - 14.99	.005
22.25 - 23.74	.006	15 - 15.99	.006
23.75 - 25.24	.007	16 - 16.99	.007
25.25 - 26.74	.008	17 - 17.99	.008
26.75 - 28.24	.009	18 - 18.99	.009
28.25 - 29.74	.010	19 - 19.99	.010
29.75 - 31.24	.011	20 - 20.99	.011
31.25 - 32.74	.012	21 - 21.99	.012
32.75 - 34.24	.013	22 - 22.99	.013
34.25 - 35.74	.014	23 - 23.99	.014
35.75 - 37.24	.015	24 - 24.99	.015
37.25 - 38.74	.016	25 - 25.99	.016
38.75 - 40.24	.017	26 - 26.99	.017
40.25 - 41.74	.018	27 - 27.99	.018
41.75 - 43.24	.019	28 - 28.99	.019
≥ 43.25	.020	≥ 29	.020

Data Source: School Business and Finance Branch.

7. ADMISSIONS

All boards in excess of the median with regard to the ratio of admissions, other than admissions during the month of September and admissions of students entered on the roll of an elementary school for the first time, to total enrolment receive a weighting factor to reflect additional costs experienced when the admission rate is high up to a maximum of 0.020.

7.1 Calculation

$$\text{Ratio} = \frac{\text{Admissions from Oct. 1/74 to June 30/75}}{\text{Enrolment Sept. 30, 1974}}$$

Elementary		Secondary	
Ratio	Weighting Factor	Ratio	Weighting Factor
6.70 - 7.04 :	.001	3.50 - 3.74 :	.001
7.05 - 7.39 :	.002	3.75 - 3.99 :	.002
7.40 - 7.74 :	.003	4.00 - 4.24 :	.003
7.75 - 8.09 :	.004	4.25 - 4.49 :	.004
8.10 - 8.44 :	.005	4.50 - 4.74 :	.005
8.45 - 8.79 :	.006	4.75 - 4.99 :	.006
8.80 - 9.14 :	.007	5.00 - 5.24 :	.007
9.15 - 9.49 :	.008	5.25 - 5.49 :	.008
9.50 - 9.84 :	.009	5.50 - 5.74 :	.009
9.85 - 10.19 :	.010	5.75 - 5.99 :	.010
10.20 - 10.54 :	.011	6.00 - 6.24 :	.011
10.55 - 10.89 :	.012	6.25 - 6.49 :	.012
10.90 - 11.24 :	.013	6.50 - 6.74 :	.013
11.25 - 11.59 :	.014	6.75 - 6.99 :	.014
11.60 - 11.94 :	.015	7.00 - 7.24 :	.015
11.95 - 12.29 :	.016	7.25 - 7.49 :	.016
12.30 - 12.64 :	.017	7.50 - 7.74 :	.017
12.65 - 12.99 :	.018	7.75 - 7.99 :	.018
13.00 - 13.34 :	.019	8.00 - 8.24 :	.019
13.35 and over :	.020	8.25 and over :	.020

Enrolment and admissions are in headcounts of resident-internal and non-resident pupils.

7.2 Data Source

1975 September School Report.

8. POPULATION SPARSITY

8.1 Small Boards

All boards with an enrolment of less than 4,000 pupils receive a weighting factor to offset the additional administrative costs experienced in the operation of such boards. Board enrolment means the full-time equivalent of resident-internal and non-resident pupils at Sept. 30, 1975.

8.1.1 For boards with an enrolment less than or equal to 2,000 pupils

Board Weighting Factor = 0.020

8.1.2 For boards with an enrolment between 2,000 and 4,000 pupils

$$\text{Board Weighting Factor} = 0.020 \times \left(1 - \frac{\text{Board Enrolment} - 2{,}000}{2{,}000} \right)$$

8.1.3 Data Source

1975 September School Report

8.2 Small Schools

All boards with small isolated schools receive a weighting factor to offset the additional administrative and instructional costs experienced in the operation of such schools. The 1977 small schools weighting factor is calculated using the technique described below but shall in no case be less than the 1976 small schools weighting factor.

8.2.1 Elementary

A small isolated elementary school is defined as a school with an enrolment of less than 20 pupils per grade located more than 5 road miles from the board office and more than 5 road miles from all other elementary schools under the jurisdiction of the board that have the same language of instruction. Such a school, say school A, receives a school weighting factor defined as:

$$\text{School Weighting Factor} = 0.4 \times \left(1 - \frac{\text{pupils per grade of school A}}{20} \right)$$

$$\text{where pupils per grade of School A} = \frac{\text{Enrolment of school A Sept. 30, 1975}}{\text{Grade Range of school A Sept. 30, 1975}}$$

$$\text{Board Weighting Factor} = \frac{\text{Sum for all schools of (School Weighting Factor} \times \text{School Enrolment Sept.30, 1975)}}{\text{Board Enrolment Sept. 30, 1975}}$$

In the case where there are one or more schools within 5 road miles of school A (same board and same language of instruction), the pupils per grade of school A is adjusted as follows:

$$\text{Adjusted pupils per grade for school A} = \frac{\text{Enrolment School A} + \text{Sum of the enrolments (in the grade range of school A) of all schools within 5 road miles of school A}}{\text{Grade Range of school A}}$$

If the adjusted pupils per grade of school A is less than 20, then school A receives a school weighting factor calculated by replacing the pupils per grade in the original formula with the adjusted pupils per grade.

Data Source

1975 September School Report.

Enrolment means the full-time equivalent of resident-internal and non-resident pupils at September 30, 1975.

8.2.2 Secondary

A small isolated secondary school is defined as a school with an enrolment of less than 80 pupils per grade located more than 25 road miles from the board office and more than 25 road miles from all other secondary schools under the jurisdiction of the board. Such a school, say school A, receives a school weighting factor defined as:

$$\text{School Weighting Factor} = 0.2 \times \left\{ 1 - \frac{\text{pupils per grade of school A}}{80} \right\}$$

$$\text{where pupils per grade of school A} = \frac{\text{Enrolment of school A (Sept. 30, 1975)}}{\text{Grade Range of school A (Sept. 30, 1975)}}$$

$$\text{Board Weighting Factor} = \frac{\text{Sum for all schools of (School Weighting Factor x School Enrolment Sept.30, 1975)}}{\text{Board Enrolment Sept 30, 1975}}$$

In the case where there are one or more schools within 25 road miles of school A, the pupils per grade of school A is adjusted as follows:

$$\text{Adjusted pupils per grade of school A} = \frac{\text{Enrolment School A} + \text{Sum of the enrolments (in the grade range of school A) of all schools within 25 road miles of school A}}{\text{Grade Range of school A}}$$

If the adjusted pupils per grade of school A is less than 80, then school A receives a school weighting factor calculated by replacing the pupils per grade in the original formula with the adjusted pupils per grade.

Enrolment means the full-time equivalent of resident-internal and non-resident pupils at Sept. 30, 1975.

Data Source

1975 September School Report.

9. INSTRUCTIONAL SALARIES

All boards in excess of the 25th percentile with regard to expenditure for a combination of teacher experience and teacher qualifications receive a weighting factor up to a maximum of 0.0150 to offset the expenditure in excess of the 25th percentile.

Calculation

- STEP A - The board's weighted teachers with respect to its teachers on the regular grid distribution equals the sum of the products of the number of teachers on the regular grid distribution and the instructional salary weighting factor matrix given below.

INSTRUCTIONAL SALARY WEIGHTING FACTOR MATRIX

ELEMENTARY

EXP	SECOND CLASS	D (I)	C (II)	B (III)	A1(IV)	A2(V)	A3(VI)	A4(VII)
0	0.5087	0.5535	0.5975	0.6406	0.7287	0.7514	0.8383	0.8827
1	0.5423	0.5917	0.6382	0.6841	0.7767	0.8147	0.8921	0.9387
2	0.5780	0.6406	0.6883	0.7374	0.8345	0.8750	0.9561	1.0054
3	0.6110	0.6798	0.7288	0.7809	0.8810	0.9233	1.0085	1.0590
4	0.6405	0.7188	0.7688	0.8236	0.9279	0.9729	1.0613	1.1145
5	0.6579	0.7581	0.8099	0.8673	0.9754	1.0221	1.1138	1.1692
6	0.6722	0.8127	0.8607	0.9217	1.0330	1.0815	1.1779	1.2349
7	0.6722	0.8127	0.8988	0.9659	1.0807	1.1313	1.2306	1.2892
8	0.6722	0.8127	0.9328	1.0108	1.1284	1.1805	1.2820	1.3436
9	0.6722	0.8127	0.9557	1.0512	1.1742	1.2278	1.3354	1.3981
10	0.6722	0.8127	0.9557	1.0988	1.2440	1.2745	1.3868	1.4526
11	0.6722	0.8127	0.9557	1.0988	1.2440	1.3153	1.4397	1.5083
12	0.6722	0.8127	0.9557	1.0988	1.2440	1.3153	1.4659	1.5468
13	0.6722	0.8127	0.9557	1.0988	1.2440	1.3153	1.4659	1.5609
14	0.6722	0.8127	0.9557	1.0988	1.2440	1.3153	1.4659	1.5609
15	0.6722	0.8127	0.9557	1.0988	1.2440	1.3153	1.4659	1.5609
16	0.6722	0.8127	0.9557	1.0988	1.2440	1.3153	1.4659	1.5609

SECONDARY

EXP	A1(IV)	A2(V)	A3(VI)	A4(VII)
0	0.5943	0.6213	0.6820	0.7168
1	0.6319	0.6605	0.7246	0.7609
2	0.6792	0.7099	0.7779	0.8158
3	0.7178	0.7501	0.8215	0.8610
4	0.7567	0.7910	0.8661	0.9082
5	0.7951	0.8313	0.9097	0.9537
6	0.8418	0.8799	0.9625	1.0085
7	0.8800	0.9201	1.0062	1.0532
8	0.9184	0.9603	1.0500	1.0988
9	0.9568	1.0004	1.0936	1.1446
10	1.0088	1.0381	1.1367	1.1887
11	1.0088	1.0640	1.1774	1.2342
12	1.0088	1.0640	1.1896	1.2603
13	1.0088	1.0640	1.1896	1.26[illegible]
14	1.0088	1.0640	1.1896	1.2663
15	1.0088	1.0640	1.1896	1.2663
16	1.0088	1.0640	1.1896	1.2663

- STEP B - The board's weighted teachers with respect to additional allowances for on grid teachers and salaries for not on grid teachers equals:

$$\left(\begin{array}{l}\text{total allowances}\\ \text{to ON GRID}\\ \text{principals}\end{array} + \begin{array}{l}\text{total allowances}\\ \text{to ON GRID}\\ \text{vice-principals}\end{array} + \begin{array}{l}\text{total salaries}\\ \text{to NOT ON GRID}\\ \text{principals}\end{array} + \begin{array}{l}\text{total salaries}\\ \text{to NOT ON GRID}\\ \text{vice-principals}\end{array} + \begin{array}{l}\text{total salaries}\\ \text{to teachers}\\ \text{of TMR}\end{array} + \begin{array}{l}\text{total salaries}\\ \text{to NOT ON GRID}\\ \text{"other" teachers}\end{array} \right) \div \begin{array}{l}\text{average salary}\\ \text{at the 25th}\\ \text{percentile}\end{array}$$

$$\text{where} \quad \begin{array}{l}\text{average salary}\\ \text{at the 25th}\\ \text{percentile}\end{array} = \begin{array}{l}\text{\$14,590 elementary}\\ \text{\$18,020 secondary}\end{array}$$

- STEP C

$$\begin{array}{l}\text{Number of}\\ \text{teachers}\end{array} = \begin{array}{l}\text{No. of teachers}\\ \text{on regular grid}\\ \text{distribution}\end{array} + \begin{array}{l}\text{No. of NOT}\\ \text{ON GRID}\\ \text{Principals}\end{array} + \begin{array}{l}\text{No. of NOT}\\ \text{ON GRID}\\ \text{vice-principals}\end{array} + \begin{array}{l}\text{No. of}\\ \text{teachers}\\ \text{of TMR}\end{array} + \begin{array}{l}\text{No. of NOT}\\ \text{ON GRID}\\ \text{"other" teachers}\end{array}$$

- STEP D

$$\text{Board's Factor} = \frac{\text{Weighted Teachers from Step A} + \text{Weighted Teachers from Step B}}{\text{Number of Teachers from Step C}}$$

- STEP E

$$\begin{array}{l}\text{Board's Weighting factor}\\ \text{for Instructional Salary}\end{array} = 0.5 \times \left(\begin{array}{l}\text{Board's Factor}\\ \text{from Step D}\end{array} - 1 \right) \times \begin{array}{l}\text{Ratio for the}\\ \text{Province of}\\ \text{Insturctional}\\ \text{Salaries to}\\ \text{Ordinary}\\ \text{Expenditures}\end{array}$$

$$\text{where} \quad \begin{array}{l}\text{Ratio for the Province}\\ \text{of Instructional Salaries}\\ \text{to Ordinary Expenditures}\end{array} = \begin{array}{l}\text{0.68 Elementary}\\ \text{0.70 Secondary}\end{array}$$

and 0.5 reflects the portion of the excess cost recognized for grant purposes.

Data Source

1976 June Board Report.

10. TOTAL WEIGHTING FACTOR FOR GRANT PURPOSES

The board's 1977 grant weighting factor equals the sum of items 1 to 9 but shall not be less than 90% of the board's 1976 grant weighting factor.

SCHEDULE A

GRANT WEIGHTING FACTORS FOR 1977

DIVISIONAL BOARDS OF EDUCATION

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Atikokan Board of Education	
Elementary Schools	1.1580
Secondary Schools	1.1400
Brant County Board of Education	
Elementary Schools	1.0592
Secondary Schools	1.0359
Bruce County Board of Education	
Elementary Schools	1.0329
Secondary Schools	1.0194
Carleton Board of Education	
Elementary Schools	1.0494
Secondary Schools	1.0248
Central Algoma Board of Education	
Elementary Schools	1.1989
Secondary Schools	1.1835
Chapleau Board of Education	
Elementary Schools	1.1530
Secondary Schools	1.1277
Cochrane-Iroquois Falls Board of Education	
Elementary Schools	1.1772
Secondary Schools	1.1931
Dryden Board of Education	
Elementary Schools	1.1990
Secondary Schools	1.1528
Dufferin County Board of Education	
Elementary Schools	1.0583
Secondary Schools	1.0248
Durham Board of Education	
Elementary Schools	1.0369
Secondary Schools	1.0275
East Parry Sound Board of Education	
Elementary Schools	1.1498
Secondary Schools	1.0975
Elgin County Board of Education	
Elementary Schools	1.0372
Secondary Schools	1.0277
Espanola Board of Education	
Elementary Schools	1.1740
Secondary Schools	1.1560

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Essex County Board of Education	
Elementary Schools	1.0370
Secondary Schools	1.0257
Fort Frances-Rainy River Board of Education	
Elementary Schools	1.1987
Secondary Schools	1.1369
Frontenac County Board of Education	
Elementary Schools	1.0843
Secondary Schools	1.0615
Geraldton Board of Education	
Elementary Schools	1.2526
Secondary	1.2479
Grey County Board of Education	
Elementary Schools	1.0683
Secondary Schools	1.0320
Haldimand Board of Education	
Elementary Schools	1.0219
Secondary Schools	1.0182
Haliburton County Board of Education	
Elementary Schools	1.1652
Secondary Schools	1.0952
Halton Board of Education	
Elementary Schools	1.0290
Secondary Schools	1.0204
Board of Education for the City of Hamilton	
Elementary Schools	1.1238
Secondary Schools	1.0800
Hastings County Board of Education	
Elementary Schools	1.0840
Secondary Schools	1.0327
Hearst Board of Education	
Elementary Schools	1.2040
Secondary Schools	1.2145
Hornepayne Board of Education	
Elementary Schools	1.1813
Secondary Schools	1.2200
Huron County Board of Education	
Elementary Schools	1.0423
Secondary Schools	1.0234
Kapuskasing Board of Education	
Elementary Schools	1.1886
Secondary Schools	1.1352
Kenora Board of Education	
Elementary Schools	1.2093
Secondary Schools	1.1340

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Kent County Board of Education	
Elementary Schools	1.0528
Secondary Schools	1.0300
Kirkland Lake Board of Education	
Elementary Schools	1.2064
Secondary Schools	1.1582
Lakehead Board of Education	
Elementary Schools	1.1702
Secondary Schools	1.1339
Lake Superior Board of Education	
Elementary Schools	1.1465
Secondary Schools	1.1820
Lambton County Board of Education	
Elementary Schools	1.0477
Secondary Schools	1.0423
Lanark County Board of Education	
Elementary Schools	1.0763
Secondary Schools	1.0389
Leeds and Grenville County Board of Education	
Elementary Schools	1.0615
Secondary Schools	1.0351
Lennox and Addington County Board of Education	
Elementary Schools	1.0635
Secondary Schools	1.0330
Lincoln County Board of Education	
Elementary Schools	1.0798
Secondary Schools	1.0410
Board of Education for the City of London	
Elementary Schools	1.0889
Secondary Schools	1.0759
Manitoulin Board of Education	
Elementary Schools	1.2274
Secondary Schools	1.1830
Metropolitan Toronto School Board	
Elementary Schools	1.1350
Secondary Schools	1.0704
Michipicoten Board of Education	
Elementary Schools	1.1518
Secondary Schools	1.3153
Middlesex County Board of Education	
Elementary Schools	1.0454
Secondary Schools	1.0311
Muskoka Board of Education	
Elementary Schools	1.1074
Secondary Schools	1.1023

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Niagara South Board of Education	
Elementary Schools	1.0908
Secondary Schools	1.0629
Nipigon-Red Rock Board of Education	
Elementary Schools	1.1693
Secondary Schools	1.1600
Nipissing Board of Education	
Elementary Schools	1.1413
Secondary Schools	1.1227
Norfolk Board of Education	
Elementary Schools	1.0674
Secondary Schools	1.0442
North Shore Board of Education	
Elementary Schools	1.1850
Secondary Schools	1.1557
Northumberland and Newcastle Board of Education	
Elementary Schools	1.0427
Secondary Schools	1.0220
Ottawa Board of Education	
Elementary Schools	1.1090
Secondary Schools	1.0504
Oxford County Board of Education	
Elementary Schools	1.0500
Secondary Schools	1.0286
Peel Board of Education	
Elementary Schools	1.0633
Secondary Schools	1.0315
Perth County Board of Education	
Elementary Schools	1.0330
Secondary Schools	1.0204
Peterborough County Board of Education	
Elementary Schools	1.0610
Secondary Schools	1.0227
Prescott and Russell County Board of Education	
Elementary Schools	1.0388
Secondary Schools	1.0317
Prince Edward County Board of Education	
Elementary Schools	1.0277
Secondary Schools	1.0368
Red Lake Board of Education	
Elementary Schools	1.2210
Secondary Schools	1.1470
Renfrew County Board of Education	
Elementary Schools	1.0940
Secondary Schools	1.0490

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Sault Ste. Marie Board of Education	
Elementary Schools	1.1360
Secondary Schools	1.1145
Simcoe County Board of Education	
Elementary Schools	1.0456
Secondary Schools	1.0273
Stormont, Dundas and Glengarry County Board of Education	
Elementary Schools	1.0792
Secondary Schools	1.0452
Sudbury Board of Education	
Elementary Schools	1.1507
Secondary Schools	1.0946
Timiskaming Board of Education	
Elementary Schools	1.1717
Secondary Schools	1.1229
Timmins Board of Education	
Elementary Schools	1.1490
Secondary Schools	1.1012
Victoria County Board of Education	
Elementary Schools	1.0687
Secondary Schools	1.0273
Waterloo County Board of Education	
Elementary Schools	1.0980
Secondary Schools	1.0591
Wellington County Board of Education	
Elementary Schools	1.0346
Secondary Schools	1.0280
Wentworth County Board of Education	
Elementary Schools	1.0268
Secondary Schools	1.0150
West Parry Sound Board of Education	
Elementary Schools	1.1477
Secondary Schools	1.1083
Board of Education for the City of Windsor	
Elementary Schools	1.1320
Secondary Schools	1.0751
York County Board of Education	
Elementary Schools	1.0465
Secondary Schools	1.0239

ROMAN CATHOLIC
SEPARATE SCHOOL BOARDS

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Brant County RCSS Board	1.0179
Bruce-Grey County RCSS Board	1.0494
Carleton RCSS Board	1.0382
Cochrane-Iroquois Falls District RCSS Board	1.1750
Dryden District RCSS Board	1.1980
Dufferin-Peel RCSS Board	1.0357
Durham Region RCSS Board	1.0270
Elgin County RCSS Board	1.0365
Essex County RCSS Board	1.0378
Fort Frances-Rainy River District RCSS Board	1.2218
Frontenac-Lennox and Addington County RCSS Board	1.0491
Geraldton District RCSS Board	1.1746
Haldimand-Norfolk RCSS Board	1.0348
Halton RCSS Board	1.0060
Hamilton-Wentworth RCSS Board	1.0662
Hastings-Prince Edward County RCSS Board	1.0898
Hearst District RCSS Board	1.1738
Huron-Perth County RCSS Board	1.0478
Kapuskasing District RCSS Board	1.1714
Kenora District RCSS Board	1.2145
Kent County RCSS Board	1.0240
Kirkland Lake District RCSS Board	1.2106
Lakehead District RCSS Board	1.1263
Lambton County RCSS Board	1.0391
Lanark-Leeds and Grenville County RCSS Board	1.0492
Lincoln County RCSS Board	1.0536
London and Middlesex County RCSS Board	1.0514
Metropolitan Separate School Board	1.0895
Michipicoten District RCSS Board	1.1720

ROMAN CATHOLIC
SEPARATE SCHOOL BOARDS--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Nipissing District RCSS Board	1.1055
North of Superior District Combined RCSS Board	1.1639
North Shore District RCSS Board	1.1687
Ottawa RCSS Board	1.0946
Oxford County RCSS Board	1.0465
Peterborough-Victoria-Northumberland and Newcastle RCSS Board	1.0388
Prescott and Russell County RCSS Board	1.0788
Renfrew County RCSS Board	1.0822
Sault Ste. Marie District RCSS Board	1.1088
Simcoe County RCSS Board	1.0428
Stormont, Dundas and Glengarry County RCSS Board	1.0770
Sudbury District RCSS Board	1.1211
Timiskaming District RCSS Board	1.1860
Timmins District RCSS Board	1.1326
Waterloo County RCSS Board	1.0568
Welland County RCSS Board	1.0860
Wellington County RCSS Board	1.0169
Board of Trustees of the Roman Catholic Separate Schools for the City of Windsor	1.0714
York Region RCSS Board	1.0423
Board of Trustees of the Roman Catholic Separate School for School Section No. 1 in the Township of Atikokan	1.1700
Board of the Combined Roman Catholic Separate Schools of the Townships of Chapleau, Panet and Tp. 13G	1.1368

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Mowat Block, Queen's Park
Toronto, Ontario
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1976:B18

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THE ONTARIO INSTITUTE
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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: SURVEYS OF SCHOOL BOARD PER PUPIL EXPENDITURE

Enclosed are two recently prepared per pupil expenditure analyses based upon (a) 1975 Financial Statements, and (b) 1976 Estimates, as submitted earlier this year.

The information provided in these reports pertains to divisional boards of education and combined Roman Catholic Separate School Boards only.

The Ministry has prepared additional comparative analyses of per pupil expenditure by function and by economic classification. This information is available in the Regional Offices for boards that may wish further details.

G. H. Waldrum
for
H.K. Fisher
Assistant Deputy Minister

1976 10 18

Ref
370.9713
059m

Ministry
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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976: B19

MEMORANDUM TO: DIRECTORS OF EDUCATION

See Ref 344.0709713
059DE/M.

RE: REGULATIONS - GENERAL LEGISLATIVE GRANTS, 1977
- APPORTIONMENT 1977 REQUISITIONS
- CALCULATION OF AVERAGE DAILY ENROLMENT
- CALCULATION OF FEES FOR PUPILS, 1977

A copy of the booklet which contains each of the above-noted Regulations is enclosed for your information.

The booklet was enclosed with a memorandum dated 1976 10 29, forwarded by the Minister to the Chairman of your Board.

Assessment Equalization Factors for 1977 - Schedule B to the General Legislative Grants Regulation, for use in connection with the 1977 Grants and Apportionment Regulations, may be obtained in the latter part of next week from your Regional Office of the Ministry.

G. H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

1976 10 29

Encl.

File with 1976:B19

Ontario

Minister of
Education

416/965-5277

Mowat Block
Queen's Park
Toronto Ontario
M7A 1L2

MEMORANDUM TO: CHAIRMEN OF SCHOOL BOARDS

RE: REGULATIONS - GENERAL LEGISLATIVE GRANTS, 1977
- APPORTIONMENT 1977 REQUISITIONS
- CALCULATION OF AVERAGE DAILY ENROLMENT
- CALCULATION OF FEES FOR PUPILS, 1977

A copy of each of the above-noted Regulations is contained in the enclosed booklet. All of the significant changes in the General Legislative Grants for 1977 were included in my memorandum of October 1st to you. The distribution of the Regulations now ensures that all the features of the formula will be readily available.

A review of the release dates of the last twenty-five years reveals that this is the earliest date upon which the Regulations have been circulated. I believe that there has been no previous instance where the Regulation has been made available to boards in advance of the calendar year to which it is applicable.

I feel confident that the earlier release of the Regulation will be utilized to full advantage and will result in boards establishing priorities which more effectively meet their objectives in the education of young people.

Thomas L. Wells

Thomas L. Wells,
Minister

October 29, 1976

Encl.

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976: B20

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: GOVERNMENT OF ONTARIO POLICY RESPECTING PURCHASE OF CANADIAN GOODS AND SERVICES

The purpose of this memorandum is to draw your attention again to the policy of the Province of Ontario with respect to the purchase of Canadian goods and services. The current policy was communicated to you in Memorandum 1974-75:D, signed by the Deputy Minister; it is repeated on the reverse side of this memorandum.

I would like to confirm and to reinforce the Province's view of the merit of school boards adopting a similar purchasing policy which gives preference to the purchase of Canadian goods and services over those manufactured or supplied from abroad.

While the Ontario economy is basically sound and enjoys an industrially intense base, it is particularly sensitive to changes in levels of activity as measured through growth in the gross Provincial product, through employment levels and through data regarding utilization of plant capacities.

In anticipation of your co-operation, I have assured my Cabinet colleagues that all school boards will give preference to the purchase of Canadian goods and services.

Thomas L. Wells

1976 11 01

Thomas L. Wells,
Minister.

Ref
370.9713
059 m

Ministry of Education
Ontario

TEXT OF POLICY STATEMENT BY THE GOVERNMENT OF ONTARIO RESPECTING PURCHASE OF CANADIAN GOODS AND SERVICES

"It is the policy of this government to encourage the production within Canada of goods required by the public as well as the private sectors wherever such goods can be economically produced. In line with this policy and where circumstances permit it, a price preference of up to 10% may be given in respect of the Canadian content of goods and services supplied to the government. This policy follows the established purchasing policy of the federal government although on a much less arbitrary basis than is found in some Canadian jurisdictions. To protect Ontario industry and guard against a continuing purchase bias in other jurisdictions, this government will reserve the right to give preferential treatment to Ontario-based firms on an ad hoc basis should it consider such a step necessary as a last resort.

For purposes of clarity, Canadian content is defined as the difference between the laid-down cost and the dutiable value of imported goods or imported parts. Thus all values added in Canada, including labour materials, transportation, duty and taxes, and the Canadian supplier's profit, fall into Canadian content.

The government recognizes the need for vigilance at all times to prevent the up to 10% preference from acting as an umbrella over inefficient domestic suppliers, or as an opportunity for some to assimilate it as an extra profit not warranted in their circumstances.

Grants of the Provincial Government to semi-independent Commissions, Municipal Governments, School Boards and other bodies are made without specific preferential restrictions. Nevertheless, this government strongly urges such bodies to follow the Federal-Provincial 'Buy Canada' Preference."

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1976: B21

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: 1977 CAPITAL FORECASTS

It is anticipated that the present constraints on capital funds available for school construction will extend into the fiscal year 1977-1978. After consideration has been given to the financing of those projects for which some level of Ministry approval has already been granted, the balance of available funds will again be allocated on the strict priority basis outlined in the announcement by the Honourable Thomas L. Wells to school boards on December 18, 1975, and re-stated in his memorandum of October 1, 1976. First priority will be given to those projects in growth areas where new housing subdivisions result in the need for school facilities.

In view of the fact that there was no general allocation of funds for 1976, it is suggested that the 1976 capital forecasts submitted by school boards last year be the basis for an analysis of capital needs for 1977-1978. Accordingly, each school board is asked to update this forecast to reflect changes in need and priority that have occurred during the last twelve months. A letter either describing changes in capital need or confirming that no change in the 1976 forecast is necessary for 1977, should be forwarded to the Regional Director of Education by December 1, 1976.

In considering changes in your 1976 forecast, you are requested to assign new projects to the appropriate building classification as described in the 1976 Capital Forecast forms issued for 1976.

H. K. Fisher
H. K. Fisher,
Assistant Deputy Minister.

1976 10 28

Ref
370.9713
059M

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976: B22

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: SURVEY OF SCHOOL BOARD PER PUPIL EXPENDITURE - 1976 ESTIMATES

Business Memorandum 1976: B18, dated 1976 10 18 enclosed per pupil data based on,

(a) 1975 Board Financial Statements

(b) 1976 Estimates as submitted by boards earlier this year.

Unfortunately the per pupil comparison prepared from the 1976 Estimates data failed to reflect correctly all of the expenditure for the function "INST", and consequently, incorrect amounts were shown for "TOT EXP" and "NET EXP".

Enclosed is a corrected per pupil analysis. Please replace the analysis dated 09/20/76 with the enclosed.

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1976 11 30.

H. K. Fisher,
Assistant Deputy Minister.

Encl.

Ref
370.9713
059M

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

P = Public
R = RCSS

	BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
P	03034	PRESCOTT & RUS	1424	1128	1127	55	1	860	22	27	163	10		281	21	184		2	1626	12	1614	1128
P	81019	HALIBURTON COU	1533	1566	1512	37	3	945	1		151	4		195		150		2	1488	52	1436	1086
R	41114	ELGIN COUNTY R	1664	1656	1626	55		817	13	1	186	7		115		152	-17	1	1330	12	1318	1070
R	55115	OXFORD COUNTY	2062	2040	1980	61	1	875	13		160	6		131		123	-5	1	1366	6	1360	1107
R	61115	HALDIMAND-NORF	2654	2675	2614	35		798	4	1	116	4		143	3	122	8	2	1236	5	1231	950
R	56120	HURON-PERTH CO	2797	2877	2791	49	1	891	11		136	9	1	146	11	105			1360	8	1352	1089
R	93106	LANARK-LEEDS G	2862	2857	2853	56		879	29		166	6	1	100	15	107			1359	2	1357	1130
R	52116	BRUCE-GREY COU	2968	2961	2951	59	3	886	56		150		4	209		106	15		1488	4	1484	1137
P	97012	PRINCE EDWARD	3116	3116	3116	34		829	12		144	4		116		126			1265	1	1264	1019
R	51110	BRANT COUNTY R	3450	3490	3442	34		832	18	1	138	19	2	54	1	121	12	1	1233	1	1232	1028
R	92100	HASTINGS PRINC	3790	3902	3788	41	1	945	5		161	10		141	6	81	30	1	1422	10	1412	1150
R	91103	FRNTNAC-LNNX &	4059	4095	4050	45		932	17	2	151	22	2	69	24	96	37	1	1398	13	1385	1143
P	71013	DUFFERIN COUNT	4636	4565	4533	40		837	13	1	129			93	2	85		2	1202	2	1200	1011
P	61016	HALDIMAND COUN	4645	4707	4644	24		801	17	1	157	2		94	4	110		2	1212	5	1207	990
R	58114	WELLINGTON COU	4801	4777	4773	46		893	36		173	9		65	15	124	-15	1	1347	4	1343	1127
R	45110	LAMBTON COUNTY	5003	4928	4917	37	1	889	44	1	161	5	2	112	23	101			1376	2	1374	1131
P	02011	LANARK COUNTY	5014	5130	5010	25		976	40	2	153	5	2	128	39	106		3	1479	8	1471	1196
P	94013	LENNOX & ADDIN	5186	5280	5176	36	1	898	19	7	183	7		110		185			1446	12	1434	1132
R	44113	KENT COUNTY R	5353	5429	5352	35		890	11		138	8		76	1	101		1	1261	8	1253	1064
R	74101	SIMCOE COUNTY	5440	5471	5375	31		834	8		121	4	2	127	21	109		1	1258		1258	991
R	04103	RENFREW COUNTY	5736	5777	5700	46		993	9		156	19		124	10	123	-19	1	1462	9	1453	1203
P	83020	VICTORIA COUNT	5897	5948	5796	21	1	782	10		127	9		115	57	70	-22	1	1171	3	1168	940
R	96105	P'BORO VICTORI	5962	5840	5824	47		873	10		153	7	2	111	10	66	5		1284	19	1265	1066

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION
(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

	BOARD NO.	BOARD NAME	PUPILS TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
R	84107	YORK REGION R	6727	6597	6527	43	1	922	23	1	154	6	3	129	13	148	-29	1	1415	6	1409	1141
P	65013	NORFOLK B OF E	6729	6740	6729	28		897	13	4	128	8	1	81	10	68		3	1241	7	1234	1074
R	03107	PRESCOTT & RUS	7194	7207	7144	51	1	927	19	4	148	5		124	1	107	10		1397	13	1384	1145
P	52019	BRUCE COUNTY B	7249	7612	7219	21		792	22	3	124	3	5	147	17	82		1	1217	13	1204	946
P	05037	STORMNT DNDAS	7360	7516	7357	45	3	1034	21	2	148	12		125	1	84	-27	1	1449	16	1433	1256
P	43010	HURON COUNTY B	7421	7418	7397	19		908	10		96	2		104		98	-14	1	1224	3	1221	1033
R	62111	LINCOLN COUNTY	7669	7830	7621	29	1	971	22		155	12		66		110	-9	1	1358	4	1354	1168
R	82112	DURHAM REGION	7926	7938	7909	32	1	949	9	3	144	3	1	44		104	4	1	1295	1	1294	1127
R	72109	HALTON R C S S	7959	7839	7839	33	1	800	11	2	131	5		63	7	116	13		1182	5	1177	975
P	46019	MIDDLESEX COUN	8015	8152	8011	32	1	837	10	1	133	5		129	61	87	16	1	1313	10	1303	1011
P	04014	RENFREW COUNTY	8037	8017	8002	24	6	1009	21	1	179	7		134	15	92		1	1489	6	1483	1241
P	56014	PERTH COUNTY B	8540	8548	8539	20		807	14	1	130	6	1	95	5	92		1	1172	4	1168	966
R	05100	STORMNT DNDAS	8883	8937	8821	38	10	942	37	2	189	7		96	19	90		1	1431	9	1422	1208
P	41017	ELGIN COUNTY B	9230	9230	9210	20	1	840	6	2	120	4		84	21	100		2	1200	2	1198	989
R	42110	ESSEX COUNTY R	9946	9940	9921	40		958	7		144	1	1	74	14	103		1	1343	10	1333	1137
P	53015	GREY COUNTY B	9976	9941	9783	29	1	946	17	2	127	1		140		96	-11	2	1350	2	1348	1116
P	42013	ESSEX COUNTY B	10173	10193	10165	22		917	13	1	169	10		105	16	120	-25	5	1353	11	1342	1101
P	93017	LEEDS & GRENVI	10272	10158	10154	26		978	22	1	144	7	1	109	8	72		3	1371	6	1365	1178
R	46116	LONDON-MIDDLES	10414	10336	10306	36	1	902	30		184	4		57	19	158	-12	1	1380		1380	1147
P	55018	OXFORD COUNTY	11040	11040	11031	19		840	12		138	7		70	1	65	-14	2	1140	9	1131	1002
R	62138	WELLAND COUNTY	11131	10996	10971	39	1	948	22		147	6	1	72	7	118		2	1363	12	1351	1136
P	51012	BRANT COUNTY B	11443	11518	11437	21	1	887	31		163	9		44	19	63	-6	4	1236	8	1228	1101
P	44016	KENT COUNTY B	11505	11717	11481	24	7	933	24	3	123	1		71	6	61		3	1256	6	1250	1102

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
P 91014	FRONTENAC COUN	11524	11395	11386	29	2	930	25	3	179	1	6	73	5	88		4	1345	16	1329	1155
P 96016	PETERBOROUGH C	11756	11784	11631	26		855	26	1	127	5	6	79	6	71	-1	3	1204	19	1185	1027
P 64017	WENTWORTH COUN	12499	12484	12480	21		829	10	1	174	3	2	85	2	85	-4	2	1210	3	1207	1032
P 92010	HASTINGS COUNT	13013	13037	13005	21	2	913	45	1	179	9	3	86	10	91	10	2	1372	4	1368	1164
P 95010	NORTHUMBERLAND	13175	13176	13141	24	4	866	22	1	174	6		91		92		2	1282	1	1281	1092
P 45012	LAMBTON COUNTY	13497	13795	13495	24	1	889	22	2	162	4	2	69	20	78			1273	3	1270	1100
P 58017	WELLINGTON COU	14614	14656	14564	21	1	874	35	3	119	7		86	4	75		2	1227	6	1221	1052
R 01104	CARLETON R C S	14732	14840	14661	46	1	948	25		163	2		151		199			1535	5	1530	1171
R 57134	WATERLOO COUNT	16306	16350	16300	38		923	13		172	2		36		101		1	1286	5	1281	1123
R 73148	DUFFERIN-PEEL	18987	18953	18904	32	1	898	54		132	5	1	74	5	155			1357	3	1354	1105
P 62030	NIAGARA SOUTH	20155	20146	20144	17	1	938	17	1	169	1		41	4	80		3	1272	10	1262	1126
P 62014	LINCOLN COUNTY	20398	20383	20382	18	1	1034	8		135	15	2	41	11	70	-25	3	1313	15	1298	1190
R 64114	HAMILTON-WENTW	21924	21954	21882	35	2	885	43	2	204	3	1	36	8	139	-4	1	1355	18	1337	1150
P 01031	CARLETON B OF	22507	22750	22443	38	3	1016	33	1	148	12	27	104	17	163	-9	6	1559	22	1537	1243
P 74012	SIMCOE COUNTY	26378	26718	26378	18	2	866	5	2	146	2	2	85	28	82	-22		1216	7	1209	1033
P 84018	YORK COUNTY B	27034	27230	27023	27	4	905	26	1	163	6	1	62		110	-49	4	1260	9	1251	1114
P 82031	DURHAM B OF E	28660	28914	28639	18		875	7	1	148		2	37	31	74	-22	2	1173	6	1167	1036
P 72010	HALTON B OF E	30421	30431	30411	16		839	18	1	139	3	5	29	22	104	-28	3	1151	7	1144	1011
P 57010	WATERLOO COUNT	30593	30633	30583	19	3	937	25	2	150	7	3	40	13	99	-33	3	1268	8	1260	1141
P 73024	PEEL B OF E	48620	48683	48594	23	4	952	16	6	144	7	4	23	7	150	-8	3	1331	8	1323	1149

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1
(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

	BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
P	21040	HORNEPAYNE B O	223	229	223	83		997	2	7	193	1		5		269		2	1559	14	1545	1261
P	31038	HEARST B OF E	234	371	234	65		1027	34	6	178	17		147		176		5	1655	66	1589	1263
R	12335	ATIKOKAN NO 1	326	326	326	50		1068	43		154	3		51		100	9		1478	27	1451	1287
P	26018	CHAPLEAU B OF	334	363	334	69		917	27	2	217	8		121		189	-15		1535	18	1517	1231
R	26433	CHAPLEAU PANET	391	391	391	110		812	25	3	212	9		78	6	237	69		1561	74	1487	1151
R	11100	DRYDEN DIST R	399	418	399	81		1000	5		172	20		98	5	156			1537	5	1532	1276
R	12106	FORT FRANCES R	444	579	426	90		977	5		200			126		37	11		1444	49	1395	1292
P	13030	GERALTON B OF	504	518	504	59		1079	25	1	175	16		63		115	14	3	1550	14	1536	1335
R	21105	MICHIPICOTEN D	538	600	538	85	4	883	29	1	187			50		127	46	1	1413	9	1404	1194
R	13102	GERALDTON DIST	603	729	603	66		1002	62	1	127	12	1	114		165	66		1616	12	1604	1277
P	21059	MICHIPICOTEN B	616	571	568	125	3	890	23	1	153			53		97		1	1346	46	1300	1160
P	13072	NIPIGON-RED RO	632	641	632	50		1032	15	7	213			117		105		1	1540	25	1515	1291
P	31046	KAPUSKASING B	755	800	755	51		1019	30	1	174	15		186		55		7	1538		1538	1282
R	11134	KENORA DISTRIC	891	1194	891	85		1112	46	31	212	19	3	183	12	102		1	1806	112	1694	1419
P	12017	ATIKOKAN B OF	913	914	913	48		1088	58	1	161			85	17	39	56	1	1554	12	1542	1386
P	26034	ESPANOLA B OF	1073	1230	1072	37		977	15	9	213	4		140		94	17	2	1508	29	1479	1245
P	22012	MANITOULIN B O	1108	1171	1108	59		916	8		153	21		183	8	105			1453	8	1445	1150
P	13064	LAKE SUPERIOR	1130	1147	1130	85		989	36	1	209	31		36		171	27		1585	39	1546	1307
P	11061	RED LAKE B OF	1134	1170	1131	56		850	40		197			42		86		4	1275	9	1266	1100
R	13579	NORTH OF SUPER	1175	1219	1174	83	1	1021	33	1	137	7	1	43		139	63	1	1530	43	1487	1252
R	31178	HEARST DISTRIC	1526	1545	1523	72		977	33	8	178	26	1	112	12	107	4		1530	6	1524	1291
R	35114	KIRKLAND LAKE	1559	1571	1553	63	1	1110	14		182	13		77		103	-19	1	1545	4	1541	1368
P	21032	CENTRAL ALGOMA	1599	1615	1596	57	5	1059	17	15	204	4	1	174		102	78		1716	6	1710	1343

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

	BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
P	21067	NORTH SHORE B	1660	1669	1659	45		1114		1	223			113	13	195		6	1710		1710	1373
P	31011	COCHRANE IROQU	1693	1698	1692	49		1050	14	1	170	7		197		78		3	1569	5	1564	1279
P	35017	KIRKLAND LAKE	1695	1695	1695	55		1145	20	5	279	17		88	4	85	-17	4	1685		1685	1523
R	31119	COCHRANE-IROQ	1902	1919	1902	67		1005	37		183	11	2	129		103		1	1538	1	1537	1290
R	35122	TIMISKAMING DI	1920	1911	1897	62		1025	12	3	172	15		165	8	180	8		1650	6	1644	1293
P	11045	KENORA B OF E	1999	2072	1999	33		1084	48	1	179	12		104	8	50		2	1521	8	1513	1357
P	12033	FORT FRANCES-R	2170	2372	2170	40		973	7		182	6		176		82	14	2	1482	58	1424	1199
P	34037	WEST PARRY SOU	2431	2555	2421	32	1	952		1	168			155		62		2	1373	22	1351	1146
R	21113	NORTH SHORE DI	2806	3029	2806	56		992	9	1	192	8		116		163	14		1551	17	1534	1232
P	35033	TIMISKAMING B	2812	2836	2808	31	1	923	26	1	154	12		171	16	74	-14	3	1398		1398	1142
P	34010	EAST PARRY SOU	3006	3068	3003	30		952	15	4	171	5		161		101			1439	5	1434	1168
P	31054	TIMMINS B OF E	3037	3040	3031	35		1077	26	3	185	7		105	13	127		7	1585	6	1579	1312
P	11037	DRYDEN B OF E	3120	3444	3120	42		968	28	1	187	12	1	108	18	107		2	1474	17	1457	1218
R	31135	KAPUSKASING DI	3147	3169	3147	54		1020	36	1	191	13	1	109	1	99	-3	1	1523	10	1513	1300
R	31151	TIMMINS DISTRI	4860	4858	4858	52		985	39	5	200	10		80	2	75		1	1449	3	1446	1280
P	32018	MUSKOKA B OF E	4872	4907	4827	31		978	9	2	171	11		151	74	75	15		1517		1517	1190
P	33014	NIPISSING B OF	6117	6056	6010	33		1007	18		165			72	1	99	-33	4	1366	5	1361	1213
R	13129	LAKEHEAD DISTR	6506	6631	6505	45		960	45	3	182	5	1	59		116		1	1417	4	1413	1230
R	21121	SAULT STE MARI	7013	7185	7002	50	2	922	49	8	182	16	5	50	18	99	9	1	1411	50	1361	1182
P	21075	SAULT STE MARI	8746	8899	8746	28	3	952	34	2	225	3	1	46	77	90	23	3	1487	13	1474	1210
R	33111	NIPISSING DIST	8824	9007	8800	44		954	5	1	199	6	2	97	8	150	-5	1	1462	5	1457	1194
P	13048	LAKEHEAD B OF	12290	12413	12290	22	2	1049	18	1	186	2		83	9	80	-16	7	1443	5	1438	1276
P	26042	SUDBURY B OF E	12412	12478	12332	20	2	1113	22	2	231	2		96	25	89	-91	5	1516	41	1475	1344

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
R 26115	SUDBURY DISTRI	22246	22415	22235	25	1	970	18		248	4		110		118	-44		1450	5	1445	1253

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

ELEMENTARY DEFINED CITIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

	BOARD NO.	BOARD NAME	PUPILS TOTAL RES	PUPILS IN SCHOOL	PUPILS RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
P	42072	WINDSOR B OF E	14872	14915	14857	32	12	1213	19	1	273			19	18	53	-11	10	1639	8	1631	1535
R	42315	WINDSOR R C S	17016	17010	17008	24	1	991	42	1	182	7		26	2	120			1396	9	1387	1234
P	01074	OTTAWA B OF E	19501	19602	19432	31	5	1323	46	5	235	10		63	98	94		23	1933	76	1857	1565
R	01171	OTTAWA R C S S	20869	20971	20844	42	4	1041	36	13	203	27	7	63	11	157		5	1609	87	1522	1331
P	46396	LONDON B OF E	26360	26601	26359	27	7	940	48	2	182	1		17	37	58	-8	5	1316	7	1309	1184
P	64319	HAMILTON B OF	27959	28102	27958	27	4	967	45	2	208	3	8	9	18	79	-1	6	1375	26	1349	1229
R	75361	METRO TORONTO	86490	86737	86380	40	4	990	33		179	1		37	51	73	-11		1397	9	1388	1189
P	75485	THE METRO TORO	216747	217309	216546	31	5	1121	41	7	231	37		21	33	130	16	20	1693	14	1679	1444

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

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SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
81019	HALIBURTON CCU	744	669	655	58	4	1384	1	92	177	6		228		36		3	1989	67	1922	1646
97012	PRINCE EDWARD	1824	1453	1453	48		1339	4	55	196	9	1	130		60			1842	68	1774	1599
71013	DUFFERIN COUNT	2039	2225	1959	50		1341	26	3	221			137	45	218	-31	3	2013	5	2008	1615
94013	LENNOX & ADDIN	2579	2739	2571	34	4	1428	24	47	222	13		186		120			2078	53	2025	1705
61018	HALDIMAND COUN	2590	2931	2581	39		1414	9	2	219	6		121	5	104	-6	3	1916	7	1909	1673
83020	VICTORIA COUNT	3217	3088	3024	35	4	1360	16		235	14		144		137	-36	1	1910	8	1902	1652
02011	LANARK COUNTY	3421	3606	3348	42	4	1469	48	2	178	8	3	100	26	97		4	1981	16	1965	1744
52019	BRUCE COUNTY B	3898	3616	3473	35		1435	27	45	198	5	6	281		297		1	2330	107	2223	1666
65013	NORFOLK B OF E	4223	4072	4063	46		1468	12	13	168	15	4	102	6	104		5	1943	7	1936	1718
03034	PRESCOTT & RUS	4475	4372	4315	52	2	1582	49	4	278	11	2	219	1	224		1	2425	47	2378	1941
43010	HURON COUNTY B	4529	4679	4287	32		1442	11	1	165	4	1	148		76	-21	2	1861	2	1859	1655
41017	ELGIN COUNTY B	4752	4642	4606	32	14	1364	5	13	191	6		111		80		3	1819	5	1814	1614
46019	MIDDLESEX COUN	5101	4327	4218	31	2	1454	29	4	197	5	2	172	129	129	22	1	2177	42	2135	1669
56014	PERTH COUNTY B	5257	5538	5089	32		1273	26	1	160	11	1	119	2	102		2	1729	27	1702	1482
53015	GREY COUNTY B	5552	5582	5373	39	1	1546	16	1	191			159		71	-62	3	1965	25	1940	1698
93017	LEEDS & GRENVI	6226	6026	6016	41	24	1450	7	1	178	11		136	2	99		6	1955	18	1937	1685
51012	BRANT COUNTY B	6366	6619	6358	34	7	1432	16	11	186	10		59	2	70		6	1833	22	1811	1670
55018	OXFORD COUNTY	6554	6287	5992	35	4	1432	10	1	205	4		103	9	86	-23	4	1870	11	1859	1672
04014	RENFREW COUNTY	7372	7783	7356	37	22	1397	26	1	215	10		136	6	90		1	1941	11	1930	1724
96016	PETERBOROUGH C	7544	7714	7500	42		1434	14	22	233	8	7	111	2	101	-1	5	1978	32	1946	1723
95010	NORTHUMBERLAND	7736	7762	7726	23	19	1398	9	12	189	8		103		126		2	1889	15	1874	1634
64017	WENTWORTH COUN	7846	7332	7332	36		1364	13	2	240	9	6	120	38	92	-11	3	1912	7	1905	1653
44016	KENT COUNTY B	7874	8354	7586	40	11	1399	6	2	202	2	1	95	88	58		3	1907	6	1901	1646

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

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SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
91014	FRONTENAC COUN	7926	8209	7875	40	3	1415	21	16	228	3	7	92	6	137	26	6	2000	19	1981	1706
92010	HASTINGS COUNT	8059	8901	7935	33	4	1386	12	3	247	12	6	119	3	91		3	1919	5	1914	1693
42013	ESSEX COUNTY B	8611	8655	8375	40	1	1477	14	7	190	13		114	25	123	-17	6	1993	20	1973	1697
58017	WELLINGTON COU	8632	8786	8511	38	7	1432	34	6	205	6		84	6	95		2	1915	7	1908	1716
05037	STORMNT DNDAS	8836	9157	8833	45	3	1520	39	13	220	9		127		174	-41	1	2110	26	2084	1816
45012	LAMBTON COUNTY	9252	8892	8795	40	9	1400	22	13	233	6	3	103	8	83			1920	12	1908	1703
62014	LINCOLN COUNTY	13093	13015	12988	29	9	1541	5	7	183	21	3	56	6	104	-39	4	1929	23	1906	1765
62030	NIAGARA SOUTH	14375	14451	14352	28	2	1482	30	1	236	5	1	42	2	138	-1	5	1971	13	1958	1768
74012	SIMCOE COUNTY	15195	15619	15150	27	2	1456	5	3	206	1	3	102	23	105		1	1934	6	1928	1694
84018	YORK COUNTY B	15844	15994	15830	32	5	1491	21	7	217	13	6	75		151		6	2024	21	2003	1759
82031	DURHAM B OF E	16085	16463	15988	30	4	1472	8	5	233	1	1	57		113		4	1928	19	1909	1727
01031	CARLETON B OF	16299	14493	14305	42	13	1545	10	1	218	11	29	166	23	275	-12	7	2328	30	2298	1829
57010	WATERLOO COUNT	17468	18001	17443	32	5	1447	32	18	229	12	4	48	21	111	-57	5	1907	25	1882	1756
72010	HALTON B OF E	20492	20500	20447	24		1348	21	3	188	7	4	34	35	141	-42	4	1767	6	1761	1591
73024	PEEL B OF E	28602	28451	28325	37	6	1463	16	5	169	8	3	42	17	137		4	1907	13	1894	1696

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
21040	HORNEPAYNE B O	118	93	93	136		1435	5	3	334	1		315		95		4	2328	8	2320	1898
26018	CHAPLEAU B OF	337	348	336	91	4	1515	52	2	205	4		137		69	-59		2020	23	1997	1867
13072	NIPIGON-RED RO	471	490	470	77	6	1682	8	93	276		8	226		181		1	2558	209	2349	2117
11061	RED LAKE B OF	472	480	471	58		1479	40		428			304		319	-97	5	2536	10	2526	1934
21059	MICHIPICOTEN B	507	547	506	84	3	1567	59	1	323	1	1	182		370			2591	22	2569	2030
13030	GERALTON B OF	515	677	515	100		1519	58	118	291	27		181		116	25	3	2438	119	2319	1992
22012	MANITOULIN B O	602	881	591	99		1709	29		199			432	6				2474	182	2292	1863
12017	ATIKOKAN B OF	620	619	619	70	2	1579	56	1	228			32		149	16	1	2134	18	2116	1885
21032	CENTRAL ALGOMA	680	680	678	93	8	1397	38	4	320	3	1	295		278			2437		2437	1929
31038	HEARST B OF E	735	794	735	106		1483	83	27	233	26		134		50		1	2143	10	2133	1939
13064	LAKE SUPERIOR	948	973	948	94		1612	59	1	276	57		83		172	37		2391	83	2308	2018
26034	ESPANOLA B OF	966	1094	966	70		1664	48	7	261	10		158	25	106		2	2351	35	2316	2036
34037	WEST PARRY SCU	1316	1346	1302	43	6	1658		1	264		18	210		22		3	2225	30	2195	1975
12033	FORT FRANCES-R	1450	1607	1450	59		1497	20	52	196	15		154		153	17	3	2166	69	2097	1760
34010	EAST PARRY SCU	1505	1277	1263	73		1374	29	4	233	12		381		57	-27	1	2137	5	2132	1713
21067	NORTH SHORE B	1579	1623	1574	70		1687		53	293			120	36	123		9	2391	37	2354	2056
11045	KENORA B OF E	1605	1659	1605	53	5	1597	52		191	11		118	2	27	-31	1	2026	6	2020	1908
35017	KIRKLAND LAKE	1628	1638	1628	87		1293	37	6	259	35		119		48	31	4	1919		1919	1711
11037	DRYDEN B OF E	1707	1833	1704	68	5	1556	21	7	247	32	1	128	8	119	-69	3	2126	20	2106	1915
31011	COCHRANE IROQU	1781	1782	1779	86		1611	48	1	254	14		181	10	166		4	2375	9	2366	1998
31046	KAPUSKASING B	2275	2379	2275	79		1524	61		239	54	9	192		147		3	2308	22	2286	1937
35033	TIMISKAMING B	2572	2573	2558	56	1	1595	37	43	194	17		205	16	159	39	3	2365	35	2330	1902
32018	MUSKOKA B OF E	2808	2833	2723	44		1426	42	5	221	16		170		94			2018		2018	1745

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

		PUPILS																				
BOARD NO.	BOARD NAME	TOTAL RES	IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
31054	TIMMINS B OF E	3469	3674	3469	58	6	1494	83	7	259	5	19	63	4	142	-50	4	2094	52	2042	1870
21075	SAULT STE MARI	6678	6825	6678	46	21	1510	24	52	297	12	1	52	6	148	28	4	2201	74	2127	1873
33014	NIPISSING B OF	6990	7593	6986	54	1	1589	67	1	216			101	1	149	-57	4	2126	38	2088	1883
13048	LAKEHEAD B OF	9139	9414	9139	40	11	1507	18	39	269	4		59	33	91	-23	8	2056	48	2008	1877
26042	SUDBURY B OF E	15012	15230	14960	37	15	1486	41	2	259	8	8	115	11	119	-60	4	2045	44	2001	1826

SURVEY OF SCHOOL BOARD 1976 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

(Based on information in forms ME323(1976). Does not reflect revised position reported in forms ME658(1976).

SECONDARY DEFINED CITIES A.D.E

PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	PUPILS TOTAL RES	PUPILS IN SCHOOL	PUPILS RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
42072	WINDSOR B OF E	12952	13047	12952	51	19	1468	22	1	319	2		8	12	106		10	2018	12	2006	1852
46396	LONDON B OF E	17400	18470	17399	45	11	1549	46	3	238	3		31	16	82	-11	5	2018	10	2008	1868
64319	HAMILTON B OF	18639	19197	18638	45	15	1584	53	8	303	12	6	21	45	155	-17	8	2238	46	2192	1971
01074	OTTAWA B OF E	24769	27369	24713	43	11	1763	49	31	253	18		25	88	166		17	2464	72	2392	2078
75485	THE METRO TORO	142331	142807	141985	48	11	1275	60	24	325	314		15	36	108	44	23	2283	30	2253	1997

Ministry
of
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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1976: B23

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: VERIFICATION OF THE SCHOOL PLANT FILE

Over the past few years the Ministry has carried out a survey of existing school facilities for the purpose of establishing a school plant computer file. This file has now been completed and is ready for verification. Your cooperation in compiling these data is appreciated.

A complete print-out for your board, by school, will be sent to you shortly. You are asked to verify these data and make corrections where necessary in accordance with the following instructions. When completed, a final print-out will be forwarded to you. This print-out will be issued annually to school boards, and will form the basis for discussion and evaluation of future school construction programs of your board.

A facility record of each permanent, secondary and/or elementary school within your jurisdiction should be included in this print-out. This includes schools and additions to schools finally approved for construction prior to January 31, 1976. Not included in this record are rented or leased facilities, portable or demountable schools or any private non-government supported facilities. Should any records of the latter type be included, or any of the former be missing, please inform your Regional Office.

Schools that have been "twinned" may be printed out under the name of the school to which they have been annexed. Such projects may be identified by the prefix letter "A" on the project number (the second of the two six-character numbers identifying the project record).

A check should be made to ensure that the facilities listed are correct as to type, number and area. All facilities should be listed, whether in use or not. If the record is accurate it may be retained by the Board. Only in the event that corrections are needed should the print-out be returned. The Board should note any errors and/or corrections on the print-out sheet and return it to the Regional Office.

The target date for completion of this verification phase is February 28, 1977. If a print-out is not returned by the target date established it will be assumed that the information therein is correct.

Should there be any questions with regard to any part of this exercise please contact your Regional Office.

H. K. Fisher

1976 12 1

H. K. Fisher,
Assistant Deputy Minister.

c.c. Regional Directors of Education

Ontario

Ministry of
Education

Telephone 416/965-

Floor
Mowat Block
Queen's Park
Toronto, Ontario
M7A 1L2

Our file number
Your file number

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NOTE

TO: DIRECTORS OF EDUCATION

Re - 1976: B12

This is to advise you that Memorandum 1976: B12 was never released as a B Memorandum but as a Memorandum to Directors and Secretaries of School Boards, dated July 21, 1976, under the subject heading "Sick Leave Benefit and Gratuity Study".

1976 11 01

c.c. Regional Directors of Education

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

Ontario

1977: B1

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: GENERAL LEGISLATIVE GRANTS FORMULA
PROVINCIAL EQUALIZED ASSESSMENT PER PUPIL

Inherent with the early release to school boards of the 1977 General Legislative Grants Regulation is the need for the Ministry to estimate enrolment and assessment data in order to provide the provincial equalized assessment per pupil which is used by every board to determine its rates of grant. In that regard, the provincial equalized assessment per pupil for 1977 General Legislative Grants purposes was announced on October 1, 1976 to be:

(a) $62,800 for an elementary school pupil, and

(b) $136,100 for a secondary school pupil.

Based on more recent information on enrolment from a survey of school boards and on assessment from the Ministry of Treasury, Economics and Intergovernmental Affairs, the 1977 provincial equalized assessment per pupil should be:

(a) $64,200 for an elementary school pupil, and

(b) $136,700 for a secondary school pupil.

Use of the higher assessment per pupil amounts will mean that all boards will receive greater grants and on a Province-wide basis meet the objective of rates of support on recognized ordinary operating expenditure of 60% for elementary school purposes and 54% for secondary school purposes, and the support on recognized extraordinary expenditure of averages of 75% and 95%.

The Ministry intends to recommend an amendment to the 1977 General Legislative Grants Regulation to reflect the more correct provincial equalized assessments per pupil.

The rates of grant on recognized ordinary expenditure in the 1977 Regulation remain unchanged from those for 1976.

..... 2

The provincial equalized assessment per pupil in the 1976 General Legislative Grants Regulation were:

(a) $61,100 for an elementary school pupil, and

(b) $133,800 for a secondary school pupil.

Based on more accurate information the amounts are:

(a) $61,400 for an elementary school pupil, and

(b) $134,200 for a secondary school pupil.

It is the intention also to amend the provisions of the 1976 General Legislative Grants Regulation and boards are advised to prepare the 1976 Financial Statements using the more correct 1976 provincial equalized assessments per pupil.

The December payments to school boards were adjusted to include additional advances on account of the adjustment for 1976.

H. K. Fisher

1977 01 17.

H. K. Fisher,
Assistant Deputy Minister.

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1977: B2

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: TRANSPORTATION OF PUPILS ON FIELD TRIPS

Recommendations have been received by the Government over the past few months with respect to policies related to the transportation of pupils. Some of the issues have been resolved by legislation. Other recommendations can best be implemented on a voluntary basis. In the latter group are recommendations with respect to the transportation by school boards of pupils on field trips.

Field trips in most cases are normally an educational experience that complements the educational program offered by a school board, requiring the supervision of pupils. I would therefore urge all school boards to ensure that, in addition to the bus driver, there is an adult supervisor on each bus employed in the transportation of pupils on field trips and that there be a seat for every passenger on the bus.

Thomas L. Wells

1977 01 17.

Thomas L. Wells,
Minister.

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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1977: B 3

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: GENERAL LEGISLATIVE GRANTS - CASH FLOW FOR 1977

1. The Ministry proposes to pay 93 per cent of the 1977 General Legislative Grant within the calendar year 1977.

2. Pending receipt of the 1977 Estimates, advances will be made as a percentage of the 1976 grant, apart from advances made on account of 1977 grants for community school development and for conversion to the metric system.

   Beginning in May, advances will be adjusted to reach the percentage shown of the 1977 grant in accordance with the board's estimates, including the above items and as validated in the Regional Offices.

   Advances will be made to reach by the end of June, a level of 50 per cent of the 1977 grant as estimated by the board.

3. Where the 1977 Estimates include a grant, of a material amount, on capital expenditure from the revenue fund, the Ministry may delay the advances of grant thereon to correspond with the timing of the project.

4. The following schedule indicates the approximate monthly and cumulative percentages for each month:

	MONTHLY	YEAR TO DATE
	AS A % OF 1976 GRANT	
January	2.4	2.4
February	2.4	4.8
March	2.3	7.1
April	15.8	22.9
	AS A % OF 1977 GRANT	
May	14.4	35.4
June	14.6	50.0
July	10.6	60.6
August	2.0	62.6
September	7.6	70.2
October	7.6	77.8
November	7.6	85.4
December	7.6	93.0

Ref
370.9713
059M

5. With the payment scheduled for the month of May, it is not the Ministry's intention to continue to make advances:

   (a) if the audited 1976 Financial Statements, due 1977 03 31, have not been received; or

..... 2

(b) where the 1977 Estimates have not been received from any board, including an area board of The Metropolitan Toronto School Board, by the 1977 03 15 due date.

6. Cheques in payment of the grants for secondary schools will be mailed by the third working day of the month; those for elementary schools, by the third working day after the fifteenth of the month.

7. As of 1977 04 01, the balances of the 1976 General Legislative Grants will be paid upon receipt of the audited 1976 Financial Statements.

H. K. Fisher

1977 03 04

H. K. Fisher,
Assistant Deputy Minister.

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Mowat Block, Queen's Park
Toronto, Ontario
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1977: B4

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: REPORT OF THE COMMISSION ON THE REFORM OF PROPERTY TAXATION IN ONTARIO

The Report of The Commission on the Reform of Property Taxation in Ontario was released on March 10, 1977 and copies have been sent to all School Boards.

The Report includes many recommendations on matters which have implications for Education.

In his statement on the release of the Report the Honourable W. Darcy McKeough stated in part

> "The Government has just received the report. We want to have the response of all those affected. The views of the local governments and their associations will be most vital.
>
> During the next few months, assessment data will continue to be made available to local governments, upon request, so that they will be able to analyze the impact of the recommendations by the Blair Commission in terms of their local tax base and tax shifts between classes of property."

The Ministry of Education would appreciate receiving the views of school boards, either in writing or through presentations at the annual grants meetings which will take place during May at various locations in the Province.

Ref
370.9713
O59M

H K Fisher
H. K. Fisher,
Assistant Deputy Minister.

1977 03 16

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1977: B 6

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: SPECIAL EDUCATION WEIGHTING FACTOR
FOR 1977

Where a school board provides a special education service in lieu of the service provided by a Provincial residential school, such as a school for the blind or the deaf, the special education weighting factor limitation of .05 for 1977 will be increased in respect of such programs.

This provision will apply to both existing programs and programs commencing September 1977, and will result in the special education weighting factors being amended for the full year (1977).

Any enquiries respecting the special education weighting factor should be directed to the Superintendents of Business and Finance in the Regional Offices of the Ministry of Education.

H. K. Fisher

1977 06 10

H. K. Fisher,
Assistant Deputy Minister.

Ref
370.9713
059M

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1977: B7

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: PAYMENTS TO SCHOOL BOARDS

Over the past eighteen months the Ministry has been made aware of an increasing number of instances where delays have occurred in the delivery of General Legislative Grant cheques to school boards. The delays have resulted in the boards concerned having to incur interest charges during the period of delay and other financial planning difficulties have been created unnecessarily. The present method of payment by cheque is, therefore, proving to be increasingly unacceptable.

In order to expedite the transfer of grant funds to school boards, all payments in respect of General Legislative Grants will be made by direct credit to the board's bank account commencing September 1977. This change in method of payment will eliminate the delays now experienced in the transmittal process and will make the funds available to the boards sooner than at present.

The transfer of funds will be effected via the five major Chartered Banks operating in Ontario (The Canadian Imperial Bank of Commerce; The Bank of Montreal; The Bank of Nova Scotia; The Royal Bank of Canada; The Toronto-Dominion Bank). School boards will be required to receive the grant funds in an account with a branch of one of these banks. Each school board will be contacted shortly by Regional Office personnel and asked to submit the information necessary for the operation of this method of fund transfer.

The previously announced percentages of monthly payments for 1977 will remain unchanged. The payment dates, however, will be revised as follows:

Grants for Secondary Schools

- on the 2nd, 3rd, and 4th working day of the month.

Grants for Elementary Schools

- on the 1st, 2nd and 4th working day after the 15th of the month.

Ref
370.9713
059M

School boards will be divided into three groups. The groups will be paid on the appropriate days noted above and each board will be advised of the dates on which its payments will be made.

A Remittance Advice form will be mailed to each school board prior to the transfer of funds.

H. K. Fisher

H. K. Fisher,
1977 06 15 Assistant Deputy Minister.

Ontario
Ministry of Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1977: B 8

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: PRELIMINARY REPORT OF THE CONTINUING EDUCATION WORK GROUP

I am pleased to enclose for your attention a copy of the preliminary report of the Continuing Education Work Group that has been addressing the matter of funding for continuing education.

All school boards and education associations are being invited to submit their reactions to this preliminary report. May I stress that the report is indeed an interim one and we are anxious at this point to share the work that has been completed to date, gather reactions and have the Continuing Education Work Group use the reactions in the formulation of the final report that will be given to the Minister of Education.

It would be very much appreciated if comments could be forwarded as soon as possible to Dr. R. Benson of our School Business and Finance Branch, 21st Floor, Mowat Block, Queen's Park, Toronto.

As you are aware we will very shortly be in the final stages of the formulation of the General Legislative Grants structure for 1978. It is hoped that the work of the Continuing Education Work Group and its final report will be completed in time to have an influence upon the design of the new grants structure.

Thank you for your help with this matter.

1977 06 21

H. K. Fisher,
Assistant Deputy Minister.

Ref.
370.9713
O59M

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1977:B 11

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: ENERGY CONSUMPTION RECORDING
AND REPORTING

The Ministry of Education, in support of the Ontario Government's Energy Management Program, solicits your assistance in the conservation of energy in buildings administered by the school boards of Ontario.

Approximately one year ago the Ministry made available to school boards two forms designed to assist in optimizing the utilization of energy necessary to operate buildings. Form ME 1050 enabled the staff to record the energy consumed on a daily basis, while Form ME 1051 was provided to assist the staff in reviewing the energy performance of each building over a year's period. The information gleaned from these reports was intended to enable boards to identify and prioritize those buildings in need of attention.

It is now necessary for the Ministry to make a Provincial assessment of the scale and complexity of the problem. It is, therefore, requested that boards submit to the Regional Office of the Ministry, by October 15, 1977, information with respect to the energy consumed for the school year 1976-77. Form ME 1049 has been prepared for this purpose, and is a summary of information assembled on Form ME 1051.

Copies of Forms ME 1049, 1050 and 1051 are attached for your information and are available on request from the Regional Office of the Ministry. While it is recognized that boards may not have used Form ME 1051 in 1976-77, it is expected that the information will be available.

It is anticipated that this will be an ongoing reporting exercise. All forms should prove to be of value in accumulating the data in future years.

The Ministry will use this information as part of a program to catalogue and study the performance of all public buildings in Ontario in preparation of the next phase of the Government's Energy Management Program.

Your close and immediate attention to this matter will be appreciated.

H. K. Fisher

H.K. Fisher
Assistant Deputy Minister

1977 08 18

attach.

NB: No enclosures attached

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Toronto, Ontario
M7A 1L2

1977: B 12

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: REVISED 1977 REVENUE FUND ESTIMATES

In the autumn of 1976 school boards were asked to assist the Ministry in monitoring the funding requirements of the education program by providing information on revisions to estimates of school board 1976 revenues and expenditures.

Information on revised school board estimates for 1977 is required for the same reasons and also to reflect the effect of the new initiatives for French-language instruction and multiculturalism.

Each school board is requested to complete a set of revised 1977 estimate forms and forward them to the Regional Office of the Ministry by October 14, 1977.

Attached are example copies of the forms required. Additional copies of the forms will be distributed by the Regional Offices of the Ministry.

It is expected that the board's revised estimate for eligible sum for French-language instruction grant will reflect the new initiatives announced to commence September 1, 1977 and that the revised estimate for 1977 average daily enrolment will reflect the effect of changes to the grant ceiling for continuing education enrolment in respect of heritage language courses and courses for French-speaking adults.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister

1977 09 19

Encl. 3

Ref.
370.9713
059M

Ministry of Education
Ontario

REVISED REVENUE FUND ESTIMATES
SCHEDULE OF REVENUE

Name of Board

☐ ELEMENTARY
OR
☐ SECONDARY

for the calendar year 1977

Account Code	Sources Other than Local Taxation and Government of Ontario		
	Tuition Fees:		
02140-02149	Boards within Ontario	0201	
02240	Boards outside Ontario	0202	
06400	Government of Canada	0203	
07400	Individuals — Day School, Ontario Residents	0204	
07401	Individuals — Day School, Other	0205	
07420-1	Individuals — Adult Education	0206	0207
	Recovery of Transportation Expenditure:		
02300	Other School Boards	0208	
06300	Government of Canada	0209	
	Other sources	0210	0211
	Rental Revenue:		
	Instructional Accommodation & school sites — Other boards	0212	
	Instructional Accommodation & school sites — Other	0213	
	Non-Instructional Accommodation — Other boards	0214	
	Non-Instructional Accommodation — Other	0215	
	Community use	0216	
	Other	0217	0218
	Recovery of Capital Expenditure		
08850	Sale of school sites and buildings	0219	
08860	Sale of other buildings and sites	0220	
08870	Sale of furniture and equipment	0221	
08870	Sale of pupil transportation vehicles	0222	
08880	Insurance claim proceeds re: capital appurtenances	0223	
	Other Capital recoveries	0224	0225
	Transfer from Other Funds and Reserves		
08995	Transfer from Capital Fund	0226	
08995	Transfer from Reserve for Refund of 1976 Taxes	0227	
08990	Transfer from Reserve for Working Funds	0228	
08996	Transfer from Other Funds — non-capital reserve fund	0229	
08996	Transfer from Other Funds — capital reserve fund	0230	0231
	Other Revenue		
06150	Government of Canada — L.I.P.	0232	
06460	Government of Canada — Reimbursement D.N.D.	0233	
	Government of Canada — Other	0234	
	Other Boards	0235	
08880	Insurance claims re: other than capital appurtenances	0236	
08900-910	Cafeteria Income	0237	
08975	Accrued interest on debentures	0238	
	Interest earned on Capital Funds	0239	
	Other	0240	0241
	SUB-TOTAL		

Account Code			
01	**Local Taxation**		
(030-032) (045)	1977 Requirement from Municipalities for Break-Even Requisition — Includes Payments in lieu of taxes and Telephone and Telegraph Taxation..........................		0242
	Other:		
(040)	Supplementary tax levy	0243	
(150)	Subscriptions in lieu of taxes	0244	
(190)	Licence fees for trailers	0245	
(940)	Other revenue — specify		
		0246	
		0247	0248
04	**Government of Ontario**		
(140-400)	**General Legislative Grants**		
	Grant for Recognized Ordinary Expenditure	0249	
	Grant for Recognized Extraordinary Expenditure	0250	
	Grant for French-Language Instruction	0251	
	Grant for Conversion to Metric	0252	
	Adjustment re: change in Tax Revenue	0253	
	Special Assistance Re: Debentures	0254	
	Recovery of cost of instruction — salaries and supplies	0255	
	— furniture and equipment	0256	
	Recovery of cost of education	0257	
	Reimbursement of transportation	0258	
	Grant for Community School Development	0259	
	Grant for Isolate Boards	0260	
	Grant for Boards on Tax-Exempt Land	0261	0262
	Other Operating Expenditure Grants		
(480-481)	Recovery re practice teaching	0263	
(940)	Provincial Student Summer Employment Program	0264	
(940)	Grants in Aid of Education Research	0265	
(940)	Other — Specify		
		0266	
		0267	
		0268	0269
(940)	Other Capital Expenditure Grant (Specify)		
		0270	
		0271	
		0272	0273
	TOTAL REVENUE (to agree with Total Expenditure)		0274

Ministry of Education
Ontario

REVISED REVENUE FUND ESTIMATES SCHEDULE OF EXPENDITURE BY FUNCTION AND ECONOMIC CLASSIFICATION

FOR THE CALENDAR YEAR 1977

NAME OF BOARD

☐ ELEMENTARY
OR
☐ SECONDARY

UNIFORM ACCOUNT CODES	FUNCTION COL. 01	CODES	02 SALARIES AND WAGES 000 – 390	03 EMPLOYEE FRINGE BENEFITS 400 – 449	04 SUPPLIES AND SERVICES 500 – 699	05 CAPITAL EXPENDITURES 740 – 779 961 – 973	06 REPLACEMENTS 700	07 RENTALS OF BLDGS., SITES INSTRUCTIONAL COMPUTERS 780 – 809pt.	08 FEES AND CONTRACTUAL SERVICES 810 – 828	09 TRANSFERS TO OTHER BOARDS 830 – 859 940 – 950	10 OTHER 450 – 490 780 – 809pt. 900 – 939 AND 974	11 INTER-FUNCTION TRANSFER CREDITS 860	12 TOTAL	CODES
10	Business Administration	51						▨				( )		51
20	Computer Services	52						▨				▨		52
30	Instruction General	53	▨			▨	▨			▨		▨		53
32	Instruction Administration	54		▨								▨		54
34	School Office Administration	55		▨								▨		55
36 38	Day School	56		▨								▨		56
40	Special Courses	57		▨								▨		57
44	Adult Education — Citizenship & English	58		▨								▨		58
	— Other	59		▨								▨		59
50	Educational Services General	60	▨			▨	▨	▨		▨		▨		60
52	Audio Visual	61		▨				▨				▨		61
54	Guidance & Counselling	62		▨				▨				▨		62
56	Library	63		▨				▨				▨		63
58	Psychological	64		▨				▨				▨		64
59	Other	65		▨				▨				▨		65
60	Attendance, Health & Food Services General	66	▨			▨	▨	▨		▨		▨		66
62	Attendance	67		▨				▨				▨		67
64	Health	68		▨				▨				▨		68
66	Cafeteria	69		▨				▨				▨		69
70 75	Plant Operation & Maintenance	70										( )		70
76	Pupil Transportation Administration	71						▨				▨		71
77	Home – School	72		▨			▨	▨				▨		72
78	Home to Ontario Schools for the Deaf & the Blind	73		▨		▨	▨	▨				▨		73
79	Board, Lodging and Weekly Transportation	74	▨	▨	▨	▨	▨	▨	▨	▨		▨		74
80	School-to-School	75		▨		▨	▨	▨				▨		75
81	Other	76		▨		▨	▨	▨				▨		76
82	Tuition Fees	77	▨	▨	▨	▨	▨	▨	▨		▨	▨		77
83	Capital Expenditure (Non-Alloc.)	78	▨	▨	▨		▨	▨	▨	▨		▨		78
85	Other Operating Expenditure	79						▨				▨		79
87	Debt Charges and Capital Loan Interest	80	▨	▨	▨		▨	▨	▨	▨		▨		80
89	Non-Operating Expenditure — Miscellaneous	81						▨				▨		81
	— Provision for Reserve for Working Funds	82	▨	▨	▨	▨	▨	▨	▨	▨		▨		82
	— Provision for Reserve Funds — Other	83	▨	▨	▨	▨	▨	▨	▨	▨		▨		83
	— Amounts Charged back by Municipalities Including Write-Off of Taxes	85	▨	▨	▨	▨	▨	▨	▨	▨		▨		85
	TOTAL	86										( )		86

Ministry
of
Education
Ontario

NAME OF BOARD

REVISED SCHOOL BOARD ESTIMATES FOR 1977

			Item No.
1.	Ordinary Expenditure [Update of Section 8 of ME670A(1977)]		1.
2.	Maximum Ordinary Expenditure Eligible for Grant [Update of item 10.10 of ME670A(1977)]		2.
3.	Recognized Ordinary Expenditure (lesser of items 1 and 2)		3.
	Recognized Extraordinary Expenditure:		
4.1	Approved Pupil Transportation (Update of ME670A(1977), item 13.1)		4.1
4.2	Approved Debt Charges		4.2
4.3	Recognized Capital Expenditure from the Revenue Fund (Update of ME670A(1977), item 12.8).		4.3
4.4	Other Recognized Extraordinary Expenditure (Update of ME670A(1977) items 13.4, 13.5, 13.6, 13.8 and 13.9, bracket if negative)		4.4
4.5	Total Recognized Extraordinary Expenditure (sum of items 4.1 to 4.4)		4.5
5.	Average Daily Enrolment for Grant Purposes for 1977 (Update of item 1.5 of ME670A(1977)		5.
6.	Total Resident (Resident-internal + Resident-external) Enrolment on September 30, 1977 (excludes continuing education)		6.
7.	Equalized Assessment for 1977 Grant Purposes (Update of Col. 12 ME323-6(1977)		7.
	Eligible Sum for French-Language Instruction		
8.1	For period January-June 1977 (old plan)		8.1
8.2	For period September-December 1977 (new plan)		8.2
8.3	Total of items 8.1 and 8.2		8.3
9.	Grants for Equipping Classrooms for the Teaching of French as a Second Language		9.

Revised School Board Estimates ME658-3(1977)

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1977: B13

NOV 15 1977

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: SICK LEAVE BENEFIT AND GRATUITY STUDY

On July 21, 1976 copies of the Sick Leave Benefit and Gratuity Study were distributed to all Boards as an information item.

The document was prepared for the Ministry by the Wyatt Company, Toronto. The Study is not a policy statement of the Ministry. It was anticipated that as a result of the distribution reaction would be received from those directly involved and that the contents of these submissions would be useful along with the Study itself in determining any further action that might be required.

To date only one submission has been received. It is, therefore, requested that any group, board or individual wishing to submit comments with respect to the Study do so in the immediate future.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

1977 10 24

Ontario

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1977:B 14

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: SURVEYS OF SCHOOL BOARD PER PUPIL EXPENDITURE

Enclosed are analyses of per pupil expenditure based on 1977 Estimates of School Boards, Schedules A1, and 1976 Financial Statements, Schedules B1, forwarded to the Ministry earlier this year.

The information provided in these reports pertains to all school boards except Isolate Boards and boards established under Section 68 of The Education Act. Data from the Revised 1977 School Board Estimates (ME658-1, 2, 3) are not included in the attached reports.

The Ministry has prepared additional comparative analyses of per pupil expenditure by function and economic classification. This information will be available from the Regional Offices for boards that may wish further details.

H.K. Fisher

H.K. Fisher
Assistant Deputy Minister

1977 10 19

Encl.

Ref
370.9713
O59M

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

ELEMENTARY COUNTIES A.D.E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

* R.C.S.S. BOARDS

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MIN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
03034	PRESCOTT & RUS	1385	1108	1108	54	1	850	20	16	162	14		284	24	183		2	1610	28	1582	1451
81019	HALIBURTON COU	1554	1582	1531	40	2	921			152	11	1	190		149		2	1468	49	1419	1049
*41114	ELGIN COUNTY R	1644	1633	1608	53		814	12	2	168	5		103	8	161		1	1327	48	1279	1051
*55115	OXFORD COUNTY	2058	2030	1974	61	1	868	14		162	9		130	1	123	-5	1	1365	10	1355	1112
*61115	HALDIMAND-NORF	2682	2700	2639	34		778	4		112	5		138	6	120	8	1	1206	7	1199	919
*56120	HURON-PERTH CO	2835	2915	2830	50	1	874	11		140	12		165	9	108			1370	8	1362	1048
*93106	LANARK-LEEDS G	2882	2877	2873	49		865	19		161	9	1	108	4	106	56	1	1379	4	1375	1093
*52116	BRUCE-GREY COU	2990	2989	2979	52	3	883	42		154	6	4	187	36	106	-7		1466	24	1442	1131
97012	PRINCE EDWARD	3134	3134	3134	34		828	11		146	10		113		125			1267	6	1261	1017
*51110	BRANT COUNTY R	3420	3471	3413	33		841	18	1	145	12	2	52		121	6		1231	9	1222	1016
*92100	HASTINGS PRINC	3801	3915	3799	37	1	896	9		163	9		144	25	81	5		1370	15	1355	1066
*91103	FRNTNAC-LNNX &	4047	4096	4040	44		942	21	2	159	20	3	74	26	89	37		1417	19	1398	1157
61018	HALDIMAND COUN	4638	4691	4636	24		785	15		159	2		92	7	110		1	1195	4	1191	960
71013	DUFFERIN COUNT	4658	4574	4547	33		819	11	1	118	3	1	91		84	17	2	1180	4	1176	993
*58114	WELLINGTON COU	4847	4819	4819	46		879	23		158	13		68	11	124		1	1323	5	1318	1105
02011	LANARK COUNTY	5031	5148	5027	26		944	39	2	146	9	3	125	31	106		3	1434	9	1425	1130
*45110	LAMBTON COUNTY	5036	4962	4949	34	1	870	42	1	144	6	1	106	34	95			1334	3	1331	1110
94013	LENNOX & ADDTN	5137	5240	5127	34	1	919	18	6	175	7	5	118	8	186		2	1479	13	1466	1121
*44113	KENT COUNTY R	5386	5461	5385	33		886	9		139	6	1	76		100		1	1251	11	1240	1039
*74101	SIMCOE COUNTY	5507	5539	5444	29		850	8		129	2	1	127	20	107	9	1	1283		1283	1007
*04103	RENFREW COUNTY	5778	5811	5736	43		1011	10		146	40		120		123	-19		1474	33	1441	1190
83020	VICTORIA COUNT	5888	5924	5788	19	1	789	12		129	8		115	55	70	-22	1	1177	6	1171	943
*96105	P'BORO VICTORI	5962	5839	5823	44		862	18		152	9	1	122	1	64	5	1	1279	26	1253	1086

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
65013	NORFOLK B OF E	6591	6599	6591	28		899	13	4	135	5	1	107	5	70		2	1269	4	1265	1077
*84107	YORK REGION R	6819	6685	6617	41	1	934	23	1	166	13	2	132	28	147	-36	1	1453	15	1438	1187
52019	BRUCE COUNTY B	7283	7649	7260	20		784	24	3	126	3	4	136	13	82		1	1196	15	1181	889
05037	STORMNT DNDAS	7286	7442	7285	36	4	975	24	2	164	9		132	1	85	14	5	1451	12	1439	1170
*03107	PRESCOTT & RUS	7298	7290	7251	50	1	922	15	7	142	5		122		106	10	1	1381	15	1366	1130
43010	HURON COUNTY B	7372	7374	7349	19		909	11		95	10		103	3	96	-14	2	1234	13	1221	1039
*62111	LINCOLN COUNTY	7677	7838	7630	30		985	17		152	14	1	76	25	114	-9	1	1406	34	1372	1155
*72109	HALTON R C S S	7937	7854	7850	31	1	806	10	2	133	6		61	7	116	13		1186	9	1177	991
46019	MIDDLESEX COUN	7972	8111	7968	33		886	11	1	139	6		129	67	88	18	1	1379	38	1341	1019
04014	RENFREW COUNTY	7990	7964	7953	22	6	1006	18	1	177	13		129	12	92		3	1479	7	1472	1232
*82112	DURHAM REGION	8001	8012	7981	34	1	949	9	3	137	5		42	10	103	4	1	1298	8	1290	1111
56014	PERTH COUNTY B	8467	8476	8466	19		825	14	1	130	8	2	94	4	92		2	1191	8	1183	986
*05100	STORMNT DNDAS	8890	8950	8829	38	9	955	37	2	194	7		96	11	90		1	1440	11	1429	1208
41017	ELGIN COUNTY B	9199	9220	9192	18	1	845	6	1	120	6	1	82	9	100	6	2	1197	10	1187	984
*42110	ESSEX COUNTY R	9896	9900	9872	31	1	931	5		146	16	1	71	7	97	-1	1	1306	24	1282	1106
53015	GREY COUNTY B	10075	9969	9817	24	1	928	22	3	120	6		137	4	95	-10	4	1334	5	1329	1105
42013	ESSEX COUNTY B	10163	10179	10154	20		907	10	1	167	4		103	17	120	-2	2	1349	13	1336	1087
93017	LEEDS & GRENVI	10242	10129	10125	26		968	21	1	143	9		111	8	72	30	2	1391	11	1380	1165
*46116	LONDON-MIDDLES	10462	10386	10353	35	1	885	40		184	6	2	57	20	152		1	1383	6	1377	1145
55018	OXFORD COUNTY	10910	10910	10902	19		860	11		136	6		77		66	-14	2	1163	8	1155	1020
*62138	WELLAND COUNTY	11252	11106	11049	36	1	940	19		154	8	1	64	4	117	12	2	1358	15	1343	1148
91014	FRONTENAC COUN	11461	11343	11336	29	2	929	25	3	186	1	7	75	3	89		3	1352	19	1333	1170
44016	KENT COUNTY B	11498	11708	11474	22	6	909	24	3	115			70	5	61		2	1217	11	1206	1046

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
51012	BRANT COUNTY B	11525	11586	11518	19	1	899	31		153	10	1	45	18	63	-2	2	1240	12	1228	1094
96016	PETERBOROUGH C	11779	11827	11663	29		859	30	1	132	8	7	91	2	70	1	3	1233	37	1196	1041
64017	WENTWORTH COUN	12478	12461	12461	21		824	9	1	165	3	3	84	3	85	-2	3	1199	6	1193	1020
92010	HASTINGS COUNT	13048	13069	13041	19	2	924	43	1	177	11	4	83	8	90	10	2	1374	6	1368	1165
95010	NORTHUMBERLAND	13219	13218	13191	23	4	858	22	1	167	11		95	6	92	-11		1268	5	1263	1079
45012	LAMBTON COUNTY	13687	13986	13682	23	1	879	19	2	159	7	26	64	16	77	-25	5	1253	7	1246	1055
58017	WELLINGTON COU	14567	14602	14521	21	1	876	27	3	119	8		83	12	75		2	1227	19	1208	1041
*01104	CARLETON R C S	14713	14852	14692	45	2	984	37		169	3	2	160	12	203		3	1620	44	1576	1178
*57134	WATERLOO COUNT	16194	16247	16190	32	1	910	13		164	2		37	24	102			1285	14	1271	1086
*73148	DUFFERIN-PEEL	18874	18822	18773	32	1	918	51		134	5	2	75	3	153			1374	7	1367	1126
62030	NIAGARA SOUTH	20043	20034	20033	17	1	955	17	1	168	1	1	43	9	81	1	3	1298	10	1288	1143
62014	LINCOLN COUNTY	20269	20254	20253	17	1	1041	8		132	17	3	40	23	70	-25	3	1330	17	1313	1195
*64114	HAMILTON-WENTW	21788	21851	21742	37	2	906	37	2	207	5	1	35	26	140	-4	1	1395	24	1371	1173
01031	CARLETON B OF	22462	22681	22391	37	2	1012	30		150	10	38	111	17	163	-9	7	1568	30	1538	1224
74012	SIMCOE COUNTY	26253	26569	26251	17	2	879	5	2	146	2	3	81	31	83	-21	6	1236	16	1220	1026
84018	YORK COUNTY B	27048	27249	27037	27	4	917	25	1	162	6	1	60	1	110	-41	8	1281	11	1270	1115
82031	DURHAM B OF E	29225	29423	29208	17		842	6	1	143	2	5	34	11	73		3	1137	14	1123	989
72010	HALTON B OF E	30311	30315	30301	16		856	19	1	129	4	6	29	10	104	-28	4	1150	11	1139	1019
57010	WATERLOO COUNT	30585	30624	30575	18	3	984	20	2	155	5	8	36	11	101	-20	4	1327	14	1313	1180
73024	PEEL B OF E	48691	48753	48669	21	3	968	16	8	140	14	6	24	7	148	-7	6	1354	10	1344	1165

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
21040	HORNEPAYNE B O	222	228	222	69		943	1	4	161			2		270			1450	50	1400	1138
31038	HEARST B OF E	239	380	239	58		912	30	3	184	14		133		173		2	1509	87	1422	720
*12335	ATIKOKAN NO 1	327	327	327	46		987	43		183	3		48		100	40		1450	30	1420	1224
26018	CHAPLEAU B OF	337	365	337	63		853	24	1	191	7		117		188		2	1446	25	1421	1029
*26433	CHAPLEAU, PANE	386	386	386	100		829	21	1	204	9		71	10	240	70		1555	69	1486	1160
*11100	DRYDEN DIST R	401	421	401	83		979	3		161	17		102	17	155	12		1529	13	1516	1192
*12106	FORT FRANCES R	448	578	429	89		984	4		191	4	1	135		35	11		1454	47	1407	950
13030	GERALTON B OF	531	539	531	52		1033	25	1	175	14	15	62	9	111	13	1	1511	34	1477	1256
*21105	MICHIPICOTEN D	548	614	548	72	4	902	25		185			49	131	129	46		1543	141	1402	1068
21059	MICHIPICOTEN B	610	566	563	110	3	894	21	1	160			54		70		3	1316	90	1226	1214
13072	NIPIGON-RED RO	615	626	615	53		1025	15	6	226	2	12	140		107		1	1587	24	1563	1281
*13102	GERALDTON DIST	615	751	614	101		971	53	1	160	39		93	13	160	8		1599	27	1572	1076
31046	KAPUSKASING B	751	799	751	52		1007	26		148	12		193		55		6	1499	6	1493	1160
12017	ATIKOKAN B OF	866	867	866	47		1104	40		179			91	17	41	34		1553	15	1538	1347
*11134	KENORA DISTRIC	886	1172	886	75	1	1090	48	16	251	12	2	174	6	104	1		1780	108	1672	997
26034	ESPANOLA B OF	1067	1229	1066	37		976	15	6	216	3		142		94	17	1	1507	29	1478	1077
11061	RED LAKE B OF	1100	1129	1097	54		900	30		196	11	2	41		89		5	1328	15	1313	1137
22012	MANITOULIN B O	1115	1181	1115	52		812	18		153	17		164	7	103		1	1327	21	1306	966
13064	LAKE SUPERIOR	1169	1183	1169	70		971	34	1	185	23	3	32	1	166	24	3	1513	39	1474	1223
*13579	NORTH OF SUPER	1171	1217	1171	86		1015	37		147	5	17	42	49	139	22		1559	84	1475	1202
*31178	HEARST DISTRIC	1510	1531	1508	71		924	30	7	192	28		122		104	53	2	1533	9	1524	1226
*35114	KIRKLAND LAKE	1564	1579	1559	59	1	1127	13		188	19		85		102	-19		1575	5	1570	1377
21032	CENTRAL ALGOMA	1593	1608	1592	63	5	1040	12	10	215	3	10	163		102	78	2	1703	16	1687	1322

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV.	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
31011	COCHRANE IROQU	1682	1684	1680	43		1056	10		172	7	1	195	1	79		6	1570	21	1549	1272
35017	KIRKLAND LAKE	1721	1721	1721	53		1085	21	5	264	11		83	6	80	-16	6	1598	26	1572	1412
21067	NORTH SHORE B	1728	1743	1726	37		1117			200	4	1	118	11	187		2	1677	18	1659	1321
*35122	TIMISKAMING DI	1926	1917	1903	69		1032	13	2	178	18		166		180	-1	1	1658	4	1654	1309
*31119	COCHRANE-IROQ	1941	1954	1941	63		971	43		190	5	2	136	2	101	18	2	1533	5	1528	1245
11045	KENORA B OF E	1999	2052	1999	32		1082	45	1	196	16		103	5	51		5	1536	15	1521	1328
12033	FORT FRANCES-R	2164	2370	2163	39		954	7		184	5		181		82	14	2	1468	69	1399	1071
34037	WEST PARRY SOU	2416	2543	2407	35	1	948		1	169		3	156	6	62		3	1384	29	1355	1084
*21113	NORTH SHORE DI	2818	3043	2814	51		951	23	1	191	8	3	113	1	162	14		1518	24	1494	1103
35033	TIMISKAMING B	2821	2846	2817	29		976	29	1	164	9		171	9	76	-14	2	1452	4	1448	1197
34010	EAST PARRY SOU	2952	3014	2948	30		958	14	4	171	5	1	164		102			1449	7	1442	1149
31054	TIMMINS B OF E	3013	3016	3008	34		1062	21	4	180	8		94	14	128	6	5	1556	8	1548	1284
11037	DRYDEN B OF E	3091	3429	3091	40		972	26	1	187	9	1	106	19	108		2	1471	31	1440	1092
*31135	KAPUSKASING DI	3135	3156	3135	51		1019	53		187	15	1	108		100	4	1	1539	15	1524	1296
32018	MUSKOKA B OF E	4865	4904	4827	30		956	9	2	161	4		148	46	75	15	5	1451	8	1443	1138
*31151	TIMMINS DISTRI	4899	4897	4897	49		961	46	5	203	7		86	9	74		1	1441	13	1428	1261
33014	NIPISSING B OF	6069	6009	5959	32		1007	27	1	175	4		73		100	-54	5	1370	12	1358	1240
*13129	LAKEHEAD DISTR	6465	6592	6464	44		957	47	3	179	6	3	58	9	117		1	1424	9	1415	1198
*21121	SAULT STE MARI	7026	7199	7017	48	2	927	47	7	182	21	2	45	15	99	9	1	1405	60	1345	1146
21075	SAULT STE MARI	8708	8853	8708	32	3	958	34	1	225	2		51	68	90	45	4	1513	44	1469	1185
*33111	NIPISSING DIST	8858	9033	8830	41		938	5		197	6	2	94	7	150		1	1441	7	1434	1149
13048	LAKEHEAD B OF	12224	12333	12221	24	4	1068	20	2	188	7		78	38	80	-19	7	1497	33	1464	1287
26042	SUDBURY B OF E	12389	12469	12309	21	2	1093	21	2	224	2	3	97	19	89	-91	5	1487	41	1446	1310

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
*26115	SUDBURY DISTRI	22354	22551	22343	26	1	935	21		245	4	3	113	3	117	8		1476	14	1462	1198

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

ELEMENTARY DEFINED CITIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TUT EXP	MISC REV	NET EXP	ACT ORD EXP
42072	WINDSOR B OF E	14948	14989	14931	31	12	1253	18	1	265			17	5	53	-3	12	1664	46	1618	1523
*42315	WINDSOR R C S	16973	16967	16966	25	1	986	43	1	187	4		27	6	120		3	1403	14	1389	1228
01074	OTTAWA B OF E	19471	19575	19403	31	5	1298	45	4	240	5		64	107	94		31	1924	88	1836	1524
*01171	OTTAWA R C S S	20773	20877	20749	40	4	1070	31	13	208	27	9	67	12	157		4	1642	60	1582	1343
46396	LONDON B OF E	26313	26524	26302	25	7	953	43	3	187	2	1	15	27	59		4	1326	16	1310	1179
64319	HAMILTON B OF	27975	28110	27975	26	4	953	43	2	214	3	9	10	37	88	-3	7	1393	31	1362	1207
*75361	METRO	84007	84121	83887	38	6	1086	22		139	1		30	66	73	-3	4	1462	15	1447	1232
75485	THE METRO TORO	215719	216400	215567	31	5	1138	43	7	252	3	3	21	66	129	-1	24	1721	34	1687	1439

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
81019	HALIBURTON COU	753	665	652	67	4	1357		89	174	19		242		36		3	1991	70	1921	1855
97012	PRINCE EDWARD	1841	1459	1459	48		1341	5	57	196	14		128		60			1849	91	1758	2028
71013	DUFFERIN COUNT	2058	2255	1986	45		1338	23	2	194	5	4	130	44	215	-3	4	2001	30	1971	1428
61018	HALDIMAND COUN	2545	2901	2545	42		1397	10	1	219	8	3	121	4	105	-6	2	1906	8	1898	1444
94013	LENNOX & ADDIN	2602	2762	2588	32	5	1426	24	49	223	12		180		119		4	2074	52	2022	1602
83020	VICTORIA COUNT	3190	3063	2996	32	5	1365	18		226	13		145	3	138	-36	1	1910	19	1891	1720
02011	LANARK COUNTY	3433	3615	3358	43	5	1449	44	2	183	11	4	101	12	96		4	1954	24	1930	1615
52019	BRUCE COUNTY B	3879	3613	3463	33		1411	29	46	198	6	5	254	9	300		1	2292	119	2173	1783
65013	NORFOLK B OF F	4142	3994	3986	46		1532	12	12	181	8	2	96	1	106		4	2000	11	1989	1827
03034	PRESCOTT & RUS	4439	4335	4277	45	2	1540	47	4	261	10		224	42	220		1	2396	44	2352	1927
43010	HURON COUNTY B	4531	4687	4293	31		1433	12	1	170	16	1	154		71	-21	2	1870	2	1868	1588
41017	ELGIN COUNTY B	4779	4674	4647	29	12	1352	4	11	184	10	6	105		80	30	4	1827	25	1802	1611
46019	MIDDLESEX COUN	5071	4293	4184	32	1	1445	29	2	198	5	2	185	129	130		2	2160	10	2150	2026
56014	PERTH COUNTY B	5202	5486	5052	32		1354	24	1	164	13	1	117	1	103		3	1813	24	1789	1484
53015	GREY COUNTY B	5545	5552	5352	32	6	1532	21	1	200	10		159		72	-62	6	1977	33	1944	1750
51012	BRANT COUNTY B	6329	6622	6321	30	6	1452	18	13	170	12	2	63	1	70		4	1841	27	1814	1595
93017	LEEDS & GRENVI	6465	6254	6249	40	30	1438	7	11	176	13		137		95	1	3	1951	41	1910	1720
55018	OXFORD COUNTY	6529	6249	5966	35	4	1410	10	2	208	3		96	2	87	-23	3	1837	12	1825	1715
04014	RENFREW COUNTY	7372	7785	7358	36	21	1392	21	1	224	13	1	130	2	90		3	1934	18	1916	1587
96016	PETERBOROUGH C	7666	7820	7618	32		1364	18	17	226	13	8	123	43	99	4	5	1952	57	1895	1598
44016	KENT COUNTY B	7750	8228	7479	37	11	1411	6	2	188			97	81	59		3	1895	19	1876	1530
95010	NORTHUMBERLAND	7832	7855	7817	22	19	1379	10	13	225	12		109	2	126	-17		1900	15	1885	1641
64017	WENTWORTH COUN	7870	7382	7382	35		1354	11	2	225	8	5	119	38	91	-8	4	1884	12	1872	1788

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MIN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
91014	FRONTENAC COUN	7997	8264	7940	39	3	1489	21	17	234	6	11	92	3	136	2	4	2057	30	2027	1706
92010	HASTINGS COUNT	8209	9107	8088	32	3	1401	13	3	232	15	5	114	3	89	17	3	1930	7	1923	1518
58017	WELLINGTON COU	8522	8690	8403	37	7	1432	32	5	205	8		86	5	95		3	1915	12	1903	1676
42013	ESSEX COUNTY B	8570	8590	8336	37	1	1457	11	5	201	6		113	31	124	18	3	2007	20	1987	1674
05037	STORMNT DNDAS	8761	9083	8757	45	9	1483	48	10	245	9	1	134	4	175	-41	4	2126	32	2094	1738
45012	LAMBTON COUNTY	9366	9019	8919	37	11	1382	26	12	225	10	41	102	3	81	-39	7	1898	12	1886	1735
62014	LINCOLN COUNTY	13253	13203	13143	27	9	1533	5	6	190	24	6	53	4	103	-38	5	1927	29	1898	1755
62030	NIAGARA SOUTH	14532	14612	14512	28	2	1482	33	1	229	4	1	46	7	136	-1	4	1972	13	1959	1743
74012	SIMCOE COUNTY	15365	15743	15321	26	2	1446	4	3	199	2	5	102	53	104	-38	9	1917	26	1891	1622
84018	YORK COUNTY B	16047	16213	16035	31	5	1455	20	7	224	10	4	72	6	146	9	12	2001	32	1969	1689
01031	CARLETON B OF	16320	14501	14306	41	14	1568	12		210	12	34	146	21	276	-12	9	2331	34	2297	2105
82031	DURHAM B OF E	16411	16765	16319	28	4	1419	7	5	220	1	14	54	3	111		6	1872	31	1841	1614
57010	WATERLOO COUNT	17372	17878	17344	29	8	1492	24	19	228	8	10	47	3	112	-58	6	1928	33	1895	1730
72010	HALTON B OF E	20481	20527	20442	24		1374	20	3	184	8	4	34	17	134	-42	5	1765	9	1756	1587
73024	PEEL B OF E	28614	28436	28331	33	5	1492	15	6	181	23	9	44	13	133	1	7	1962	23	1939	1734

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MIN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
21040	HORNEPAYNE B O	116	89	89	117		1568	9	3	255			222		99			2273	13	2260	2440
26018	CHAPLEAU B OF	354	360	351	84		1396	52	1	175	2		121		67	28	2	1928	27	1901	1664
13072	NIPIGON-RED RO	461	478	460	85	13	1624	9	90	290	14	6	224		185		1	2541	313	2228	1921
11061	RED LAKE B OF	481	489	479	53		1429	37		359	11	24	324		313	-96	12	2466	62	2404	1814
21059	MICHIPICOTEN B	512	556	510	74	3	1587	56		350			180	411	367		3	3031	531	2500	1807
13030	GERALTON B OF	528	691	528	94		1449	55	113	272	23		181		114	25	1	2327	140	2187	1395
12017	ATIKOKAN B OF	592	591	591	70	3	1699	42		227			34		156	-60		2171	35	2136	1997
22012	MANITOULIN B O	642	904	632	96		1527	118	1	178	11		386				1	2318	199	2119	1227
21032	CENTRAL ALGOMA	690	691	689	99	8	1270	29	2	332	1	2	271		275	33	3	2325	3	2322	1740
31038	HEARST B OF E	792	842	792	93		1403	76	23	221	36		133		47		2	2034	30	2004	1689
13064	LAKE SUPERIOR	965	991	964	80		1538	54	1	252	47	4	70	81	169	-46	4	2254	83	2171	1821
26034	ESPANOLA B OF	981	1108	981	67		1595	49	10	270	9	6	160	33	104		2	2305	43	2262	1747
34037	WEST PARRY SOU	1313	1349	1301	44	6	1643		1	240		18	201		22		5	2180	40	2140	1837
12033	FORT FRANCES-R	1440	1603	1440	55		1477	23	46	208	6		158		153	17	2	2145	69	2076	1555
34010	EAST PARRY SOU	1532	1291	1277	69		1346	28	4	212	11		366		56	-26	1	2067	9	2058	2024
21067	NORTH SHORE B	1599	1651	1594	61		1701		53	261	1		131	34	121		1	2364	60	2304	1942
11045	KENORA B OF E	1626	1683	1626	53	6	1579	53		202	23		108	3	26		5	2058	14	2044	1839
35017	KIRKLAND LAKE	1687	1706	1686	82		1223	37	5	250	19		111		46	30	5	1808	20	1788	1569
11037	DRYDEN B OF E	1716	1850	1714	65	6	1531	25	3	248	30	1	130	6	118	-69	3	2097	35	2062	1727
31011	COCHRANE IROQU	1798	1800	1797	75		1479	44	7	240	15		187	36	166		8	2257	36	2221	1839
31046	KAPUSKASING B	2225	2327	2225	82		1556	55		264	14	5	203	11	146		4	2340	32	2308	1854
35033	TIMISKAMING B	2588	2585	2574	52		1647	31	50	193	12		203	24	158	39	2	2411	41	2370	1945
32018	MUSKOKA B OF E	2779	2807	2708	43		1418	41	58	211	6		174		94		7	2052	70	1982	1660

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
31054	TIMMINS B OF E	3537	3716	3537	56	7	1466	76	8	259	13	18	66	3	140	-39	3	2076	50	2026	1753
21075	SAULT STE MARI	6652	6798	6652	50	20	1505	24	48	291	8	1	55	3	149	28	6	2188	88	2100	1795
33014	NIPISSING B OF	7137	7700	7132	52		1556	41	1	221	6		91		147	-56	3	2062	33	2029	1697
13048	LAKEHEAD B OF	9179	9464	9179	42	17	1555	21	37	272	12		65	36	92	-21	7	2135	65	2070	1827
26042	SUDBURY B OF E	15064	15305	15006	37	14	1455	40	2	264	8	9	114	11	118	-60	4	2016	23	1993	1760

SURVEY OF SCHOOL BOARD 1976 FINANCIAL, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE H1

SECONDARY DEFINED CITIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	ACT ORD EXP
42072	WINDSOR B OF E	12991	13101	12991	47	19	1526	22	1	321	2		7	9	105	3	12	2074	16	2058	1887
46396	LONDON B OF E	17322	18408	17322	42	11	1555	39	3	238	3	1	26	13	82	-12	6	2007	18	1989	1734
64319	HAMILTON B OF	18919	19512	18918	43	12	1566	54	8	277	11	11	21	36	157	-10	9	2195	59	2136	1829
01074	OTTAWA B OF E	24622	27265	24561	44	10	1766	47	29	252	17		30	130	164		24	2513	83	2430	1846
75485	THE METRO TORO	142196	142566	141736	47	11	1575	64	23	335	5	3	14	51	109	40	27	2304	42	2262	1975

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

*** R.C.S.S. BOARDS**

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
03034	PRESCOTT & RUS	1436	1200	1200	55	1	974	25	4	186	10		286	52	177	4	2	1776		1776	1248
81019	HALIBURTON COU	1544	1571	1521	40	2	1052	1		175	4		199		149		2	1624	45	1579	1219
*41114	ELGIN COUNTY R	1562	1549	1529	64		941	16	1	222	6		116		198		1	1565	14	1551	1231
*55115	OXFORD COUNTY	2008	1979	1927	66	1	1033	15		172	9		154		126		1	1577	6	1571	1288
*61115	HALDIMAND-NORF	2698	2704	2648	42		936	6	1	146	5		161	3	116		1	1417	6	1411	1124
*56120	HURON-PERTH CO	2724	2795	2721	57	1	1010	10		162	12	4	165		115		1	1537	7	1530	1241
*93106	LANARK-LEEDS G	2805	2801	2795	58		994	29		199		1	128	14	113			1536		1536	1273
97012	PRINCE EDWARD	3011	3011	3011	42		938	11		173	10		114		127			1415	1	1414	1162
*52116	BRUCE-GREY COU	3129	3139	3128	53	3	992	66		173		3	206		127	6		1629	8	1621	1283
*51110	BRANT COUNTY R	3394	3460	3387	38		945	21	1	163	23	3	57		122	1		1374	3	1371	1174
*92100	HASTINGS PRINC	3678	3799	3676	42	1	1047	5		195	11	10	179	37	90	13	1	1640	5	1635	1305
*91103	FRNTNAC-LNNX &	4027	4085	4022	50		1032	19	2	183	5	3	85		117			1496	6	1490	1282
61018	HALDIMAND COUN	4524	4592	4522	27		884	24	1	175	3		103	4	109	1	2	1333	6	1327	1104
71013	DUFFERIN COUNT	4634	4539	4521	43	2	910	41	3	159	3		100		83	-9		1335	18	1317	1151
*58114	WELLINGTON COU	4783	4753	4753	54		976	35		185	9		80		143		1	1483	6	1477	1240
02011	LANARK COUNTY	4959	5069	4955	29		1060	43	2	184	10		142	10	107	114	4	1705	8	1697	1324
94013	LENNOX & ADDIN	5077	5172	5065	39	1	1020	17	7	198	5	7	125	15	185			1619	13	1606	1272
*45110	LAMBTON COUNTY	5254	5181	5168	46	1	966	55	1	167	5	1	117	27	88			1474	4	1470	1237
*44113	KENT COUNTY R	5376	5444	5375	41		1003	10		161	5		84		100	14	1	1419	7	1412	1204
*74101	SIMCOE COUNTY	5468	5483	5403	33		949	11		151	3	2	141	10	112		1	1413		1413	1141
*04103	RENFREW COUNTY	5583	5622	5550	50		1145	12	2	172	8		134	4	122		1	1650	12	1638	1367
*96105	P'BORO VICTORI	5754	5627	5613	50		975	11		177	12	2	134	3	71		1	1436	30	1406	1198
83020	VICTORIA COUNT	5871	5894	5771	21	1	898	17		151	4		128	2	71		1	1294	3	1291	1083

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RFS	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
65013	NORFOLK B OF E	6367	6373	6366	31		989	14	5	156	5	2	92	11	74		3	1382	8	1374	1192
05037	STORMNT DNDAS	6985	7111	6984	44	6	1096	19	2	187	12		151	3	88		5	1613	11	1602	1362
43010	HURON COUNTY B	7229	7230	7208	20		1010	14	1	109	11		128	41	95	3	2	1434	2	1432	1153
*03107	PRESCOTT & RUS	7265	7231	7221	54	2	1034	20	8	175	5	1	130	17	102	11	1	1560	12	1548	1287
*84107	YORK REGION R	7340	7277	7212	41	2	1020	21	1	177	11		136		178	1	1	1589	6	1583	1261
52019	BRUCE COUNTY B	7421	7775	7400	23		854	23	3	139	3	4	145	2	81		1	1278	11	1267	1024
*62111	LINCOLN COUNTY	7638	7791	7590	32		1103	17		168	17	1	84		116		1	1539	3	1536	1376
04014	RENFREW COUNTY	7697	7672	7661	22	8	1118	13	1	203	11		144	10	99	17	3	1649	22	1627	1362
46019	MIDDLESEX COUN	7766	7898	7759	40	1	985	13	2	168	6	1	130	5	84	6	1	1442	51	1391	1163
*82112	DURHAM REGION	7951	7961	7934	35	1	1022	13	3	150	6	1	51		103	7	4	1396	1	1395	1222
*72109	HALTON R C S S	8184	8038	8030	35	1	939	11	2	147	7		76	11	111			1340	8	1332	1131
56014	PERTH COUNTY B	8220	8226	8219	21		922	16	1	143	8	3	103	7	104		2	1330	5	1325	1100
*05100	STORMNT DNDAS	6524	8575	8462	43	14	1040	37	3	223	9		110	10	93	-5	1	1578	23	1555	1336
41017	ELGIN COUNTY B	9069	9099	9063	21	1	938	7	2	130			101	22	110		1	1333	5	1328	1093
*42110	ESSEX COUNTY R	9838	9848	9820	35	2	1064	8		166	18	1	81	8	97		1	1481	7	1474	1269
53015	GREY COUNTY B	9965	9856	9711	24	1	1055	21	3	138	6	1	153	1	100		2	1505	5	1500	1236
93017	LEEDS & GRENVI	10014	9917	9914	30		1085	26	1	168	8		129	56	75	-48	3	1533	5	1528	1304
42013	ESSEX COUNTY B	10118	10127	10110	23		1038	14	1	188	5		117	5	118	5	3	1517	9	1508	1244
*46116	LONDON-MIDDLES	10162	10092	10061	41	1	1012	32	1	210	7	3	68	20	163	-11		1547		1547	1297
55018	OXFORD COUNTY	10587	10587	10580	21		955	13		165	6		86		67		2	1315	5	1310	1149
91014	FRONTENAC COUN	10969	10846	10841	33	2	1055	28	3	211	2	8	87	17	87	-23	4	1514	35	1479	1320
*62133	WELLAND COUNTY	11062	10911	10857	42	1	1090	24		173	6	1	83	1	119		2	1542	11	1531	1312
44016	KENT COUNTY B	11176	11375	11155	27	7	1044	27	4	149	1		78	6	55	9	2	1409	7	1402	1243

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL PES	PUPILS IN SCHOOL	PES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
51012	BRANT COUNTY B	11460	11519	11451	23	1	982	37		175	10	1	55	18	68	3	3	1376	9	1367	1213
96016	PETERBOROUGH C	11511	11557	11406	34		992	31	1	172	7	6	104	7	74	-2	3	1429	22	1407	1222
64017	WENTWORTH COUN	11949	11934	11934	23		959	12	1	189	3	5	100	9	81		3	1385	7	1378	1179
92010	HASTINGS COUNT	12575	12599	12567	23	2	1067	35	1	219	10	3	99	13	92		2	1566	4	1562	1348
95010	NORTHUMBERLAND	12878	12872	12855	28	5	963	24	1	187	9		114	4	90	4		1429	4	1425	1206
45012	LAMBTON COUNTY	13344	13624	13340	26	2	983	30	1	182	7		71	11	84	5	2	1404	8	1396	1222
58017	WELLINGTON COU	14278	14314	14237	23	1	998	39	3	131	9	1	92	6	81		2	1386	9	1377	1191
* 01104	CARLETON R C S	14817	14938	14797	51	2	1035	40		180	3		173		207		1	1692	5	1687	1296
* 57134	WATERLOO COUNT	15950	16010	15945	42	1	1046	15		197			46	32	107	8	1	1495	15	1480	1272
62030	NIAGARA SOUTH	19359	19350	19349	19	1	1093	19	2	196	1	1	47	4	82		7	1472	11	1461	1313
62014	LINCOLN COUNTY	19766	19753	19752	20	1	1133	11		150	25	4	42	14	72		4	1476	21	1455	1311
* 73148	DUFFERIN-PEEL	20950	20920	20870	35	2	1020	48		143	7		83	9	160			1507	2	1505	1240
* 64114	HAMILTON-WENT*	21043	21132	20995	39	2	1020	48	3	224	5	2	38	10	156	-13	2	1536	20	1516	1314
01031	CARLETON B OF	22414	22601	22351	41	3	1132	35		163	12	37	139	32	170		7	1771	22	1749	1389
74012	SIMCOE COUNTY	26343	26649	26343	18	1	976	5	3	175	1	3	88	1	83			1354	14	1340	1160
84018	YORK COUNTY B	26594	26780	26584	29	5	1001	26	1	176	13		69	2	110		5	1437	12	1425	1231
82031	DURHAM B OF E	28875	29030	28872	19		936	7	1	162	1	4	40	75	72	-12	3	1308	7	1301	1114
72010	HALTON B OF E	29467	29462	29454	18		950	23	1	148	5	6	34	38	103	14	4	1344	45	1299	1136
57010	WATERLOO COUNT	30523	30562	30514	19	4	1093	29	2	164	6	19	44	54	112	-13	3	1536	20	1516	1306
73024	PEEL B OF E	49518	49584	49499	30	3	1077	19	8	152	10	3	24	15	158		3	1502	16	1486	1283

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
21040	HORNEPAYNE B D	213	218	213	76		1104	4	5	220					286		2	1697		1697	1396
31038	HEARST B OF E	243	382	243	69		1085	39	4	231	18		158		160		5	1769	89	1680	1364
26018	CHAPLEAU B OF	315	344	315	78		1042	23	2	239	8		139		198			1729	19	1710	1383
*12335	ATTIKOKAN NO 1	332	332	332	52		1089	57		230	5		58		96	51		1638	29	1609	1399
*26433	CHAPLEAU, PANE	377	377	376	122		940	26	2	217	9		94	10	245	53		1718	8	1710	1308
*11100	DRYDEN DIST R	393	410	393	92		1141	11		195	18		112	5	120			1694	3	1691	1452
*12106	FORT FRANCES R	436	588	425	92		1022	3		206			155		33	-8		1505	46	1459	1304
13030	GERALTON B OF	526	528	526	62		1205	39	1	208	24		78	23	114	16	3	1773	18	1755	1516
*21105	MICHIPICOTEN D	587	657	587	90	4	924	41	1	156		11	50		151	17	1	1446	3	1443	1218
13072	NIPIGON-RED RO	589	596	588	65		1135	16	7	259	2		179		112			1775	9	1766	1458
21059	MICHIPICOTEN B	593	550	547	149	4	1036	28	1	157		5	60		92		1	1533	57	1476	1316
*13102	GERALDTON DIST	615	762	614	82		1081	59	1	169	13	3	98		158	49		1713	9	1704	1403
31046	KAPUSKASING B	701	748	701	57		1127	37		226	29		241		51		7	1775	9	1766	1459
12017	ATIKOKAN B OF	843	844	843	59		1238	67	1	180			117		37	7	1	1707	18	1689	1487
*11134	KENORA DISTRIC	870	1124	870	89		1245	46		250	12	3	203	8	109		1	1966	90	1876	1576
11061	RED LAKE B OF	1058	1086	1056	62		1080	39		220	12		58		89		6	1566	23	1543	1388
26034	ESPANOLA B OF	1064	1235	1063	40	2	1066	12	6	234	3		161		92		2	1618	30	1588	1356
22012	MANITOULIN B O	1066	1130	1066	63		1006	10		253	16		196	8	107	42		1701	10	1691	1330
13064	LAKE SUPERIOR	1155	1172	1155	93		1149	42	1	236	31		39		166	48		1805	42	1763	1507
*13579	NORTH OF SUPER	1156	1201	1156	91	1	1146	36		202	2	25	43		179			1725	74	1651	1467
*35114	KIRKLAND LAKE	1452	1469	1448	68	1	1255	12		199	19		118		109	-21	1	1761	4	1757	1533
*31178	HEARST DISTRIC	1455	1461	1451	89		1073	37	2	223	34	1	161	20	103	17		1760	6	1754	1434
21032	CENTRAL ALGOMA	1531	1547	1529	66	5	1214	17	13	231	4	1	204		105			1860	2	1858	1547

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
31011	COCHRANE IROQU	1591	1590	1588	50		1214	16	1	225	9	1	238	18	83		7	1862	6	1856	1497
35017	KIRKLAND LAKE	1594	1594	1594	57		1323	19	5	308	10		105	3	137	-25	25	1967		1967	1714
21067	NORTH SHORE B	1768	1789	1766	44		1270			182	3		122	25	182		6	1834		1834	1489
*31119	COCHRANE-IROQ	1838	1851	1838	76		1117	47	1	224	11	2	169		93	-12	2	1730	1	1729	1463
*35122	TIMISKAMING DI	1861	1852	1839	59		1138	15	2	211	16		187	8	183	3		1822	4	1818	1435
11045	KENORA B OF E	1922	1965	1922	33		1214	56	1	220	6		125	12	53	5	3	1728	7	1721	1543
12033	FORT FRANCES-R	2100	2299	2099	46		1119	15		216	9		208		98	18	2	1731	65	1666	1395
34037	WEST PARRY SOU	2304	2420	2294	40	1	1125			214		4	180		60		2	1626	34	1592	1371
35033	TIMISKAMING B	2712	2738	2708	36		1125	30	1	184	12		193	2	96		3	1682	3	1679	1379
*21113	NORTH SHORE DI	2761	2980	2759	60		1083	27	1	206	8		123		161	8		1677	24	1653	1355
34010	EAST PARRY SOU	2828	2884	2824	35		1138	20	5	189	6	1	194		103		1	1692	12	1680	1377
31054	TIMMINS B OF E	2942	2944	2940	37		1193	23	5	239	7		90	26	131	28	5	1784	4	1780	1466
*31135	KAPUSKASING DI	2969	2991	2969	63		1140	30		206	16	1	119		108		1	1684	10	1674	1439
11037	DRYDEN B OF E	3013	3314	3013	42		1108	30	1	215	9		118	1	111		2	1637	21	1616	1384
32018	MUSKOKA B OF E	4771	4804	4734	32		1089	14	3	191	4		155	109	80	16		1693		1693	1325
*31151	TIMMINS DISTRI	4860	4858	4858	55		1103	41	5	220	7		102	5	78	35	1	1652	4	1648	1422
33014	NIPISSING B OF	5807	5746	5701	37		1133	32	1	191	5	1	88		106	6	4	1604	38	1566	1379
*13129	LAKEHEAD DISTR	6330	6459	6329	50		1076	48	3	206	5	5	69		128	22	1	1613	7	1606	1379
*21121	SAULT STE MARI	6837	6901	6831	53	2	1074	53	7	224	21	7	52	16	104	6	1	1620	73	1547	1344
21075	SAULT STE MARI	8477	8610	8477	33	3	1089	40	2	246	3	1	59	79	90	30	4	1679	19	1660	1372
*33111	NIPISSING DIST	8505	8677	8467	49		1060	2	1	220	6	2	113	15	154	4	1	1627	6	1621	1323
26042	SUDBURY B OF E	11850	11940	11770	22	3	1221	23	3	254	2	2	109	12	87		5	1743	38	1705	1484
13048	LAKEHEAD B OF	11969	12066	11966	24	4	1211	16	1	205	16		85	22	80	-17	8	1655	15	1640	1462

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
*26115	SUDBURY DISTRI	21787	21967	21777	29	1	1069	25		268	5		126	4	119	-15		1631	7	1624	1379

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

ELEMENTARY DEFINED CITIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MIN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
42072	WINDSOR B OF E	14393	14428	14378	34	13	1357	20	1	301	16		20	14	65	-2	12	1851	60	1791	1687
*42315	WINDSOR R C S	16243	16237	16235	29	1	1119	48	1	213	4	1	30	2	130			1578	10	1568	1398
01074	OTTAWA B OF E	18479	18579	18419	33	6	1487	53	5	292	4		71	96	97		33	2177	77	2100	1793
*01171	OTTAWA R C S S	19522	19606	19472	39	3	1175	27	13	233	32	13	70	12	172		5	1794	188	1606	1483
46396	LONDON B OF E	25543	25751	25538	28	8	1073	46	4	217	2		17	76	59	-7	7	1530	18	1512	1336
64319	HAMILTON B OF	26881	26991	26881	29	5	1103	48	3	249	4	12	12	47	86	-18	8	1588	28	1560	1415
*75361	METRO	85696	85748	85581	44	6	1207	23	1	152	1		38	21	85			1578	11	1567	1380
75485	THE METRO TORO	206407	207015	206308	35	6	1246	48	9	264	78		24	21	117	7	25	1880	16	1864	1656

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL FES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
81019	HALIBURTON COU	761	660	655	62	3	1521	1	95	226	6	1	264		35		3	2217	67	2150	1815
97012	PRINCE EDWARD	1876	1467	1407	47		1435	7	60	199	11		131		59			1949	63	1886	1687
71013	DUFFERIN COUNT	2178	2364	2107	55	2	1549	7	1	217	7	2	146	31	205	-19		2203	3	2200	1807
94013	LENNOX & ADDIN	2568	2722	2548	37	6	1557	25	56	231	13		209	4	117			2255	54	2201	19
61018	HALDIMAND COUN	2594	2972	2592	44		1541	9	1	240	7	19	129	22	102	5	3	2122	23	2099	1831
83020	VICTORIA COUNT	3298	3146	3075	34	6	1502	23	1	256	8		157		112		1	2100	10	2090	1818
02011	LANARK COUNTY	3435	3628	3362	48	6	1595	53	3	220	16		117	35	96	46	4	2239	16	2223	1921
52019	BRUCE COUNTY B	3934	3666	3514	39		1595	28	50	241	6	6	273		293		1	2532	67	2465	1893
65013	NORFOLK B OF E	4105	3962	3953	50		1640	13	15	211	9	1	118		106		5	2168	7	2161	1932
03034	PRESCOTT & RUS	4459	4355	4296	50	3	1646	48	4	322	10	2	243		227	54	1	2610	38	2572	2042
43010	HURON COUNTY B	4601	4745	4358	33	1	1550	15	1	187	19	1	171		70	5	3	2056	2	2054	1799
41017	ELGIN COUNTY B	4882	4771	4748	34	14	1454	6	11	222	9		121		80		2	1953	5	1948	1734
46019	MIDDLESEX COUN	5062	4297	4188	38	2	1559	33	3	220	6		201	78	161		2	2303	22	2281	1833
56014	PERTH COUNTY B	5272	5550	5120	32		1441	27	1	181	12	1	128	1	102		2	1928	23	1905	1678
53015	GREY COUNTY B	5558	5574	5371	32	2	1634	20	1	215	4	1	177		69		5	2158	30	2128	1868
51012	BRANT COUNTY B	6326	6602	6317	36	6	1647	24	8	196	13		68	14	70	5	5	2092	24	2068	1901
93017	LEEDS & GRENVI	6513	6304	6299	44	27	1584	9	1	198	11		152		90		7	2123	20	2103	1846
55018	OXFORD COUNTY	6595	6302	6041	41	4	1510	11	2	232	7		103	6	104		4	2024	10	2014	1788
04014	RENFREW COUNTY	7373	7788	7361	36	24	1554	12	1	247	16		134	12	87	29	3	2155	28	2127	1865
96016	PETERBOROUGH C	7677	7847	7628	37		1546	25	20	248	9	3	129	5	99	-5	5	2121	28	2093	1852
44016	KENT COUNTY B	7806	8300	7532	45	12	1614	7	2	256	2	1	107	9	49	15	3	2122	10	2112	1920
64017	WENTWORTH COUN	7855	7364	7364	38		1547	15	3	252	9	7	134	12	85		4	2106	13	2093	1850
95010	NORTHUMBERLAND	7975	8001	7964	25	20	1490	10	12	235	9		130	1	132			2064	13	2051	1782

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
92010	HASTINGS COUNT	8141	9100	8015	38	4	1568	12	3	274	14	6	126	13	87		4	2149	6	2143	1908
91014	FRONTENAC COUN	8175	8422	8121	42	3	1624	21	18	258	4	14	101	6	133	-33	5	2196	32	2164	1953
58017	WELLINGTON COU	8502	8649	8388	40	8	1575	34	6	230	7		83	4	90		3	2080	10	2070	1871
05037	STORMNT DNDAS	8809	9132	8803	45	7	1627	42	0	257	12	5	143	36	196		4	2380	29	2351	1969
42013	ESSEX COUNTY B	8897	8916	8659	42	1	1643	14	1	220	6		124	9	119	-17	3	2165	16	2149	1896
45012	LAMBTON COUNTY	9135	8785	8670	41	16	1554	30	13	263	9		114	25	76	7	3	2151	13	2138	1896
62014	LINCOLN COUNTY	13140	13112	13016	32	10	1690	7	6	210	26	9	62	14	102	-1	5	2172	33	2139	1944
62030	NIAGARA SOUTH	14391	14478	14370	31	2	1668	38	2	267	5	2	51	5	132	-1	10	2212	6	2206	2001
74012	SIMCOE COUNTY	15744	16115	15699	27	2	1560	5	3	230		5	109	48	97			2086	6	2080	1811
84018	YORK COUNTY B	16551	16716	16537	32	5	1566	23	7	237	25	1	77		149		7	2129	20	2109	1860
82031	DURHAM B OF E	16831	17118	16727	29	4	1541	8	5	243	1	10	59	114	108		6	2128	19	2109	1817
01031	CARLETON B OF	17345	15453	15253	43	14	1696	15		238	13	43	178	32	270		9	2551	26	2525	2019
57010	WATERLOO COUNT	17765	18265	17731	30	8	1612	49	19	246	10	15	48	9	106		5	2157	32	2125	1935
72010	HALTON B OF E	20933	20966	20887	27		1515	20	4	196	8	3	37	40	140	19	5	2014	30	1984	1744
73024	PEEL B OF E	30057	29921	29764	50	8	1696	18	6	186	17	6	51	12	146		5	2201	17	2184	1965

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
21040	HORNEPAYNE B O	99	74	74	149		2083	4	4	325			263		62	-101	5	2794		2794	2567
26018	CHAPLEAU B OF	341	340	336	96	4	1577	64	2	229	3		144		75	23		2217	16	2201	1962
13072	NIPIGON-RED RO	405	484	464	98	9	1697	8	101	380	3	7	213		180	69		2765	88	2677	2188
11061	RED LAKE B OF	466	470	463	61		1620	49		365	11		391		322		13	2832	5	2827	2114
21059	MICHIPICOTEN B	498	552	497	94	4	1705	77	12	333	1	6	206		336		1	2775	25	2750	2206
13030	GERALTON B OF	509	678	509	108		1652	88	122	319	37		230		84	36	3	2679	117	2562	2208
12017	ATIKOKAN B OF	580	578	578	86	2	1727	57	1	250			47		112	17	1	2300	33	2267	2036
22012	MANITOULIN B O	640	874	632	106		1827	47		256	12		439	7		39		2733	200	2533	2045
21032	CENTRAL ALGOMA	747	749	747	93	8	1623	25	3	317	3	1	297		253	47		2670	3	2667	2081
31038	HEARST B OF F	793	827	793	112		1626	82	24	243	32		159		48		1	2327	12	2315	2096
13064	LAKE SUPERIOR	953	973	949	99		1716	64	1	339	65		93		169	168		2714	87	2627	2205
26034	ESPANOLA B OF	987	1110	987	75	3	1718	49	12	284	7		163	22	104	66	2	2505	52	2453	2112
34037	WEST PARRY SOU	1315	1355	1303	49	7	1798		1	308		11	223		21		3	2421	31	2390	2144
12033	FORT FRANCES-R	1391	1551	1390	67		1655	21	60	236	19		174		158	23	4	2417	62	2355	1971
34010	EAST PARRY SOU	1559	1311	1301	77		1511	34	5	258	13		415	2	55	13	1	2384	7	2377	1888
11045	KENORA B OF F	1602	1553	1602	54	5	1728	58		224	12		126	17	27	6	3	2260	14	2246	2095
35017	KIRKLAND LAKE	1682	1682	1682	88		1686	37	6	284	16		132		47	30	16	2342		2342	2108
21067	NORTH SHORE B	1706	1757	1703	67		1824		49	276			130	42	114	46	9	2557	39	2518	2168
11037	DRYDEN B OF E	1745	1882	1741	69	7	1681	23	1	280	16		146		116		3	2342	27	2315	2056
31011	COCHRANE IROQU	1756	1756	1754	93		1699	59	1	286	17		212	2	190	28	6	2593	9	2584	2137
31046	KAPUSKASING B	2191	2290	2190	85		1698	59		281	48		223	22	209		3	2628	18	2610	2141
35033	TIMISKAMING B	2572	2567	2558	61		1787	42	53	217	16		230	10	157		3	2576	41	2535	2123
32018	MUSKOKA B OF E	2798	2828	2738	52		1567	47	3	232	7		193		94			2195		2195	1899

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
31054	TIMMINS B OF E	3596	3749	3596	61	7	1631	87	8	309	14	15	90	6	146	-10	4	2368	48	2320	2066
21075	SAULT STE MARI	6624	6781	6624	52	22	1734	26	53	332	16	1	56	3	138	41		2474	85	2389	2129
33014	NIPISSING B OF	7049	7601	7045	58		1695	44	1	251	7		89		152	9	4	2310	28	2282	2015
13046	LAKEHEAD B OF	9226	9526	9226	42	19	1691	16	42	283	17		77	35	93	-43	8	2280	62	2218	2052
26042	SUDBURY B OF E	14690	14923	14632	40	16	1618	45	3	282	8	6	126	8	120		4	2276	21	2255	1984

SURVEY OF SCHOOL BOARD 1977 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

SECONDARY DEFINED CITIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

BOARD NO.	BOARD NAME	TOTAL RES	PUPILS IN SCHOOL	RES INT	BUS ADM	COMP SERV	INST	EDUC SERV	ATT HLTH FOOD	PLNT OP & MAIN	OTH OP EXP	NON OP EXP	TRAN	CAP EXP	DEBT CHGS	NET INCR RES	MUN CHG BCK	TOT EXP	MISC REV	NET EXP	CURR COST OF/OP
42072	WINDSOR B OF E	13059	13169	13059	53	20	1728	23	1	338	20		7	9	105	-3	12	2313	11	2302	2164
46396	LONDON B OF E	17366	18505	17365	46	12	1738	49	4	277	3		28	25	76	1	9	2268	15	2253	2081
64319	HAMILTON B OF	18824	19408	18824	49	14	1714	60	9	306	11	6	26	13	147	-3	10	2362	46	2316	2115
01074	OTTAWA B OF E	23867	26409	23814	51	13	1930	57	33	284	14		28	107	173		25	2715	69	2646	2306
75485	THE METRO TORO	142231	142700	141831	54	15	1745	69	27	351	107		16	34	103	2	27	2550	35	2515	2296

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1977: B15

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: PUPIL TRANSPORTATION EXPENDITURE
ELIGIBLE FOR GRANT 1977-78

Enclosed is a copy of Instructions concerning pupil transportation expenditure that will be approved for grant purposes for the 1977-78 school year.

The method of determining the approvals for 1976-77 will be continued for 1977-78 with the following changes.

(1) The maximum approval rates for school bus operating costs are increased by an average of 8.08%.

(2) Because the Ministry of Transportation and Communications has adopted the Metric System in measuring road distances effective September 1, 1977, those parts of the formula formerly in terms of rate per mile are now stated as a kilometre rate.

(3) The excess route distance rate has been increased from 59 cents per mile (or 36.88 cents per kilometre) used in 1976-77 to 40 cents per kilometre in 1977-78.

(4) The maximum per day approval for public transit fares has been increased from 45 cents in 1976-77 to 50 cents for 1977-78.

(5) The maximum daily taxi fare approval for part-time transportation of handicapped pupils has been increased to the greater of $11.25 per day and 48 cents per loaded kilometre for 1977-78. For 1976-77 this was the greater of $10.25 per day and 70 cents per loaded mile.

(6) The maximum daily approval for school-to-school class trips has been increased to the greater of 80 cents per loaded kilometre and $11.10. This compares with the greater of $1.18 per loaded mile and $10.20 that applied for the 1976-77 school year.

(7) Board, lodging and weekly transportation daily approval rates have been increased from $6.75 to $7.00 for distances up to 120 kilometres, and from $8.00 to $8.25 for distances greater than 120 kilometres.

(8) The maximum approval for purchase of a school bus is increased from $242.00 per seat in 1976-77 to $265.00 per seat in 1977-78.

The forms for calculating the approvals will be distributed shortly. The information submitted by school boards, for the year 1977-78 only, will be expressed in miles and kilometres.

H.K. Fisher
H. K. Fisher,
Assistant Deputy Minister.

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Ministry
of
Education
Ontario

INSTRUCTIONS RE PUPIL TRANSPORTATION
JULY 1, 1977 – JUNE 30, 1978

1. Definitions

(1) **School-to-school transportation of classes** means transportation on a regular basis of classes of pupils from one school to another for a course of study requiring special facilities and equipment.

(2) **School-to-school transportation of handicapped pupils** refers to transportation for a handicapped pupil from one school to another or to,

(a) an Ontario school for the blind,
(b) an Ontario school for the deaf,
(c) a facility established under *The Developmental Services Act, 1974,*
(d) a psychiatric facility established under *The Mental Health Act,* or
(e) a clinic or an institution in which, in the opinion of the Minister the treatment provided is considered to be part of the educational program undertaken by the board.

(3) **Daily distance for home-school transportation** means the daily kilometres travelled by a school bus, in transporting pupils to and from school, that is equal to the sum of the distance travelled from the point of first pick-up to the point of last drop-off and the shortest distance from the point of last drop-off to the point of first pick-up in respect of each regular daily trip.

(4) **Loaded kilometres** refers to the distance travelled by a school bus while it is carrying pupils.

(5) **Seating capacity of a school bus,** is to be determined by dividing the total bench space of a bus by 13 inches (or 33 cm) except that the seating capacity for vehicles other than buses will be as follows:

Cars – 4 pupils
Station Wagons – 7 pupils
Vans – Manufacturer's rating less driver

(6) Where used in these instructions, the term school bus means all wheeled road vehicles owned or under contract by a board and used for the transportation of pupils and includes automobiles, station wagons and vans.

(7) **Weighted school bus occupancy ratio** is the relationship, correct to three places of decimals, that the number of pupils transported to and from school on a regular daily basis bears to the total seating capacity of all contracted and board-owned school buses used in the transportation of the pupils except that,

(a) pupils at the grade 7 level and beyond and trainable retarded pupils are to have a weighting factor of 1.35 and
(b) where vehicles are shared, the seating capacity is to be prorated in the ratio of cost borne by each of the users.

2. Agreement

(1) The Ministry does not approve transportation contracts; it establishes the maximum expenditure for transportation that will be eligible for grant. The board, however, shall enter into a written agreement with each operator. Form ME314 may be used for this purpose.

(2) A board may enter into an agreement to transport pupils of another board, (The Education Act 1974, 156(i))

(3) A board of education may make one agreement with an operator to cover the transportation of public-and secondary-school pupils.

(4) Two or more boards may jointly enter into an agreement with an operator to cover the transportation of pupils.

3. Conditions of Approval of Transportation Expenditure

(1) The pupil transportation expenditure of a school board will be approved by the Minister for assistance through General Legislative Grants in accordance with these instructions, provided:

(a) that the operator meets in all respects the requirements of The Highway Traffic Act, The Public Vehicles Act, and the Regulations thereunder,

(b) that the board has received proof of each driver having had a tuberculin test and, where required, a chest x-ray examination, as a condition of employment. (see Ministry of Education memo 1975-76:38)

(c) that the parents or guardians of resident pupils have not contributed, except by taxation, in respect of the transportation service for which grant approval is sought,

(d) that each motor vehicle used is a passenger car, station wagon, bus or other means of transportation, such as a boat or snowmobile, which has been designed and built by the manufacturer for the conveyance of passengers, and

(e) that the board maintains available for audit by the Ministry upon request adequate records of the information used to determine maximum approvals.

4. Maximum Expenditure Eligible for Grant

(1) Home-School Bus Transportation — Regular Day School

(a) Basic Per Diem School Bus Approval Amount

SEATING CAPACITY [SEE ITEM 1(5)]	PER DIEM RATE CONTRACT OR LEASED BUSES	PER DIEM RATE BOARD-OWNED BUSES
1 – 5 passengers	11.00	11.00
6 – 10 ”	13.25	13.25
11 – 18 ”	38.15	30.52
19 – 24 ”	43.15	34.52
25 – 30 ”	45.15	36.12
31 – 36 ”	46.65	37.32
37 – 42 ”	48.65	38.92
43 – 48 ”	50.15	40.12
49 – 54 ”	51.15	40.92
55 – 60 ”	53.15	42.52
61 – 66 ”	55.65	44.52
67 – 72 ”	57.15	45.72
73 – 78 ”	62.15	49.72
79 & Over ”	64.15	51.32
Above rates have taken into account announced forthcoming increases in petroleum product prices.		

(b) Maximum Daily Expenditure Eligible for Grant

(i) The maximum daily expenditure eligible for grant is:

a. the sum of the basic per diem approval amounts shown in item (a) that relate to the buses used to provide daily transportation for resident pupils (combined elementary and secondary) to and from school (excluding buses used as spares), and

b. the product of 40 cents and the greater of,

I. the mid-day kilometres re transportation of kindergarten pupils travelled by buses that are also used on morning and afternoon routes, and

II. the excess of the total daily kilometres travelled by the buses in a. over the sum of the products of 48 and the number of vehicles of 10 passengers or less capacity, and 96 and the number of larger school buses.

c. but where the weighted school bus occupancy ratio is:

I. less than .90, the maximum approval is the sum of a. and b. multiplied by the ratio and divided by .90;

II. between .90 and 1.000 there is no adjustment; or

III. greater than 1.000, the maximum approval is obtained by multiplying the sum of a. and b. by 1.0 plus 1/6 of the excess of the ratio over 1.000, and

d. an allowance for school board administration costs equal to 2% of the approval determined by paragraphs a, b, and c, is added.

(ii) Where there is an arrangement to share a school bus (used in the transportation of pupils who are the responsibility of two or more boards, or a board and the Ministry, Canada or a private school), the amounts described in item (b) (i) to be included in the calculation of the maximum daily expenditure of a board eligible for grant are to be proportionate to the percentage of the cost of the bus borne by the board. This percentage is to be applied to the seating capacity of the buses, to the basic per diem vehicle approval amount, to the total daily kilometres travelled by the bus and to the 96 (or 48) daily kilometres used in item 4(1) (b) (i)b.

(c) The determination of the number of pupils transported, the buses used and the daily kilometres travelled by the buses is to be based on the service provided as of October 31, 1977.

(d) Maximum expenditure eligible for grant is to be based on 80 days for the September to December period and 120 days for the January to June period.

(2) Transportation of Handicapped and Trainable Retarded Pupils

Where school buses are provided exclusively for the transportation of pupils, who, for physical, mental or emotional reasons, are unable to use regular transportation and for whom the board has medical certification that regular transportation is not adequate, the maximum expenditures eligible for grant, except where item 4(8) applies will be determined as follows:

(a) Where home-school transportation is provided on a daily basis throughout the school year, the number of buses, daily kilometres travelled, and pupils transported are to be included in the calculation of regular daily home-school transportation expenditure eligible for grant (item 4(1).)

(b) Where home-school transportation is provided for periods of less than the school year or where school-to-school transportation is provided the expenditure will be approved up to a maximum per diem amount of $11.25 per school bus used or 48¢ per loaded kilometre, whichever is the greater.

(3) Summer School Transportation

The maximum pupil transportation expenditure eligible for grant is calculated separately, but in the same manner as similar types of transportation during the regular school year (September-June), except that summer school transportation approvals are based on the actual number of days for which the transportation is provided.

(4) School-to-School Transportation of Classes on School Buses

Where classes are transported from school-to-school, as defined in item 1(1) of these instructions, the maximum expenditure eligible for grant is the product of 80¢ and the number of loaded kilometres as defined in 1(4) or $11.10 per trip (from school to school and return), whichever is the greater.

(5) Public Transit

Where pupils are transported by public transit to and from home in respect of regular day school or from school-to-school as defined in section 1, the maximum expenditure per day eligible for grant, in each case, is the product of 50 cents and the number of pupils transported by public transit per day.

(6) **Transportation of Pupils to Ontario Schools for the Deaf or Blind**

Subject to the approval of the Minister, expenditure for transportation by the most economical means of a pupil to and from his home and an Ontario school for the deaf or the blind in respect of trips that have been authorized by the Superintendent of the school in which the pupil is enrolled, is eligible for grant. Where required, the cost of providing an escort may be included as a cost of this transportation.

(7) **Board, Lodging and Transportation Once a Week**

Expenditure for board, lodging and transportation once a week of pupils is eligible for grant in the following maximum amounts, in respect of each school day for which the pupil is in attendance,

(a) where the distance travelled between the pupil's residence and the school that he attends is 120 kilometres or less, $7.00 and

(b) where the distance travelled between the pupil's residence and the school that he attends is more than 120 kilometres, $8.25.

For trainable retarded pupils and handicapped pupils, greater per diem amounts are subject to the approval of the Minister.

(8) **Special Approvals for the transportation of Handicapped Pupils (including Trainable Retarded) and for Unusual Transportation Requirements.**

Where,

(a) special circumstances for the transportation of a handicapped pupil, including the purchase by a board of specially equipped vehicles for orthepaedically handicapped pupils, require expenditure in excess of the regular approval maximums, or

(b) a board incurs home to school pupil transportation expenditure in excess of the regular approval maximums as a result of the purchase, from another board, of education for a group of pupils in a program not offered by the board purchasing the education, or

(c) unusual expenditure related to pupil transportation is necessary,

the Ministry, upon the receipt of a request submitted by a board to the appropriate Regional Office, will review the situation and determine the maximum expenditure eligible for General Legislative Grant.

(9) **Purchase of School Bus**

(a) Where the purchase of a new bus is approved by the Minister, the amount eligible for grant is the lesser of the actual cost and the product of $265 (effective July 1, 1977) and the seating capacity of the bus.

(b) Where a vehicle is disposed of in the purchase, the depreciated value is deducted from the amount determined in (a) above.

(c) Where a used vehicle is purchased, the amount eligible for grant is the lesser of the actual cost and the depreciated value.

(d) The depreciated value referred to in (b) and (c) is determined on the basis of a value of $265 per seat amortized over 7 years.

(e) Form ME309 is to be completed to obtain approval of the expenditure for purposes of General Legislative Grant.

(f) Where a debenture is issued for the purchase of a bus, the term is not to exceed five years.

(10) **Northern Ontario Boards or a Provisional County Board**

(a) The maximum pupil transportation expenditure approvals for boards whose jurisdiction is in a territorial district or provisional county will be 115 per cent of the amounts described, except public transportation services and board, lodging and transportation once a week, see items 4(5) and 4(7).

(b) Where only a part of a board's jurisdiction is in a territorial district, the maximum daily expenditure eligible for grant calculated under item 4(1) (b) is to be increased by the proportion of 15 per cent that the number of territorial district pupils transported is to the total number of pupils transported by the board.

5. Apportionment of Cost and Maximum Expenditure Eligible for Grant by Boards of Education

(1) Transportation expenditure pertaining solely to elementary school pupils is to be charged to the elementary panel. Expenditure pertaining solely to secondary school or trainable retarded pupils is to be charged to the secondary panel. Transportation expenditure pertaining to both elementary and secondary (including trainable retarded) pupils is to be apportioned in the ratio of weighted pupils transported for the panels in the vehicle concerned. The weighting factor is 1.35 for pupils enrolled in grades 7 and beyond and for trainable retarded pupils.

(2) The maximum expenditure eligible for grant should be apportioned between the elementary and secondary panels of a board of education in the same ratio that the expenditure is charged to each panel. Where apportionment of the maximum expenditure eligible for grant to the panels is made in some other manner, it will be subject to the approval of the Minister.

6. Expenditure Eligible for Grant

The amount of transportation expenditure approved for General Legislative Grant purposes is the lesser of the maximum expenditure eligible for grant and the actual expenditure of the board or panel in the case of a board of education. This will be determined for each of the periods July to December and January to June, and will be determined separately for Home-School Transportation, School-to-School Transportation, Transportation to an Ontario school for the deaf or the blind, and Board, Lodging and Weekly Transportation.

7. Reimbursement of Non-Resident Pupil Transportation Costs by The Minister

(1) The General Legislative Grants Regulation defines the pupils for whom reimbursement of transportation costs will be made by the Minister.

(2) The amount of reimbursement is the lesser of,

(a) the actual cost of the pupil transportation to the board, and

(b) the maximum amount that would have been approved for grant purposes if the transportation had pertained to a pupil resident within the board's jurisdiction.

(3) In the case of school bus transportation, the maximum reimbursement for a pupil is the proportion of the maximum approval rates for the applicable bus that such pupil (weighted by 1.35 if enrolled in grade 7 and beyond) is to the total number of weighted pupils transported on the bus, or at the option of the board the reimbursement, subject to the approval of the Minister, may be based on the lesser of the average cost per pupil of the school bus transportation provided by the board and the maximum approval per pupil for such transportation. Where the option is chosen it is to be used in respect of all pupils for which reimbursement of school bus transportation is claimed from the Minister.

(4) The maximum reimbursement is based on 80 days for the September-December period, 120 days for the January-June period, and the actual number of days for which summer school transportation is provided.

FORMS

FORM NO.	TITLE	COMPLETED BY	RECIPIENT	
ME 301	Principal's Report on Transportation of Pupils	School	**Board Offices Regional Offices**	December 16, 1977 (1)
ME 302	Summary of Resident Pupil Transportation (Summary of Principal's Reports)	Board	**Regional Office of the Ministry of Education**	December 16, 1977
ME 303	Vehicle Information, Transportation of Pupils	Board	**Regional Office of the Ministry of Education**	December 16, 1977
ME 304	Calculation of Maximum Expenditure Eligible for Grant Home-School Bus Transportation of Resident Pupils	Board	**Regional Office of the Ministry of Education**	December 16, 1977
ME 305	Estimate for Pupil Transportation Expenditure 1977-1978	Board	**Regional Office of the Ministry of Education**	December 16, 1977
Required only where applicable:				
ME 306	Calculation of Maximum Expenditure Eligible for Grant in Respect of Public Transit Fares	Board	**Regional Office of the Ministry of Education**	December 16, 1977
ME 307	Calculation of Maximum Expenditure Eligible for Grant-Vehicles Employed for the Transportation of Handicapped Pupils	Board	**Regional Office of the Ministry of Education**	December 16, 1977 July 17, 1978 (2)
ME 308	Calculation of Maximum Expenditure Eligible for Grant in Respect of School-to-School Transportation of Classes	Board	**Regional Office of the Ministry of Education**	December 16, 1977
ME 309	Application for Approval for Grant and Debenture Allocation Purposes in Respect of Purchase and/or Disposal of School Vehicles	Board	**Regional Office of the Ministry of Education**	as required
ME 310	Application for Approval for Grant Re Board, Lodging and Transportation Once a Week	Board	**Regional Office of the Ministry of Education**	December 16, 1977 July 17, 1978 (2)
In Respect of Transportation to and from Ontario schools for the deaf and the blind only:				
ME 311	Report of Superintendent of The Ontario School for the Deaf or the Blind	School	**Board and Regional Office**	October 31, 1977
ME 312	Application for Approval for Grant Purposes of Expenditure for Transportation of pupils to and from Ontario Schools for the deaf and the blind – Via Public Transit	Board	**Regional Office of the Ministry of Education**	December 16, 1977 July 17, 1978 (2)
ME 313	Application for Approval for Grant Purposes of Expenditure for Transportation of Pupils to and from Ontario Schools for the deaf and the blind – Via Contracted or Board-Owned Vehicles	Board	**Regional Office of the Ministry of Education**	December 16, 1977 July 17, 1978 (2)
Other Forms				
ME 314	Agreement for Transportation	Board	N/A	N/A
ME 315	Application for General Legislative Grant Approval for Cost of Transporting Cost-of-Education Pupils	Board	**Regional Office of the Ministry of Education**	December 16, 1977 July 17, 1978 (2)

(1) Copies of Form *ME 301* are to be forwarded to the **Regional Office** along with the summary, Form *ME 302*

(2) A separate completion of Forms *ME 307, 310, 312, 313* and *315* will be needed for the periods July-December 1977 and January-June 1978. The respective forwarding dates are December 16, 1977 and July 17, 1978.

Ministry
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Ontario

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Toronto, Ontario
M7A 1L2

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: REPORT OF THE TASK FORCE ON SCHOOL FIRE INSURANCE

In response to Memorandum 1976:B9, the information received from the 120 responding school boards concerning fire insurance coverage, costs and losses was considered and presented to the Task Force for inclusion in its study of the current state of fire protection insurance.

The members of the Task Force has prepared a detailed report of their findings. The following list of conclusions and recommendations, in precis form, will indicate the general thrust of the report:

Conclusions:

- present system appears adequate
- insurance industry is not making excessive profits
- competitive rates can be obtained
- tendering may tend to increase premiums
- deductibles need to be increased realistically
- vandalism and liability requirements will result in large increases in insurance costs
- self-insurance is not advisable

Recommendations:

- present system be retained
- standard negotiation procedures be developed
- the use of the tendering process be evaluated
- experienced brokers be utilized
- valuation of plant be realistic
- review maximum deductibles
- implement prevention programs

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The report in its entirety is available upon request through the Superintendents of Business and Finance in the Regional Offices of the Ministry.

Representatives from the School Business and Finance Branch will be arranging meetings with board officials at the Regional Offices sometime early in the new year to discuss the report and to provide additional information with respect to vandalism and liability insurance. The Superintendent of Business and Finance from your Regional Office will contact you regarding the meeting date.

HK Fisher

1977 12 26

H. K. Fisher,
Assistant Deputy Minister.

Ontario
Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS
(In Carter Scholarship Jurisdictions)

RE: CARTER SCHOLARSHIPS -
CONDITIONS OF AWARD AND PROCEDURES

The Minister of Education wishes to announce that under the Will of the late J. I. Carter of Sarnia, provision has been made for continuing the award of Scholarships in each of the thirty-three jurisdictions named below and for the introduction of the award to three additional Boards of Education namely, Lincoln, Norfolk, and Northumberland and Newcastle.

It should be noted that the Minister has approved certain changes in the Scholarship conditions to provide for a more equitable distribution of award monies in certain jurisdictions, and to permit eligible students enrolled in semestered schools to participate in the awards.

The following conditions will be in effect for the 1976-77 school year:

1. Each participating Board may now award three scholarships as follows: 1st - $100, 2nd - $60, 3rd - $40. (Please refer to page 3 for listing).

2. (a) Six credits at the Secondary School Honour Graduation Diploma level, as of record June 30, 1977, including one credit in English, français or mathematics will be considered in determining a candidate's aggregate.

   (b) The candidate must obtain a minimum of 60% in one of English, français or mathematics.

   (c) Marks obtained within two school years (September 1975 - June 1977) may be included in a candidate's aggregate.

   (d) Marks obtained on failed papers or at summer school sessions will not be considered.

   (e) A mark of 80% or more obtained at a conservatory or school of music (as specified in Circular H.S.1 1975-1977) will be considered to have the value of one credit, and may be included in a candidate's aggregate.

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3. No candidate will be eligible for any of these Scholarships who has not attended one of the secondary schools within the jurisdictions of any of the participating Boards for a full calendar year prior to graduation.

4. No candidate who has been awarded one of these Scholarships will be eligible to compete for a subsequent award of this Scholarship.

5. The principal of each secondary school in the jurisdictions of the participating Boards is requested to forward to the Director of Education for the Board of Education by which he is employed, the names and standings of students who are to be considered for the award to be given at the Secondary School Honour Graduation level in June 1977.

6. In determining the winners, the Director of Education shall consider the aggregates of both semestered and June candidates for the award at the same time.

7. The Director of Education of each Board concerned shall forward the names of the winners to The Director, Information Systems and Records Branch, Ministry of Education, Mowat Block, Queen's Park, Toronto, Ontario, M7A 1L2, who will make arrangements to have cheques, payable to the winners, forwarded to the Directors of Education.

Ethel M. McLellan,
Assistant Deputy Minister.

March 12

1977 04 12

PARTICIPATING BOARDS OF EDUCATION

The boards of education for each of the following jurisdictions may award $100, $60 and $40 to the student who obtains the highest, second highest and third highest aggregate respectively:

1. Brant County Board of Education
2. Bruce County Board of Education
3. Durham County Board of Education
4. East York, Board of Education for the Borough of
5. Elgin County Board of Education
6. Essex County Board of Education
7. Etobicoke, Board of Education for the Borough of
8. Grey County Board of Education
9. Haldimand Board of Education
10. Hamilton, Board of Education for the City of
11. Hastings County Board of Education
12. Huron County Board of Education
13. Kent County Board of Education
14. Lambton County Board of Education
15. Lanark County Board of Education
16. Leeds and Grenville County Board of Education
17. Lincoln County Board of Education
18. London, Board of Education for the City of
19. Middlesex County Board of Education
20. Niagara South Board of Education
21. Norfolk Board of Education
22. Northumberland and Newcastle Board of Education
23. North York, Board of Education for the Borough of
24. Oxford County Board of Education
25. Perth County Board of Education
26. Renfrew County Board of Education
27. Scarborough, Board of Education for the Borough of
28. Simcoe County Board of Education
29. Stormont, Dundas and Glengarry County Board of Education
30. Toronto, Board of Education for the City of
31. Waterloo County Board of Education
32. Wellington County Board of Education
33. Wentworth County Board of Education
34. Windsor, Board of Education for the City of
35. York, Board of Education for the Borough of
36. York County Board of Education

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Toronto, Ontario
M7A 1L2

MEMORANDUM TO: DIRECTORS OF EDUCATION
PRINCIPALS OF SCHOOLS

RE: TEACHERS' SUMMER BURSARY PROGRAM 1977 FOR TEACHERS AND POTENTIAL TEACHERS OF FRENCH TO ENGLISH SPEAKING STUDENTS AND FOR TEACHERS WHO TEACH IN FRENCH LANGUAGE INSTRUCTIONAL UNITS

The Ministry of Colleges and Universities has announced the federally funded Teachers' Summer Bursary Program 1977 for teachers and potential teachers of French to English-speaking students and for teachers in French Language Instructional Units.

Principals are asked to bring to the attention of all teachers concerned the Application Form included with this memorandum in the mailing to schools, and the final date for applications.

It will be noted that more application forms may be obtained from:

Fellowship Section,
Student Awards Branch,
Ministry of Colleges and Universities,
8th Floor, Mowat Block, Queen's Park,
Toronto, Ontario.
M7A 1C6

(Tel. 416-965-5241)

H. K. Fisher

March

1977 04 21

H. K. Fisher,
Assistant Deputy Minister.

Ministère
de
l'Education
Ontario

Edifice Mowat, Queen's Park
Toronto, Ontario
M7A 1L2

NOTE DE SERVICE: AUX DIRECTEURS D'EDUCATION
AUX DIRECTEURS D'ECOLES

OBJET: REGIME DE BOURSES D'ETE 1977 POUR LES ENSEIGNANTS DANS LES MODULES SCOLAIRES DE LANGUE FRANCAISE, POUR LES ENSEIGNANTS DE FRANCAIS LANGUE SECONDE ET POUR LES ENSEIGNANTS QUI SE PROPOSENT D'ENSEIGNER LE FRANCAIS LANGUE SECONDE.

Le Ministère des Collèges et des Universités vient d'annoncer le Régime de bourses d'été 1977, subventionné par le Gouvernement fédéral, pour les enseignants dans les modules scolaires de langue française, pour les enseignants de français langue seconde et pour les enseignants qui se proposent d'enseigner le français langue seconde.

Les directeurs d'écoles sont priés de mettre à la disposition de leurs enseignants les formules de demandes jointes à cette note de service et de les aviser de la date d'échéance pour la présentation des candidatures.

Veuillez noter que des formules supplémentaires sont disponibles à l'adresse suivante:

Fellowship Section,
Student Awards Branch,
Ministère des Collèges et
des Universités,
8e étage, Edifice Mowat,
Queen's Park,
Toronto, Ontario
M7A 1C6

(Téléphone 416-965-5241)

H. K. Fisher

1977 04 21

H. K. Fisher
Sous-ministre adjoint

Ontario
Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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MEMORANDUM TO: DIRECTORS OF EDUCATION *
PRINCIPALS OF SECONDARY SCHOOLS

RE: ENROLMENT OF SENIOR DIVISION DAY STUDENTS OF SECONDARY SCHOOLS IN MINISTRY OF EDUCATION CORRESPONDENCE COURSES

In September 1972, an experimental program was introduced whereby Senior Division students of secondary schools have been eligible, under certain conditions, to enrol in Ministry of Education Correspondence Courses. This program, in its present form, will be terminated as of June 30, 1977, and no new applications will be accepted after that date.

On September 1, 1977, the Correspondence Education Branch will begin a revised program for the enrolment of day-school students in correspondence courses. The revised program will have eligibility criteria similar to those of the experimental program and the Principal's written recommendation will continue to be a requirement. There will be a number of procedural and policy modifications, the details of which form the basis for ongoing discussion with the Ontario Secondary School Headmasters' Council.

Directors and Secondary School Principals will be informed of the revised conditions and details of this new program by the Director, Correspondence Education Branch during the month of June. The provisions of this program will also be outlined in the Correspondence Education Branch Calendar for the school year 1977-78 which will be available in September 1977.

R A L Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

May
1977 05 10

* Of Boards operating
Secondary Schools

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Ontario

Minister of
Education

416/965-5277

Mowat Block
Queen's Park
Toronto Ontario
M7A 1L2

MEMORANDUM TO: CHAIRMEN OF SCHOOL BOARDS
DIRECTORS OF EDUCATION

RE: TWO NEW INITIATIVES FOR
FRENCH LANGUAGE INSTRUCTIONAL UNITS

On April 18, 1977, I announced a new program to improve and expand the teaching and learning of French as a second language in Ontario schools. At that time I indicated that a new plan was being prepared to strengthen the programs in our French Language Instructional Units. I am pleased to be able now to describe for you two major initiatives that will form part of the new overall minority language program.

A number of research studies commissioned by the Ministry have identified and described the additional costs encountered by those school boards which have French Language Instructional Units. Further, the research, supported by a number of submissions from various groups representing different sectors of the French-language community, clearly indicates the need for new projects in the area of staff development.

Special Grants to School Boards

Additional financial resources will be made available to school boards in recognition of the higher costs of providing programs for French-language students. The new grants will be clearly identified as being in support of the programs of French as a minority language and will be conditional upon Ministry approval of the school board's plans for its French Language Instructional Units.

The additional amounts recognized for grant purposes under the new grant plan will be:

$150 per elementary school pupil (up from $54)

$45 per credit for secondary school pupils in grades 9 and 10 (up from $39)

$50 per credit for secondary school pupils in grades 11, 12 and 13 (up from $39)

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The additional amounts recognized for grant purposes are designed to recognize the extra direct and indirect costs of providing programs for French-language students. Indirect costs are those costs related to school administration, plant operation and plant maintenance; and direct costs are those costs related to translation services, textbooks, learning materials, curriculum development activities, and additional supervisory personnel, coordinators, consultants, librarians and support services personnel.

In the case of secondary schools having a relatively low French-speaking enrolment, additional amounts will be recognized for grant purposes to reflect the even higher cost of education programs for small groups of students. In situations of this nature, the secondary school levels recognized for grant purposes will increase from $45 to $75 and from $50 to $80.

Half-time kindergarten pupils will be counted as full-time pupils for the purpose of the extra minority language grant.

Opportunities for adults to continue their education in French will be facilitated. Where a school board offers classes of continuing education to French-speaking adults using French as the language of instruction, and the enrolment is relatively low, additional grant support will be provided.

The amounts outlined above will be recognized for grant purposes as of September 1977. Each school board will receive a percentage of these amounts based on local assessment strength, with the balance raised locally, in accordance with the normal provincial policy of equalization of educational opportunity regardless of location or assessment of wealth.

The Secretary of State Summer Bursary Program for teachers will be supplemented to meet an increase in the number of French-language teachers taking eligible summer courses offered in French.

Two new programs will be developed to provide incentives for teachers to upgrade their basic qualifications or acquire specialized capabilities during the winter months:

(1) Five hundred bursaries will be allocated to practising teachers for winter university credit courses and for such courses leading to Ministry certification offered in the French language in the 1977-78 session.

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(2) Ten bursaries, for use in the 1977-78 school year, and twenty on an annual basis thereafter, will be allocated for the development of specialized staff such as speech therapists, educational psychologists, and teachers of the deaf. School boards will be asked to sponsor teacher candidates for this specialist program, and the boards will be reimbursed by the Ministry.

The two initiatives that I have described -- special grants to school boards and incentives for school staff development -- form part of our total consideration in the minority language area. It is my intention to announce in the near future further plans which will complete our new initiatives on behalf of the French Language Instructional Units.

Thomas L. Wells

May

1977 05 27

Thomas L. Wells,
Minister.

PRELIMINARY REPORT OF THE CONTINUING EDUCATION WORK GROUP

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MEMBERS:

Dr. R. Benson,
Chairman,
Ministry of Education.

Mr. D. Burton,
Principal of Continuing Education,
Ottawa Board of Education.

Dr. L. B. Lukenda,
Trustee (1976 Chairman),
Sault Ste. Marie Board of Education.

Mr. R. J. Lynch,
Director,
Nipissing Board of Education.

Mr. F. L. Poulter,
Superintendent of Business,
Lakehead Board of Education.

Mr. J. M. Milsom,
Continuing Education Administrator,
Board of Education for the Borough
of North York.

Mr. D. Prowse,
Principal of Continuing Education,
Board of Education for the City
of London.

The Continuing Education Work Group believes that continuing education is an integral part of the community school concept and should continue to receive financial support from the Ministry of Education. However, there is a great need for co-ordination of continuing education services -- among Boards of Education, Roman Catholic Separate School Boards, Colleges of Applied Arts and Technology and other community agencies.

The Work Group Recommends:

1. That continuing education should include a full range of instructional programs in the academic, cultural and recreational fields offered to the general public, and which are under control and supervision of a school board. These program should

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complement other community activities, and the enrolment in such programs should be eligible for continuing education funding. Groups or organizations simply using or renting school facilities should not qualify for continuing education funding.

2. Other types of community activities sponsored by school boards should be excluded from continuing education funding. They include such activities as:

   a) staff professional development

      i) during the regular school day,

      ii) exclusively for school board staff

   b) extra-curricular activities for regular day school students

   c) league sports and/or other organized competitions

   d) school board sponsored winter courseses for teachers for Ministry credit

3. Fees for continuing education other than in-car driver education and consumable supplies, should be nominal registration fees -- the amounts recognized for grant purposes are designed to cover both instruction and administration costs.

4. Continuing Education services offered by a Board of Education to the general public should be reported as part of activities of the secondary panel of the Board of Education. Programs exclusively for elementary children of the Board of Education, such as multicultural and enrichment activities, should be reported as part of the activities of the elementary panel of the Board of Education.

5. Activities recognized for continuing education funding should be funded under the following provisions:

   a) For a secondary panel program, the lesser of the actual full-time equivalent continuing education enrolment, or 4% of the secondary day school full-time equivalent enrolment should be recognized for grant purposes.

b) For an elementary panel program, the lesser of the actual full-time equivalent continuing education enrolment, or 2% of the elementary day school full-time equivalent enrolment should be recognized for grant purposes.

c) In the case of elementary and secondary panels in excess of 2% and 4% respectively, only 2/3 of the full-time equivalent continuing education enrolment in excess of 2% and 4% respectively should be recognized for grant purposes. Only 2/3 should be recognized for grant purposes as boards providing a more extensive level of service generally experience a lower average cost.

d) In the case of a board with a declining day school enrolment, the 2% or 4% should be based on the full-time equivalent day school enrolment in the previous year -- and be maintained at such level for a multi-year period if the enrolment continues to decline.

e) Boards that are presently receiving full recognition for grant purposes for full-time equivalent continuing education enrolment in excess of the 2% or 4%, should receive full recognition for 95% of the full-time equivalent continuing education enrolment presently recognized, with 2/3 of the balance being recognized for grant pruposes as well. If the full-time equivalent enrolment presently recognized includes programs that are to be excluded from continuing education funding, the total presently recognized would be reduced in respect of such programs.

6. The academic (credit) portion of summer school programs should not be included in continuing education and should be funded on a full-time equivalent pupil basis. The non-academic portion of summer school programs should be treated as continuing education and be subjected to the provisions described above.

7. These recommendations should be effective January 1, 1978.

June 10, 1977

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Ontario

Ministry of
Education

Mowat Block
Queen's Park
Toronto, Ontario
M7A 1L2

MEMORANDUM RE: MINISTRY OF EDUCATION
GRANTS IN AID OF EDUCATIONAL RESEARCH

As a result of budget restraints in the Ministry of Education, it has been necessary to eliminate or reduce the scale of numerous programs. The Grants in Aid of Educational Research is one of the affected programs. Although funding will continue for grants that have been awarded in previous years, there will be insufficient funds to award new grants in the 1978-79 budget year.

Since its inception in 1971, the Grants in Aid program has provided funding for 222 research projects. Many of these have been of great value and have contributed substantially to educational theory and practice in Ontario, and I would like to express my appreciation to the many researchers who have participated in the program over the past seven years.

Although the Grants in Aid program will not operate in 1978-79, the Ministry is willing to consider funding under its contractual program, externally-initiated research which meets current educational needs. Qualified researchers associated with universities, faculties of education, boards of education and educational associations who wish to put forward proposals should write to:

The Director
Research and Evaluation Branch
Ministry of Education, Ontario
Mowat Block, Queen's Park
Toronto, Ontario M7A 1L2

outlining briefly the purpose, scope, method and need for the proposed research. Inquiries about procedure may be referred to Mrs. L. Reid, Administrative Assistant, Research and Evaluation Branch, (416) 965-9665.

D A Penny

D. A. Penny
Director
Research and Evaluation Branch

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: MINISTRY POLICY CONCERNING BOARD-SPONSORED WINTER COURSES FOR TEACHERS FOR MINISTRY CREDIT

This Memorandum supersedes Memorandum 1975-76:C dated 1976 04 21.

1. A board wishing to operate a winter course for teachers, leading to Ministry credit, must submit an application form in triplicate, provided by the Regional Director of Education, ON OR BEFORE June 1. The application, to be complete, will include the following information:

   (a) the staff list giving the name, teaching experience, area of responsibility of each staff member, and the staff member's particular qualifications for that position;

   (b) course outlines indicating the objectives, strategies, content, resources, and the evaluation procedures.

   Two copies of the application forms with staff lists and course outlines, as stated in (a) and (b), are to be forwarded to the Regional Director in the area where the course is being offered. The third copy is to be retained by the board.

2. In the planning and staffing of all courses, Directors of Education should first establish contact with and seek assistance from the Regional Director of Education, who will designate an education officer for this purpose.

3. Boards in or close to a centre where there is an Ontario Teacher Education College or a Faculty of Education, should investigate the possibility of consulting with these institutions for assistance in staffing arrangements for winter programs for Ministry credit.

4. The provision of accommodation, the recruitment and payment of staff, the setting and collection of fees will be the responsibility of the sponsoring board. The Ministry does not undertake to provide staff or financial assistance for winter courses. The reporting of course results to the Ministry of Education is the responsibility of the sponsoring board. The applicants will be informed that any appeal of these results will be made to the board. Any board conducting a course will provide a process by which appeals may be made. A sponsoring board will also be required to make provision for an adequate supply of books, equipment and materials necessary to conduct each course.

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5. Where two or more boards are cooperating in offering a course, one board will be required to accept full responsibility for the organization and for the proper conduct of the course; all official correspondence from the Ministry will be with that one board. It is understood that this board may have assistance from neighbouring boards in the provision of staff and resource materials, and may make arrangements for the admission of teachers who are employees of other boards.

6. Course outlines indicating objectives, strategies, content, resources, evaluation procedures, timetables, assignments, examinations, and qualifications of staff are subject to approval by the Regional Director of Education. The Ministry reserves the right to exercise such supervision of a course as it deems necessary. Where it is reported that the sponsoring board has failed to provide an adequate number of qualified and experienced instructors to conduct a course effectively, or that the Regulations of the Ministry are not being observed, Ministry credit will not be granted for the course.

7. The admission requirements for all courses will be the same as for those outlined in the most recent issue of PROFESSIONAL SUMMER PROGRAMS FOR TEACHERS. No Ministry credit will be given to an applicant whose qualifications for admission to a particular course do not meet the Ministry's requirements. Where the eligibility of an applicant is in doubt, a ruling must be obtained from the Information Systems and Records Branch, Ministry of Education, Ontario, 18th floor, Mowat Block, Queen's Park, Toronto M7A 1L2, before admission is granted.

   The decision to permit auditors or visitors to attend part or all of a course is the responsibility of the sponsoring board. Such persons should be informed that their names will not appear on Ministry records and they will not receive credit now nor at any time in the future for such attendance.

8. The hours of instruction and practical application of concepts and theories learned in courses leading to Ministry credit may not be fewer than 125. In general, the time taken to learn a theory and the time spent in its supervised application should be about equal.

   In preparing the course timetable the following conditions should be noted:

   (a) winter course sessions held on school nights shall not exceed three hours, except in the case of visual arts which may be extended to four hours;

..../3

(b) the interval between class sessions shall not exceed ten days, except for the usual school vacation periods, or where approval has been given by the Regional Director.

9. Applicants for a winter course for Ministry credit must be informed that regular attendance is required for the full period of the course. Irregular attendance, for any reason, must be reported to the Regional Director of Education by the principal of the course and can result in failure to obtain Ministry credit.

10. Only those courses for which certificates are issued, and for which the board can provide a sufficient number of qualified staff members and an adequate number of reference texts, may be offered for Ministry credit.

11. All enquiries regarding winter courses, including the acquisition of application forms, should be directed to the Regional Director of Education.

12. Boards are reminded that for winter courses the final date for receiving completed application forms, including staff lists and course outlines, is June 1.

13. The following certificated courses may not be offered in a winter program:

    Specialist or Supervisory part of any program

    The Principals' Course

    Teaching Trainable Retarded Children

14. Candidates attending courses for Ministry certification credit may not be classed as night school students for grant purposes.

15. Professional Activity Days may not be used as a course attendance day.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister

R.A.L. Thomas

R.A.L. Thomas,
Assistant Deputy Minister.

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: REIMBURSEMENT TO BOARDS FOR PERSONNEL INVOLVED IN CURRICULUM COMMITTEES

The following revised policy, effective 1977 01 01, applies to school board personnel who serve on Ministry of Education curriculum committees:

1. School boards are to bill the Ministry of Education, Ontario, for the prorated salary plus the school board's share of the fringe benefits, for the total number of days a board employee serves on a Ministry of Education curriculum committee established by the Curriculum Branch. Invoices for amounts equivalent to the proportionate share of the employee's salary and benefits should be forwarded, either monthly, quarterly, or at the end of the assignment to Mr. O. C. Tidbury, Director, Financial Management Branch, Ministry of Education, Ontario, 20th Floor, Mowat Block, Queen's Park, Toronto.

2. This policy is retroactive to all curriculum committees established by the Curriculum Branch between 1976 09 01 and 1976 12 31.

3. Committee members will continue to be compensated for their travel and accommodation expenses within general Ministry of Education procedures.

4. Honoraria will be paid to school board personnel serving on curriculum committees which were established before 1976 12 31, but honoraria will cease to be paid to those serving on curriculum committees established after 1976 12 31.

R.A.L. Thomas.

R.A.L. Thomas
Assistant Deputy Minister

1977 01 24

cc: Regional Directors of Education

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1976-77:E

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: AMERICAN EDUCATIONAL RESEARCH ASSOCIATION
ANNUAL MEETING IN TORONTO, MARCH 28-31, 1978

The American Educational Research Association (AERA) will be holding its annual meeting at the Four Seasons-Sheraton Hotel in Toronto from March 28 to 31, 1978. Other associations, such as the National Council on Measurement in Education, usually hold meetings or conventions at the same time and place. Many of the leaders in education from other parts of Canada, from the United States and Great Britain will be present in Toronto during that time. AERA is organized into the following Divisions: Administration, Curriculum and Objectives, Learning and Instruction, Measurement and Research Methodology, Counselling and Human Development, History and Historiography, Social Context in Education, and School Evaluation and Program Development. Hundreds of research papers are presented in these areas.

Pre- and post-conference workshops, seminars, interest groups, and training sessions will be conducted for limited numbers of participants.

This advance notice is being forwarded so that the persons who make decisions regarding professional development for their school systems may be able to take advantage of the meetings. They may also wish to engage, for local professional activities, some of the prominent leaders in education while they are in the Province.

Further information may be obtained from:

William J. Russell,
Executive Officer,
American Educational Research
Association,
1126 Sixteenth Street N.W.,
Washington, D.C. 20036
U.S.A.

Telephone: (202) 223-9485

H. K. Fisher
H. K. Fisher,
Assistant Deputy Minister.

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1976-77: F

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION

RE: LEADERSHIP PROGRAMS, 1977
ONTARIO STUDENT LEADERSHIP CENTRE

The Ministry of Education will again offer school-oriented leadership programs in 1977 for selected students in Ontario secondary schools. The programs will be conducted at the Ontario Student Leadership Centre, Longford Mills. The Centre is a unit of the Student Activities and Special Projects Branch.

The programs are designed to develop leadership skills, organizing skills, self-confidence, and co-operative, responsible attitudes in students who attend. All programs are administered and staffed by experienced personnel drawn from both the boards of education and the Ministry.

Information, selection criteria and application forms will be forwarded to the principals of eligible schools. Accommodation is limited for each course and capacity is usually reached before the deadline date of 1977 04 01. Applications will be accepted in the order in which they are received, and those received after capacity has been reached will be placed on a waiting list.

The Ministry of Education assumes the cost of accommodation and instruction, the actual railroad and bus transportation costs in excess of $35.00 per representative. This reimbursement will be paid in October.

H. K. Fisher
H. K. Fisher
Assistant Deputy Minister

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: JUNE BOARD REPORT 1977

The June Board Report plays an important role in providing data for planning and decision-making in the areas of finance, facilities and staff. Some changes in the content of the 1977 Report are noted below.

The section relating to para-professionals on page one has been enlarged to include all day school personnel on the board's payroll. This year's school data on page six will include night schools, and those Care and Treatment Facilities operating under agreement with boards.

The data on page 7 reflect the Ministry's concern in avoiding duplication of information requested. It is designed to complement the salary grid data provided by you to the Education Relations Commission earlier in the year.

The Report is to be returned to your Regional Director of Education by June 7, 1977. The Regional Office will assist you with problems of interpretation or any queries relating to the Report.

Your careful attention to the details of this Report will be appreciated.

Ethel M. McLellan
Assistant Deputy Minister

1977 04 15

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cc: Regional Directors of
Education

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1976-77: H

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: STUDENT GUIDANCE INFORMATION SERVICE

Effective September 1, 1977, the Student Guidance Information Service (SGIS) will be available to each school board offering programs at the secondary school level. The service will be provided at an adequate utilization level without charge, and will be delivered from the Ministry of Education to the schools throughout the existing Ministry-school Board Cooperative Remote Job Entry network (CRJE).

We live in a society in which our children enjoy the privilege of making free choices; the scope of these choices, however, is determined by their awareness of the alternatives open to them. Each teacher and school guidance counsellor has an important responsibility in developing that awareness and of motivating students to plan ahead, and explore their potential in a world where making career choices is a continuous, developmental process. The Student Guidance Information Service has proven to be an effective tool in this task. The extension of the service will allow all students access to the extensive bank of information regarding career descriptions, related trainings and educational programs, and the educational institutions.

In order to ensure availability and effective use of the service throughout your system, you are requested to identify an individual to be responsible for coordinating the SGIS program in your jurisdiction. I feel this task would be placed logically with the Coordinator of Guidance, the Superintendent of Student Services, or a person in a closely related position. Each Regional Director of Education will convene during June a meeting of the designated SGIS coordinators and the appropriate local CRJE managers. The purpose of the meeting is to explain fully the service and to develop the individual delivery plans for September 1977.

I am pleased to make this announcement, particularly since plans for the expansion of the Student Guidance Information Service will allow us to announce further improvements in the near future.

G.H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

1977 06 01

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1976-77: I

MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: VIDEO TAPE FORMATS

Video tape recording is a rapidly evolving technology resulting in a proliferation of tape formats, sudden obsolescence of existing equipment, and a quickly changing marketplace, as manufacturers attempt to secure a position for their latest products.

Last year a memorandum was issued on July 13, 1976 by Dr. H. K. Fisher, Assistant Deputy Minister, concerning the introduction of new video tape formats which stated that the Ontario Educational Communications Authority would not be in a position to supply VIPS orders in the new sizes for at least eighteen months.

Since that time, the situation has become more confusing. There are several new formats already on sale with possibly four others yet to be introduced. Some existing video-recorder models are to be discontinued in order to allow manufacturers to concentrate on the home market.

Please note that O.E.C.A. will not be in a position to respond to VIPS orders in the new half-inch cassette formats before January, 1979. The Authority is currently in the process of obtaining these new units for evaluation and testing.

O.E.C.A. will continue to respond to VIPS orders in existing formats. It should be noted that for some of the obsolete formats, it is becoming increasingly difficult to obtain replacement parts and thereby keep machines in top order.

O.E.C.A. reports that the three-quarter inch cassette size appears to be establishing itself as a de facto standard for institutional use in North America. At least two different manufacturers are producing equipment in this format, and are continuing to develop and improve the product. At the present time, 72% of O.E.C.A.'s VIPS orders are supplied in this format. Operational experience indicates that the higher initial capital investment in comparison to smaller formats is offset by lower maintenance costs and long term reliability. If further information is required, school officials should contact:

Mr. G. Sass,
Manager, VIPS Development
Ontario Educational Communications
Authority,
2180 Yonge Street,
Toronto, Ontario.
M4S 2C1 Tel. 416-484-2790

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In conclusion, users are urged to approach acquisitions of new formats with caution, recognizing that O.E.C.A. is unable at this time to provide VIPs Service to these new sizes.

RAL Thomas

R. A. L. Thomas,
Assistant Deputy Minister.

1977 07 08

Ontario

Minister of Education

416/965-5277

Mowat Block
Queen's Park
Toronto Ontario
M7A 1L2

MEMORANDUM TO: CHAIRMEN OF SCHOOL BOARDS

RE: 1977 GENERAL LEGISLATIVE GRANTS INFORMATION

The total General Legislative Grants for the 1977-78 fiscal year will be $1,880 million, which is an increase of $165 million or 9.6% over the present year. This amount will be transferred to school boards under the provisions of the 1977 General Legislative Grants Regulation, which we are planning to mail to school boards on October 29, 1976.

In the meantime, I am pleased to provide the following information which will permit you to estimate your Provincial grants for 1977.

For 1977, the maximum ordinary expenditure per pupil which will be recognized for grant purposes is:

- $1,197 for each elementary school pupil (an increase of 10.8% over 1976); and

- $1,712 for each secondary school pupil (an increase of 10% over 1976).

As usual, these basic grant ceiling figures will be adjusted by the grant weighting factors; a copy of the 1977 factors is attached.

For recognized ordinary expenditure, a school board with an "average" assessment base will receive Provincial financial support at a level of 60% for elementary school purposes and 54% for secondary school purposes -- continuing the rates of support applicable in 1976.

..... 2

There will be two rates of grant support in 1977 for recognized extraordinary expenditure to recognize the needs of boards that require extensive transportation services, and/or have high levels of debt charges. These rates of grant are 75% and 95% for a school board of average wealth. The higher rate will apply to recognized extraordinary expenditure for transportation and debentures (those where there were debt charge instalments recognized in 1976) in excess of $172 per weighted elementary school pupil and $184 per weighted secondary school pupil.

Following are other elements of the 1977 grant program that are of relevance:

(1) The grant for metric conversion will be continued.

(2) An amount of $500,000 will again be made available to continue the Community School Development Program in 1977.

(3) Special assistance with respect to the unapproved portion of debt charges will be continued.

(4) The provincial equalized assessment per pupil (PEAP) for grant purposes will be:

   (a) $ 62,800 for an elementary school pupil; and

   (b) $136,100 for a secondary school pupil.

(5) The $7 elementary and $8 secondary on unapproved furniture and equipment that can be included in recognized extraordinary expenditure will be continued.

(6) There will be no change in the calculation of the eligible sum for French-language instruction.

The basis of providing grants for French-language instruction will be reviewed when the present research studies on French-language instruction costs have been completed.

..... 3

(7) For 1977, the maximum enrolment recognized for grant purposes for continuing education (night and summer school) will be limited to the enrolment recognized for such purposes in 1976.

This is an interim measure necessitated by the widely differing interpretations of the definition of "continuing education". In view of this, we will in 1977 review our policies and procedures regarding the funding of continuing education. Proposals will be circulated to invite comment from school boards and from the community.

The capital restraints program announced to school boards in December 1975 for the year 1976 will continue into 1977. The effect of this program was that a large number of projects that had received Ministry approval in 1975 or earlier were temporarily delayed. Following a review of these projects in the spring of 1976, most of these building projects were reinstated and assigned to the 1976 capital program for funding in the 1977-78 fiscal period. This re-scheduling procedure, in effect, established a first priority on the total capital funds available for school construction in the fiscal period 1977-78.

Although the total funds for 1977 will be limited, it is anticipated that some projects that are in the 1976 capital forecasts and of high priority will be approved in 1976. In this connection, a letter to all boards will be issued in a week or two outlining a procedure that will involve a further analysis by each board of its 1976 submission with appropriate additions or deletions.

As we all know from personal experience, the last few years have not been easy ones in education. Without hesitation, however, I offer my most sincere congratulations to school boards across Ontario which have managed to plan their budgets in a most responsible and commendable manner. I am sure that this spirit of co-operation and responsiveness to educational priorities will continue through 1977.

Thomas L. Wells.

Thomas L. Wells,
Minister.

October 1, 1976

SCHEDULE A

GRANT WEIGHTING FACTORS FOR 1977

DIVISIONAL BOARDS OF EDUCATION

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Atikokan Board of Education	
Elementary Schools	1.1580
Secondary Schools	1.1400
Brant County Board of Education	
Elementary Schools	1.0592
Secondary Schools	1.0359
Bruce County Board of Education	
Elementary Schools	1.0329
Secondary Schools	1.0194
Carleton Board of Education	
Elementary Schools	1.0494
Secondary Schools	1.0248
Central Algoma Board of Education	
Elementary Schools	1.1989
Secondary Schools	1.1835
Chapleau Board of Education	
Elementary Schools	1.1530
Secondary Schools	1.1277
Cochrane-Iroquois Falls Board of Education	
Elementary Schools	1.1772
Secondary Schools	1.1931
Dryden Board of Education	
Elementary Schools	1.1990
Secondary Schools	1.1528
Dufferin County Board of Education	
Elementary Schools	1.0583
Secondary Schools	1.0248
Durham Board of Education	
Elementary Schools	1.0369
Secondary Schools	1.0275
East Parry Sound Board of Education	
Elementary Schools	1.1498
Secondary Schools	1.0975
Elgin County Board of Education	
Elementary Schools	1.0372
Secondary Schools	1.0277
Espanola Board of Education	
Elementary Schools	1.1740
Secondary Schools	1.1560

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Essex County Board of Education	
Elementary Schools	1.0370
Secondary Schools	1.0257
Fort Frances-Rainy River Board of Education	
Elementary Schools	1.1987
Secondary Schools	1.1369
Frontenac County Board of Education	
Elementary Schools	1.0843
Secondary Schools	1.0615
Geraldton Board of Education	
Elementary Schools	1.2526
Secondary	1.2479
Grey County Board of Education	
Elementary Schools	1.0683
Secondary Schools	1.0320
Haldimand Board of Education	
Elementary Schools	1.0219
Secondary Schools	1.0182
Haliburton County Board of Education	
Elementary Schools	1.1652
Secondary Schools	1.0952
Halton Board of Education	
Elementary Schools	1.0290
Secondary Schools	1.0204
Board of Education for the City of Hamilton	
Elementary Schools	1.1238
Secondary Schools	1.0800
Hastings County Board of Education	
Elementary Schools	1.0840
Secondary Schools	1.0327
Hearst Board of Education	
Elementary Schools	1.2040
Secondary Schools	1.2145
Hornepayne Board of Education	
Elementary Schools	1.1813
Secondary Schools	1.2200
Huron County Board of Education	
Elementary Schools	1.0423
Secondary Schools	1.0234
Kapuskasing Board of Education	
Elementary Schools	1.1886
Secondary Schools	1.1352
Kenora Board of Education	
Elementary Schools	1.2093
Secondary Schools	1.1340

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Kent County Board of Education	
Elementary Schools	1.0528
Secondary Schools	1.0300
Kirkland Lake Board of Education	
Elementary Schools	1.2064
Secondary Schools	1.1582
Lakehead Board of Education	
Elementary Schools	1.1702
Secondary Schools	1.1339
Lake Superior Board of Education	
Elementary Schools	1.1465
Secondary Schools	1.1820
Lambton County Board of Education	
Elementary Schools	1.0477
Secondary Schools	1.0423
Lanark County Board of Education	
Elementary Schools	1.0763
Secondary Schools	1.0389
Leeds and Grenville County Board of Education	
Elementary Schools	1.0615
Secondary Schools	1.0351
Lennox and Addington County Board of Education	
Elementary Schools	1.0635
Secondary Schools	1.0330
Lincoln County Board of Education	
Elementary Schools	1.0798
Secondary Schools	1.0410
Board of Education for the City of London	
Elementary Schools	1.0889
Secondary Schools	1.0759
Manitoulin Board of Education	
Elementary Schools	1.2274
Secondary Schools	1.1830
Metropolitan Toronto School Board	
Elementary Schools	1.1350
Secondary Schools	1.0704
Michipicoten Board of Education	
Elementary Schools	1.1518
Secondary Schools	1.3153
Middlesex County Board of Education	
Elementary Schools	1.0454
Secondary Schools	1.0311
Muskoka Board of Education	
Elementary Schools	1.1074
Secondary Schools	1.1023

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Niagara South Board of Education	
Elementary Schools	1.0908
Secondary Schools	1.0629
Nipigon-Red Rock Board of Education	
Elementary Schools	1.1693
Secondary Schools	1.1600
Nipissing Board of Education	
Elementary Schools	1.1413
Secondary Schools	1.1227
Norfolk Board of Education	
Elementary Schools	1.0674
Secondary Schools	1.0442
North Shore Board of Education	
Elementary Schools	1.1850
Secondary Schools	1.1557
Northumberland and Newcastle Board of Education	
Elementary Schools	1.0427
Secondary Schools	1.0220
Ottawa Board of Education	
Elementary Schools	1.1090
Secondary Schools	1.0504
Oxford County Board of Education	
Elementary Schools	1.0500
Secondary Schools	1.0286
Peel Board of Education	
Elementary Schools	1.0633
Secondary Schools	1.0315
Perth County Board of Education	
Elementary Schools	1.0330
Secondary Schools	1.0204
Peterborough County Board of Education	
Elementary Schools	1.0610
Secondary Schools	1.0227
Prescott and Russell County Board of Education	
Elementary Schools	1.0388
Secondary Schools	1.0317
Prince Edward County Board of Education	
Elementary Schools	1.0277
Secondary Schools	1.0368
Red Lake Board of Education	
Elementary Schools	1.2210
Secondary Schools	1.1470
Renfrew County Board of Education	
Elementary Schools	1.0940
Secondary Schools	1.0490

DIVISIONAL BOARDS OF EDUCATION--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Sault Ste. Marie Board of Education	
Elementary Schools	1.1360
Secondary Schools	1.1145
Simcoe County Board of Education	
Elementary Schools	1.0456
Secondary Schools	1.0273
Stormont, Dundas and Glengarry County Board of Education	
Elementary Schools	1.0792
Secondary Schools	1.0452
Sudbury Board of Education	
Elementary Schools	1.1507
Secondary Schools	1.0946
Timiskaming Board of Education	
Elementary Schools	1.1717
Secondary Schools	1.1229
Timmins Board of Education	
Elementary Schools	1.1490
Secondary Schools	1.1012
Victoria County Board of Education	
Elementary Schools	1.0687
Secondary Schools	1.0273
Waterloo County Board of Education	
Elementary Schools	1.0980
Secondary Schools	1.0591
Wellington County Board of Education	
Elementary Schools	1.0346
Secondary Schools	1.0280
Wentworth County Board of Education	
Elementary Schools	1.0268
Secondary Schools	1.0150
West Parry Sound Board of Education	
Elementary Schools	1.1477
Secondary Schools	1.1083
Board of Education for the City of Windsor	
Elementary Schools	1.1320
Secondary Schools	1.0751
York County Board of Education	
Elementary Schools	1.0465
Secondary Schools	1.0239

ROMAN CATHOLIC
SEPARATE SCHOOL BOARDS

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Brant County RCSS Board	1.0179
Bruce-Grey County RCSS Board	1.0494
Carleton RCSS Board	1.0382
Cochrane-Iroquois Falls District RCSS Board	1.1750
Dryden District RCSS Board	1.1980
Dufferin-Peel RCSS Board	1.0357
Durham Region RCSS Board	1.0270
Elgin County RCSS Board	1.0365
Essex County RCSS Board	1.0378
Fort Frances-Rainy River District RCSS Board	1.2218
Frontenac-Lennox and Addington County RCSS Board	1.0491
Geraldton District RCSS Board	1.1746
Haldimand-Norfolk RCSS Board	1.0348
Halton RCSS Board	1.0060
Hamilton-Wentworth RCSS Board	1.0662
Hastings-Prince Edward County RCSS Board	1.0898
Hearst District RCSS Board	1.1738
Huron-Perth County RCSS Board	1.0478
Kapuskasing District RCSS Board	1.1714
Kenora District RCSS Board	1.2145
Kent County RCSS Board	1.0240
Kirkland Lake District RCSS Board	1.2106
Lakehead District RCSS Board	1.1263
Lambton County RCSS Board	1.0391
Lanark-Leeds and Grenville County RCSS Board	1.0492
Lincoln County RCSS Board	1.0536
London and Middlesex County RCSS Board	1.0514
Metropolitan Separate School Board	1.0895
Michipicoten District RCSS Board	1.1720

ROMAN CATHOLIC
SEPARATE SCHOOL BOARDS--Continued

NAME OF BOARD Column 1	GRANT WEIGHTING FACTOR Column 2
Nipissing District RCSS Board	1.1055
North of Superior District Combined RCSS Board	1.1639
North Shore District RCSS Board	1.1687
Ottawa RCSS Board	1.0946
Oxford County RCSS Board	1.0465
Peterborough-Victoria-Northumberland and Newcastle RCSS Board	1.0388
Prescott and Russell County RCSS Board	1.0788
Renfrew County RCSS Board	1.0822
Sault Ste. Marie District RCSS Board	1.1088
Simcoe County RCSS Board	1.0428
Stormont, Dundas and Glengarry County RCSS Board	1.0770
Sudbury District RCSS Board	1.1211
Timiskaming District RCSS Board	1.1860
Timmins District RCSS Board	1.1326
Waterloo County RCSS Board	1.0568
Welland County RCSS Board	1.0860
Wellington County RCSS Board	1.0169
Board of Trustees of the Roman Catholic Separate Schools for the City of Windsor	1.0714
York Region RCSS Board	1.0423
Board of Trustees of the Roman Catholic Separate School for School Section No. 1 in the Township of Atikokan	1.1700
Board of the Combined Roman Catholic Separate Schools of the Townships of Chapleau, Panet and Tp. 13G	1.1368

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MEMORANDUM TO: DIRECTORS OF EDUCATION

RE: EDUCATION STATISTICS, ONTARIO 1975

Education Statistics, Ontario 1975 is the third issue of a publication first introduced in 1973. Much of the content is based on September School Reports completed by school officials. Other data bases available to the Ministry have also been used.

The publication includes 13 new tables, 10 of which are in the student section. Four of these tables (4.92 to 4.95 inclusive) are of particular interest as they deal with school drop-outs and re-entrants. In addition, several of the existing tables have been rearranged or had previously unpublished data added to them.

Table 7.20, found on pages 101 to 118 inclusive, will serve as a convenient reference for statistics concerning schools, teachers and enrolment data for every publicly-supported board.

A considerable amount of provincial data appearing in this volume is in the same format as table 7.20. Some of these tabulations have already been forwarded to you. If there are other statistical data in which you are interested, please make your request to:

The Chief Statistical Officer,
Information Systems and Records Branch,
Room 1728, Mowat Block,
Queen's Park,
Toronto, Ontario.
M7A 1L2

Telephone: 965-2636

Comments and suggestions regarding this publication should also be directed to the Chief Statistical Officer.

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Ethel M. McLellan
Assistant Deputy Minister

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Mowat Block, Queen's Park
Toronto, Ontario
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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS
PRINCIPALS OF INSPECTED PRIVATE SECONDARY SCHOOLS

RE: (a) ENROLMENT BY SUBJECTS AND GUIDELINES IN SECONDARY SCHOOLS, SEPTEMBER 1973, 1974 AND 1975

(b) ENROLMENT BY SUBJECTS AND GUIDELINES IN GRADES 9 AND 10 OF ROMAN CATHOLIC SEPARATE SCHOOLS, SEPTEMBER 1974 AND 1975.

(c) ENROLMENT BY SUBJECTS AND GUIDELINES IN INSPECTED PRIVATE SCHOOLS, SEPTEMBER 1973, 1974 AND 1975.

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We are pleased to release for your information some comparative figures on student enrolment classified by subjects and curriculum guidelines. For the first time we have been able to include enrolment by subjects and guidelines in inspected private schools.

The material in this issue is tabulated in a new way, which format may prove more convenient in that it depicts the enrolment in all divisions within a given subject field, and provides details of the levels and courses taken.

The slight difference in 1973 enrolment figures reported in this issue and previous ones is due to the deletion of enrolment in schools closed in 1974.

The Chief Statistical Officer has distributed regional and/or board summaries directly to Regional Directors of Education and Directors of Education.

We would welcome your comments on possible improvements in this publication. These should be addressed to the Chief Statistical Officer, Information Systems and Records Branch, Room 1728, Mowat Block, Queen's Park, Toronto, Ontario, M7A 1L2, telephone 965-2636.

Ethel M. McLellan,
Assistant Deputy Minister.

1976 10 18.

cc: Principals of Roman Catholic Separate Schools
with Grades 9 and 10

Ontario

Minister of
Education

416/965-5277

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MEMORANDUM TO: CHAIRMEN OF SCHOOL BOARDS

RE: REGULATIONS - GENERAL LEGISLATIVE GRANTS, 1977
- APPORTIONMENT 1977 REQUISITIONS
- CALCULATION OF AVERAGE DAILY ENROLMENT
- CALCULATION OF FEES FOR PUPILS, 1977

A copy of each of the above-noted Regulations is contained in the enclosed booklet. All of the significant changes in the General Legislative Grants for 1977 were included in my memorandum of October 1st to you. The distribution of the Regulations now ensures that all the features of the formula will be readily available.

A review of the release dates of the last twenty-five years reveals that this is the earliest date upon which the Regulations have been circulated. I believe that there has been no previous instance where the Regulation has been made available to boards in advance of the calendar year to which it is applicable.

I feel confident that the earlier release of the Regulation will be utilized to full advantage and will result in boards establishing priorities which more effectively meet their objectives in the education of young people.

Thomas L. Wells

Thomas L. Wells,
Minister

October 29, 1976

Encl.

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